

**Visalia Unified School District  
Board of Education**

**MINUTES**

**OPENING  
BUSINESS**

The meeting of June 11, 2002, was called to order at 5:30 p.m. in the Board Room, VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia, followed by the determination that a quorum was present.

**ATTENDANCE**

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	5:30	11:00	
Niessen Foster	5:30	11:00	
Juan R. Guerrero	5:30	11:00	
Larry Jones	5:30	11:00	
Michael Lane	5:30	11:00	
Jim L. Qualls	5:30	11:00	
Robert Stephenson	5:30	11:00	
Stan A. Carrizosa, Superintendent	5:30	11:00	
Andrew Pipes, Student Representative	7:00	8:40	

**Staff Members**

Mark Fulmer, Assistant Superintendent, Administrative Services  
Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services  
Kay Van Andel, Assistant Superintendent, Human Resources Development  
Elizabeth Parker, Administrative Assistant, Superintendent's Office

**CLOSED SESSION**

President Stephenson identified the closed session agenda items listed below. He asked if there was public comment on any of the items. As there was none, the board convened into closed session.

1. EXPULSIONS
2. SUSPENDED EXPULSIONS
3. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Case No. 01-196544
4. CONFERENCE WITH LABOR NEGOTIATOR
  1. Agency Negotiator: Kay Van Andel
  2. Employee Organization: VUTA  
CSEA

5. PUBLIC EMPLOYEE EMPLOYMENT CONTRACT
  1. Assistant Superintendent, Administrative Services
  2. Assistant Superintendent, Curriculum/Education Services
  3. Assistant Superintendent, Human Resources Development
6. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
  1. Receive written report concerning employee complaint and consider request to appeal the district findings and actions in said matter.
7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
  1. Superintendent

**RECONVENE IN  
OPEN SESSION**

The board reconvened in open session at 7:05 p.m. No action was taken in closed session. Michael Lane lead the Pledge of Allegiance.

**PUBLIC  
RECOGNITION/  
PROCLAMA-  
TIONS/ACTION  
STUDENT  
ACHIEVEMENT**

**INTRODUCTION /  
OATH OF OFFICE /  
INSTALLATION OF  
STUDENT  
REPRESENTA-  
TIVES TO THE  
SCHOOL BOARD  
FOR THE 2002-2003  
SCHOOL YEAR**

Mr. Rodriguez announced the names of the three student representatives elected to serve on the Board of Education for 2002-2003 (Encl. No. 1). He explained that each of the students would serve a four-month term on the board. President Stephenson administered the oath of office to Andrew Pipes from Golden West and Edouard Sonier from Redwood. The third student representative, Renee Hill, was unable to attend tonight’s meeting and will receive the oath at an upcoming board meeting.

**RECOGNITION OF  
STUDENTS AND  
STAFF FROM  
MINERAL KING,  
ROYAL OAKS, AND  
WILLOW GLEN  
ELEMENTARY  
SCHOOLS**

Enclosure No. 2 was presented in recognition of outstanding students and staff from Mineral King, Royal Oaks, and Willow Glen Elementary Schools.

Felix Mata, Mineral King principal, asked students Yesenia Carillo, Susana Gonzales, Angelica Cervantes and Jennifer Harmon to step to the podium. The four students were selected for recognition by their sixth grade teachers for their service to Mineral King and for their exemplary behavior. The students’ teachers and parents were asked to stand for acknowledgment.

Royal Oaks Principal, Elizabeth Parker, reported that for the past eight years the school has participated in the “Odyssey of the Mind Program.” She said that the Royal Oaks teams have progressed to the state finals every year. She then introduced this year’s team, who

made it to the world championships in Boulder, Colorado. The students were Matt Hammond, Cale Ritter, Courtlan Hall, Andrea Borba, Janey Loyd and Steven Leal. Another student, Olivia Holvik, was unable to attend tonight's meeting. Mrs. Parker also asked the students' parents to stand. She gave special recognition to Cathy Hall and Micheline Escue, parent volunteer coaches, for their efforts on behalf of our students. Mrs. Parker also thanked Jannell Goulart, a fourth grade teacher at Royal Oaks, for being the "driving force" behind the school's participation in "Odyssey of the Mind." Mrs. Goulart explained that the program is a creative problem-solving experience where the students work in teams. She said that the experience provides the students with lifelong skills. The Royal Oaks team was one of the youngest teams at the world championships and competed with middle school students. The students competed with 40 other teams from the United States, Poland, Canada, Germany and Hong Kong. The Royal Oaks team placed 17<sup>th</sup>.

Mrs. Clae Nave, Willow Glen principal, asked teachers Jean Maddox and Cindy Jacobsen and student J.R. Rodriguez to step forward. Mrs. Nave announced that Jean, a fifth and sixth grade teacher at Willow Glen, was recently honored by the International Society of Poets by having her poem selected and published in its annual anthology of poetry. Mrs. Nave said that Jean was recently honored at a school assembly where she received various awards commemorating her achievement. Mrs. Nave then recognized Cindy Jacobsen, who along with Kathi Stasch and other district teachers, wrote and had an article on an intercession model for accelerated literacy learning published in the Reading and Writing Quarterly. Mrs. Nave then praised student, J.R. Rodriguez, for writing a poem that was published in Volume 2 of the Elementary School Writer's Magazine. Mrs. Nave presented J.R. with a certificate of merit for such a great accomplishment.

#### STAFF/PARENTS/ COMMUNITY

#### RECOGNITION OF DEBBIE STEWARD, LANGUAGE ARTS TEACHER - DIVISADERO MIDDLE SCHOOL

Debbie Steward, Language Arts teacher and co-department chair, was honored by Divisadero Middle School Principal, Cindi Costa, for her class of 31 students who maintained a minimum of 85% correct on quizzes for 12 consecutive weeks (Encl. No. 3). The class passed 490 out of 505 quizzes with an average 89% correct. Student, Hugo Hernandez, was also honored for gaining five years in reading ability and for maintaining an average of 96% correct on quizzes for the year and earning 224 points. Mrs. Costa presented Hugo with a certificate recognizing his exemplary performance. Mrs. Steward was presented with a plaque of congratulations from Divisadero staff for achieving a "nationally recognized accelerated reader model classroom." Mrs. Costa extended her thanks to Mrs. Steward for her efforts in implementing the Accelerated Reader Program in every classroom for every student at Divisadero last year. President Stephenson then presented Mrs. Steward with an excellence award from the district in recognition of her outstanding accomplishments and performance in reading education and for her class becoming Visalia's first "Reading Renaissance Model Classroom."

**RECOGNITION -  
SUPERVISORY  
ACADEMY  
CERTIFICATE  
RECIPIENTS**

The following Administrative Services staff members received plaques recognizing their participation in the six-month COS/VUSD Supervisory Academy Program (Encl. No. 4): Dennis Adamson, Clarise Dilbeck, Leeann Errotabere, Judy Kendrick, Darlene Jenkins, Valerie McKee, Joann Rosetti, David Smith, Jeri Wheaton and Cleetis Vincent. Cynthia Montano and Jeannette Lyons were unable to attend tonight's meeting, but were also recognized. Employees participating in the program receive training in communication, leadership, motivational techniques, problem-solving and time and stress management. Staff members were required to attend 85% of the sessions to be certified. Dr. Fulmer said that three staff members, Darlene Jenkins, Valerie McKee and David Smith received special recognition for perfect attendance.

**PUBLIC HEARING/  
ACTION**

**PUBLIC HEARING  
FOR THE 2002-03  
PROPOSED  
BUDGET  
Motion No. 203**

President Stephenson opened the session to a public hearing on the district's 2002-03 Proposed Budget (Encl. No. 5). Darrel Pyle reported that the district utilizes the single adoption budget process which allows the district to adopt a budget to enter the new fiscal year on July 1. Many times this will take place prior to the adoption of the state budget. Within 45 days of the state budget adoption, the district will bring a revised budget which contains revisions that may have been impacted by the final adoption of the state budget. Mr. Pyle then reviewed the major components of the budget document. As presented tonight, the district budget includes a fully-funded 3% mandatory reserve for economic uncertainties balance to June 30, 2003. As no one addressed the board, the public hearing was closed. On a motion by Elder and second by Foster, the proposed budget was approved. Ayes: all. Motion carried.

**PUBLIC  
COMMENT /  
PUBLIC INTEREST  
ANNOUNCE-  
MENTS**

No one addressed the board.

**BOARD MEMBER  
REPORTS /  
REQUESTS /  
SUPERINTEN-  
DENT'S REPORT**

**Graduation Ceremonies  
Girls' Softball**

Mr. Qualls reported that he attended graduation ceremonies at Golden West and Mt. Whitney. He also reported that he had gone to Clovis the past two weekends to watch Visalia girls' softball teams compete in a tournament.

**Visalia Economic  
Development**

On May 29, Mr. Lane attended the first annual Visalia Economic Development Corporation Annual Meeting where he learned about the status of the economic situation in California.

Two-Pronged Approach to Education Commendation to Scott Smith	He also heard Superintendent Carrizosa talk about vocational education and the types of partnerships we are forming with the community. Mr. Lane also referred to an article on vocational education by Dan Walters posted on the Sacramento Bee website. He then discussed the need for a two-pronged approach to education—working to have a four-year university located here and also to make a commitment to high tech vocational education. In conclusion, Mr. Lane recognized Scott Smith and his department for their efforts in receiving a technology grant from the State Department of Education of over \$170,000.
Public Encouraged to Attend Board Study Sessions Adult School Graduation	Mr. Guerrero agreed that career pathways are needed. He then encouraged the audience to attend the board study sessions. He said that recently a study session was held on the budget and the impact enrollment will have on our schools. Mr. Guerrero reported that he had attended the Visalia Adult School graduation. He said that it was his first time to hand out diplomas. He commended adult school staff for having “one of the best adult schools in the county, if not the valley or the state.” Mr. Guerrero also attended Sequoia graduation which he enjoyed very much. He said that he was overwhelmed by the students who were graduating as well as the forthrightness of the speeches made by Carlyn Lambert and Superintendent Carrizosa.
Sequoia Graduation	
Economic Development Graduations	Mr. Jones reported that he had attended district graduations and the Economic Development breakfast held for the City. He commended the principals for their work in the success of their graduation ceremonies.
Graduations	Mr. Foster echoed Mr. Guerrero’s comments about the Adult School graduation. He spoke of the sacrifice and struggle many of the students go through to get their diploma. Mr. Foster also attended the Mt. Whitney graduation and thanked Mr. Pasquini for making arrangements for him to hand his daughter her diploma.
Focus on Education	Mr. Elder echoed Mr. Lane’s comments about the education process. He said there is a great need to focus on providing students everything they need to go to college if that is their choice, but that it is also important to recognize the need to provide students who do not plan to go to college, opportunities to go into the workforce. Mr. Elder also encouraged the public to attend the board study sessions where in-depth information on important topics coming up for board action are discussed. He commended Mr. Carrizosa and staff for an excellent job of keeping the board informed. In conclusion, Mr. Elder extended his congratulations and best wishes to our high school graduates.
Public Encouraged to Attend Study Sessions Congratulations Graduates!	
Student Representative	Mr. Stephenson welcomed student representative Andrew Pipes to the board dias. Mr. Pipes said that he had just finished his junior year at Golden West. He added that he is involved in water polo and swimming.
Graduation Events/Ceremonies	Mr. Stephenson said that this past month has been very special to him because of all of the activities that have been going on, culminating in the graduation ceremonies. He then asked

Multi-purpose Rooms      Mr. Tonini to let him know when the groundbreaking for the new Green Acres Multi-purpose Room has begun. Divisadero will also be getting a Multi-purpose Room. Mr. Stephenson said that he had the pleasure of participating in a number of graduations last week. He said it was a wonderful opportunity to see the “endless expressions” on the faces of the graduates. He commended staff for doing a wonderful job in preparing the students so well.

Graduates

End-of-Year Activities      Superintendent Carrizosa said that he has now gone through a complete year in Visalia Unified and was pleased to be a part of all of the end-of-year festivities. He reported that he had attended seven graduation ceremonies in five days and had the privilege of shaking over 1500 graduates’ hands. Mr. Carrizosa also added that school doesn’t stop in Visalia Year-Round Education      in the summer and extended a “hats off” to those year-round education programs that are finishing their regular year and gearing up for back-to-school in July.

FOCUS ON  
STUDENT  
LEARNING  
Presentation/Public  
Comment/Board  
Discussion/**ACTION**

NEW ELEMENTARY      Mr. Carrizosa said that Enclosure No. 6 was the board’s second opportunity to look at this SCHOOL      item as a result of the work done by the Bond Oversight Advisory Committee. The BOAC LOCATION      has been working on recommendations as to how the district should move forward on the Motion No. 204      construction of new elementary schools and meeting the needs of enrollment growth. The enclosure summarized the research done on identifying the site and locations of the prospective new elementary schools. Mr. Carrizosa noted that information regarding the consideration of the sale of Measure G bonds will come to the board at the June 25 meeting. Tonight’s recommendation of administrative staff was that the board consider action to authorize an effort to move forward on the construction of two new elementary schools contingent on available funds. In accordance with the BOAC’s recommendation, the district targeted the locations previously considered north of Mineral King Boulevard. Mr. Carrizosa said that the district has enrollment impacted conditions in all four corners of our community. The research done in both the northeast and northwest quadrants was included in the backup information in Enclosure 6. Mr. Carrizosa said that the board must consider immediate construction of at least one school in an effort to maximize remaining Measure G bond funds and to take advantage of the competitive bidding window prior to the statewide school bond election in November 2002. The conclusion and recommendation of district administration, based on the research done, was to construct two new elementary schools north of Mineral King. The first would be constructed on the district-owned site in the northwest quadrant located at Ferguson and Linwood, and the second would be constructed on the district-owned site in the northeast quadrant located at Burke Street. Discussion took place regarding the importance of moving ahead on this recommendation as well as the plan

for bringing the boundary committee together in August to address the boundary objectives of both schools. Recommendations will come to the board the second board meeting in January 2003. On a motion by Jones and second by Lane, the board approved the construction of two new elementary schools north of Mineral King Avenue, one being in the northwest quadrant and the other in the northeast quadrant, with construction of the first school in the northwest quadrant. Ayes: all. Motion carried.

**GIFTED AND  
TALENTED  
EDUCATION  
ANNUAL REPORT**

Mrs. Karen Rowe presented Enclosure No. 7, the annual GATE report. The presentation highlighted the important aspects of the report as included in the agenda packet. Mrs. Rowe began with the findings of the Coordinated Compliance Review held in April 2002. The review found no areas that were out of compliance and identified four areas of commendation for the program, which Mrs. Rowe reviewed with the board and audience. She cited the efforts of school site principals, GATE liaisons, who are teacher representatives from each school site, parents who sit on the advisory committees and classroom teachers throughout the district, who provide "excellent classroom instruction that meets the needs of all students" for the commendations. Mrs. Rowe also reported on the progress made on goals established in November 2000 for GATE. Mrs. Rowe also identified goals for 2002-2003 which were developed based on information gathered from school sites and feedback received during the development of the GATE application being submitted later tonight for approval. Board members expressed their interest in and support of the GATE program.

**STAFF COLLABORATION DAYS FOR  
2002-03**

Doug Bartsch and Myron Sheklian presented Enclosure No. 8. Information was given on how the collaboration days were used for the 2001-02 school year. The proposed collaboration dates for the 2002-03, as well as the plan for using the days, were also reviewed. This item will be brought to the board for action at the June 25 meeting. Principal, Cliff Vasquez, spoke of the importance of staff collaboration days for school sites. Mr. Stephenson said that earlier this year he was invited and had attended one of the collaboration sessions at Mt. View and encouraged other board members to visit a portion of one of these sessions. He said they are constructive times where a lot of important school issues are addressed.

**ROUTINE ACTION  
Motion No. 205**

On a motion by Lane and second by Qualls, the board approved the following Routine Action Items:

9.1 ADMINISTRATIVE SERVICES

1. Warrant List - May 16 through May 31, 2002 (Encl. No. 9)
2. Approval to Add Authorized District Representative for School Facility Program (Encl. No. 10)
3. Joint Powers Agreement - Legal Services by Tulare County Through the Office of the County Counsel for 2002-2003 (Encl. No. 11)
4. tBP/Architecture Additional Professional Service Agreement - 96010.19 El Diamante High School (Encl. No. 12)
5. Change Order #13, El Diamante High School Project (Encl. No. 13)

6. Yearly Purchasing Calendar (Encl. No. 14)
7. Bid No. 4408 - Money Courier Services (Encl. No. 15)
8. Bid Award - Installation of Wall Pack HVAC Equipment Deferred Maintenance (Encl. No. 16)
9. Five-Year Deferred Maintenance Plan (Encl. No. 17)
10. Renewal of Tulare County Department of Education Food Service Agreement for Mid-County Community School, Occupational Training Program, Services for Education and Employment (Encl. No. 18)
11. Renewal of Tulare County Department of Education Food Service Agreement for Child Care Programs (Encl. No. 19)
12. Visalia YMCA Food Service Agreement (Encl. No. 20)
  
13. Renewal for Liberty School District's Food Service Agreement (Encl. No. 21)
- 9.2 AREA ADMINISTRATORS, K-6 YRS; 7-12/Adult
  1. Student Field Trip Requests (Encl. No. 22)
- 9.3 AREA ADMINISTRATOR, K-6 Traditional
  1. Memorandum of Understanding Between VUSD and Fresno Pacific University (Encl. No. 23)
- 9.4 AREA ADMINISTRATOR, 7-12/Adult
  1. Memorandum of Understanding (MOU) with Community Service and Employment Training, Inc. (C-SET) and Golden West High School (Encl. No. 24)
  2. Contract Between Visalia Adult School and Estes Institute for Cosmetology Classes (Encl. No. 25)
  3. Visalia Adult School Agreements with Clinical Training Sites for CNA Students (Encl. No. 26)
  4. Eligible Training Provider Contract Between Tulare County Workforce Investment Board and Visalia Adult School (Encl. No. 27)
  5. Lease Agreement Between Visalia Adult School and City of Visalia for Classroom Space at Fairview Community Center (Encl. No. 28)
- 9.5 CURRICULUM/EDUCATIONAL SERVICES
  1. Gifted and Talented Education (GATE) Application (Encl. No. 29)
  2. High School Course Outline: CAHSEE Math (Encl. No. 30)
  3. Agreement Between Visalia Unified School District and Tulare County Health and Human Services: Immunizations (Encl. No. 31)
  4. DARE Contract and Partnership with the City of Visalia and Visalians for DARE (Encl. No. 32)
  5. Youth Services Officer Contract with the City of Visalia (Encl. No. 33)
- 9.6 HUMAN RESOURCES DEVELOPMENT
  1. Classified Personnel Report (Encl. No. 34)
  2. Certificated Personnel Report (Encl. No. 35)
  3. Consultant Contracts (Encl. No. 36)



4. Certification of Acceptance for 2001-02 Teaching as a Priority (TAP) Grant (Encl. No. 37)
  5. Certification and Request for Funding: Instructional Time and Staff Development Reform Program (Encl. No. 38)
  6. Memorandum of Understanding (MOU) with CalStateTEACH Credential Program and Visalia Unified School District (VUSD) (Encl. No. 39)
  7. Request to Attend Conference/Workshop (Encl. No. 40)
- 9.7 SUPERINTENDENT
1. Minutes of the Regular Board Meeting of May 7, 2002 (Encl. No. 41)
  2. 2002-03 California School Board Association (CSBA) Membership Renewal (Encl. No. 42)

Ayes: Elder, Foster, Jones, Lane, Qualls and Stephenson. Mr. Guerrero was out of the room for the vote. Motion carried.

**ADMINISTRATIVE  
PANEL RECOM-  
MENDATIONS**

**EXPULSIONS**  
Motion No. 206

On a motion by Lane and second by Qualls, the Administrative Panel Recommendations on Expulsion Case No. 02-77 E, Case No. 02-78 E, Case No. 02-79 E, Case No. 02-80 E, Case No. 02-81 E, Case No. 02-82 E, Case No. 02-83 E, Case No. 02-84 E, Case No. 02-85 E and Case No. 02-86 E (Encl. No. 43) were approved. Ayes: All. Motion carried.

**SUSPENDED  
EXPULSIONS**  
Motion No. 207

On a motion by Qualls and second by Foster, the Administrative Panel Recommendations on Suspended Expulsion Case No. 02-11SE and Case No. 02-12SE (Encl. No. 44) were approved. Ayes: all. Motion carried.

**GENERAL  
AGENDA**

Review / Public Input /  
Board Discussion /

**ACTION**

**AGREEMENT FOR  
ARCHITECTURAL  
SERVICES WITH  
PARISH  
CONSULTING, INC.**  
Motion No. 208

Enclosure No. 45 was an agreement for architectural services with Parish Consulting, Inc. to complete the architectural work and construction oversight for the northwest elementary school approved this evening. Dr. Fulmer explained that the plans were completed by tBP Construction and were filed with the state. The tBP agreement was previously terminated without prejudice as the district was uncertain of state funding and did not want to have an open architectural agreement. This project will require the architect to be here on a daily basis in order to ensure that the project goes smoothly. Proposals were solicited for general architectural services from all local architects and tBP. Staff recommended approval of the Parish Consulting, Inc. agreement to complete the work. On a motion by Jones and second by Lane, the agreement was approved. Ayes: all. Motion carried.

**COPS GRANT  
APPLICATION FOR  
EL DIAMANTE  
HIGH SCHOOL  
Motion No. 209**

Fred Nave presented Enclosure No. 46. He reported that last year in anticipation of opening ElDiamante High School, the district had encouraged the Visalia Police Department to seek application for a Community Oriented Policing Services (COPS) Grant from the State Department of Justice. This grant would provide Youth Services Officers to El Diamante High School. Included in this enclosure was the application that was completed in collaboration with the school district for the grant funds for a three-year funding cycle. The cost to the district and the police department increases each year--the cost for the first year would be \$6,845, the second year would be \$7,778 and the third year would be \$22,144 for a total of approximately \$36,000 for three years of service. Without the grant, the district would have paid approximately \$132,000. Eventually the district will be looking at shouldering the full cost of service in collaboration with the police department. Mr. Nave said that if the district does receive the grant, a specific contract will be brought back to the board for approval. The estimated cost to the district after the three-year grant would be half of \$85,000. Mr. Carrizosa added that the district has secured its matching funds for an El Diamante officer now, but will defer using them because the grant funding will support the cost for the first three years. On a motion by Qualls and Guerrero, the COPS Grant Application was approved. Ayes: all. Motion carried.

**RECONVENE IN  
CLOSED SESSION**

The board reconvened in closed session at 9:25 p.m. to continue discussion on the items listed on the closed session agenda.

**RECONVENE IN  
OPEN SESSION  
ADJOURNMENT**

The board reconvened in open session at 11:00 p.m. Mr. Stephenson announced that no action was taken in the reconvened closed session. The meeting was adjourned.

**NEXT MEETING**

The next regularly scheduled Board Meeting will be June 25, 2002 at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia.

Respectfully submitted,

---

Larry Jones  
Clerk

---

Stan A. Carrizosa  
Superintendent/Secretary