

**Visalia Unified School District  
Board of Education  
MINUTES**

**OPENING  
BUSINESS**

The May 22, 2007 Board meeting was called to order at 5:30 p.m. by President Donna Martin in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the Board was present.

**ATTENDANCE**

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	5:30	8:50	
Juan R. Guerrero	5:30	8:50	
Larry Jones	5:30	8:50	
Michael Lane	5:30	8:50	
Donna Martin	5:30	8:50	
Jim L. Qualls	5:30	8:50	
Robert Stephenson	5:30	8:50	
 Stan A. Carrizosa, Superintendent	 5:30	 8:50	

**Staff Members**

Robert Gröeber, Assistant Superintendent, Administrative Services  
 Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services  
 Cindi Costa, Assistant Superintendent, Human Resources Development  
 Pam Ryan, Executive Assistant, Superintendent's Office  
 Steven Cook, Student Representative

**CLOSED SESSION**

President Martin identified the closed session topics listed below and called for public comment on the closed session items. There was none. The Board adjourned to closed session.

- 2.1 RECOMMENDED EXPULSIONS
- 2.2 RECOMMENDED SUSPENDED EXPULSIONS
- 2.3 CONFERENCE WITH LABOR NEGOTIATOR
  - 1. Agency Negotiator: Cindi Costa
  - 2. Employee Organizations
    - 1. CSEA 2007-08
    - 2. VUTA 2007-08
    - 3. Management 2007-08
- 2.4 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

**EARLY BIRD  
SESSION**

The Early Bird Session opened at 6:40 p.m.

**DISTRICT ENGLISH  
LEARNER  
ADVISORY  
COMMITTEE  
(DELAC) REPORT**

Mimi Bonds, Coordinator, State and Federal Projects, presented the District English Learner Advisory Committee (DELAC) Report. (Encl. No. 1) DELAC is composed of representatives from each school's English Learner Advisory Committee (ELAC). Annually, the district is required under State regulations to provide an opportunity for DELAC to present their comments and recommendations about the English Learner program to the Governing Board. The report outlined the committee's work and recommendations on the implementation of services for English Learners and the English Learner Parent Survey dated March 2007. Jose Alcauter, President of DELAC for the past two years, addressed the Board with

his comments and the Committee's recommendations on the services provided for English Learners with the assistance of translator, Angeles Hines.

- Requested an opportunity for children in the ELD groups to attend summer school
- Requested translators for parents to help communicate with principals, teachers and other members of their school
- Worked on survey that goes out to parents to make sure the questions were clear and understandable
- Encouraged schools to look at computer access and Internet access in their native language for families of English Learners
- Important for English Learners to have programs that are well-equipped for them to learn English efficiently to make the advancements that are required
- Requested that the district maintain a goal of certifying all teachers to teach English Learners
- Ensure that teachers meet the goal of getting the certification
- Commended the district on what has been accomplished over the last four years
- Parents were interested and excited about the Winter Academy for English Learners. They recommend the district expand efforts in providing opportunities for English Learners to help prepare them for CAHSEE and College.

Many of the parents that were in attendance at this Board meeting had participated in the Parent Institute for Quality Education (PIQE) program.

Mr. Alcauter asked that the district continue to provide proper training for teachers to help the EL students learn English to progress in school so that they do not fall behind, get disappointed with school and end up dropping out.

Superintendent Carrizosa presented an inscribed clock to Mr. Alcauter as a token of the district's appreciation for the time, service, and commitment he has dedicated to the parents and students.

**ENGLISH LEARNER  
SUBGROUP SELF-  
ASSESSMENT  
(ELSSA)  
TABLED**

Due to the lack of sufficient time, President Martin tabled the English Learner Subgroup Self-Assessment (ELSSA) until the next Board meeting on June 12. (Encl. No. 2)

**REGULAR SESSION**

The Board convened the regular Board meeting at 7:00 p.m. President Martin announced that no action was taken in closed session. Steven Cook, Student Representative, led the Pledge of Allegiance.

Mrs. Martin noted that there is a revision to the General Agenda 11.6 (Encl. No. 32) – 2007-08 Certificated Tenure. The revised list had been distributed to the Board and copies were available to the public.

Item 11.1 Naming of New Elementary Schools (Encl. No. 27) will be moved up on the

agenda and will follow Agenda Item 8.1 Focus on Student Learning.

**PUBLIC  
RECOGNITION/  
PROCLAMATIONS/  
ACTION**

**BOARD  
RECOGNITION OF  
SELECTED STAFF**

Mr. Carrizosa acknowledged district staff members who have recently been recognized for outstanding achievements. (Encl. No. 3) The local chapter of the Association of Mexican American Educations (AMAE) recognized Angelica Jimenez, Redwood High School, as the Teacher of the Year for 2007; Haydee Barba, El Diamante High School, as the Classified Employee of the Year; and Rene Moncada, Valley Oak Middle School, as the Administrator of the Year.

He also acknowledged the selection of Greg Flenory, El Diamante High School, as the California Interscholastic Federation (CIF) Central Section Athletic Director of the Year.

**ALCOA REYNOLDS  
DONATION TO  
GOSHEN SCHOOL  
Motion No. 196**

Doug Bartsch, Area Administrator K-6 Schools, presented the Alcoa Reynolds donation to Goshen School. (Encl. No. 4) Alcoa Reynolds is closing their office and has graciously donated the following office supplies and yard implements to Goshen School: one pallet jack, two dollies, one 6 ft. step ladder, five metal shelves, five filing cabinets, five fire extinguishers, one 5 ft. ladder and several trash cans.

Rodney Elder moved to accept the donation from Alcoa Reynolds to Goshen School. Jim Qualls seconded the motion. Ayes: All. Motion carried.

**PUBLIC COMMENT/  
PUBLIC INTEREST  
ANNOUNCEMENTS/  
STATUS REPORTS/  
ACTION**

**GENERAL PUBLIC  
COMMENT**

There was no public comment.

**2007-08 STATE  
BUDGET UPDATE –  
MAY REVISE**

Christine Statton, Chief Financial Officer, reviewed the Governor's proposed State Budget for 2007-08 according to the State "May Revision". (Encl. No. 5) Highlights of the Visalia Unified's 2007-08 budget were discussed in relation to the "May Revision". The State budget has not been adopted. The proposed 2007-08 Visalia Unified budget will be presented in June.

**BOARD MEMBER  
REPORTS/  
SUPERINTEN-  
DENT'S REPORT**

Steven Cook, Student Representative to the Board from El Diamante High School, gave a brief summary of the events that are taking place at each of the four comprehensive high schools.

The Board members' reports included the following:

- Congratulated El Diamante softball team for their win in the playoffs
- Attended Bi-annual Ag Meeting at Redwood
- Congratulated parents who graduated from the Parent Institute for Quality Education (PIQE) today at Fairview
- Attended the Association of Mexican American Educators (AMAE) recognition ceremony. Dr. Scroggins, President of COS, was the speaker.
- Attended Visalia Adult School Multi-Cultural Fair
- Visited Sequoia High School. Student requests for their school:
  - ❖ Driver's Education
  - ❖ Football team
  - ❖ Access to off campus vocational education
  - ❖ More sports
  - ❖ Music/dance
  - ❖ Gym
  - ❖ Variety in food
- Spoke to parents at the PIQE graduation at Fairview
- Congratulated VUSD students participating in track, swimming, softball and baseball at the State and Valley level
- Congratulated Mineral King Elementary for placing first in the All Visalia Elementary Track Meet
- Attended sixth grade, middle school and high school orchestra performances
- Judged at the Mt. Whitney Freshman Portfolio Day
- Attended Alternative Governance (AG) Board meeting
- Attended Open Houses
- Attended Retirement Reception for VUSD staff
- Thanked Mr. Walkowiak and Mr. Sheklian and others for their work to put the Board packets in the format for laptops to be used during the Board meetings to eliminate the printing of large Board packets

Superintendent Carrizosa announced that the district has received a Federal 21<sup>st</sup> Century Grant to continue to provide and expand the HEART Afterschool Programs at the following sites:

- Crestwood
- Veva Blunt
- Mt. View
- Goshen
- Union

He congratulated VUTA on their election of officers for 2007-08.

Lorene Valentino, a former VUSD Board member and currently employed by the Tulare County Office of Education, will be retiring. On behalf of the Board and Administration, a plaque in recognition of her service will be presented to her by President Donna Martin at the TCOE Staff Awards Ceremony.

The SlickRock Festival was held Saturday, May 18. This was originally created

with the VUSD Instructional Technology Grant and is now a Valley-wide event where schools come to compete in a series of video productions categories. VUSD had eleven nominees in ten categories recognized this year with two of the three sweepstakes winners coming from the district.

Royal Oaks Elementary School celebrates its 50<sup>th</sup> Anniversary Tuesday, May 29.

**FOCUS ON  
STUDENT  
LEARNING**

**SCHOOL  
ASSISTANCE  
INTERVENTION  
TEAM RECOMMEN-  
DATIONS**  
Motion No. 197

Jim Sullivan, Coordinator of State and Federal Projects-Curriculum and Instruction, and Linda Barwick, Principal of Houston School, presented the School Assistance Intervention Team's (SAIT) original findings, their recommendations, and explained what activities the school performed to meet SAIT's goals in each of the Essential Components for an Effective Standards Based Program. (Encl. No. 6) SAIT schools must focus on English Language Arts and Math.

West Ed visited Houston School on January 4 and March 20, 2007 and will visit on May 30<sup>th</sup>. The School Assistance Intervention Team scoring is as follows: fully, substantial, partial or minimal.

The scores for the Essential Components for an Effective Standards Based Program are:

- Instructional Program – Base Program - Fully
- Instructional Program - State Adopted Intervention Programs - Fully
- Instructional Time - Fully
- Instructional Leadership Training - Substantial
- Student Achievement Monitoring System - Fully
- Teacher Training Literacy/Math - Minimal
- Coaching: In-classroom Support - Fully
- Focused Collaboration - Partial
- Curriculum Mapping - Minimal

Rob Stephenson moved to approve the School Assistance Intervention Team (SAIT) Recommendations. Jim Qualls seconded the motion. Ayes: All. Motion carried.

**GENERAL AGENDA  
ITEM MOVED**

**NAMING OF NEW  
ELEMENTARY  
SCHOOLS**

The Board held their discussion of the final names being considered for the two new elementary schools. These names include those prioritized by the two Naming Committees and additional names of individuals screened by the Board as meeting the criteria in Board Policy.

The names under consideration include the following:

Northwest Elementary Site

- Sierra View
- Walnut Grove
- Valley View

Southeast Elementary Site

- Cameron Creek
- Cherry Meadow
- Walnut Grove

Names of Individual that could be considered for either school include:

- Manuel F. Hernandez
- Annie R. Mitchell

**Public Comment:**

Greg Price - Vice President of the Visalia Unified Teachers Association (VUTA), on behalf of the teachers of VUSD, VUTA is recommending that the Board approve the naming of the new northwest elementary site after Manuel Hernandez and the new southeast elementary site after Annie Mitchell after years of service to both the community and the schools of Visalia.

Lali Moheno – community member, encouraged the Board to vote for Manuel Hernandez and Annie Mitchell.

Joel Escobar – Union Elementary student, asked the Board to name the southeast elementary school site Cherry Meadow.

Motion No. 198

Each Board member was given an opportunity to discuss their views about the naming of the schools. After Board discussion, Juan Guerrero moved to name the northwest elementary site after Manuel F. Hernandez. Michael Lane seconded the motion. Ayes: Elder, Guerrero, Lane, Martin, and Qualls. Noes: Jones and Stephenson. Motion carried.

Motion No. 199

Michael Lane moved to name the southeast elementary site after Annie R. Mitchell. Rodney Elder seconded the motion. Ayes: Elder, Guerrero, Lane, Martin, and Qualls. Noes: Jones and Stephenson. Motion carried.

The Board returned to the order of the agenda continuing with Routine Action.

**ROUTINE ACTION**  
Motion No. 200

Michael Lane moved to approve the Routine Action Items, Encl. No. 7-24. Larry Jones seconded the motion. Ayes: All. Robert Stephenson was out of the room momentarily. Motion carried.

9.1 ADMINISTRATIVE SERVICES

1. Warrant List - April 27, 2007 through May 4, 2007 (Encl. No. 7)
2. 2006-07 Budget Revision No. 16 (Encl. No. 8)
3. Vendor Contracts for Various Maintenance and Service Needs (Encl. No. 9)
4. Visalia Civic Facilities Authority User Contracts (Encl. No. 10)

9.2 AREA ADMINISTRATORS, K-6; 7-12/Adult

1. Student Field Trip Request(s) (Encl. No. 11)

2. Student Field Trip Requests - High School Summer League Tournaments (Encl. No. 12)
  3. Nell Soto Parent/Teacher Involvement Program Grant (Encl No. 13)
  4. Community-Based English Tutoring (CBET) Program Notification of Intent to Participate for 2007-08 (Encl. No. 14)
- 9.3 CURRICULUM/EDUCATIONAL SERVICES
1. Agreement Renewal with Family Services (Encl. No. 15)
- 9.4 HUMAN RESOURCES DEVELOPMENT
1. Classified Personnel Report (Encl. No. 16)
  2. Certificated Personnel Report (Encl. No. 17)
  3. Certificated Personnel Report - Extended Year (Encl. No. 18)
  4. Consultant Contracts (Encl. No. 19)
  5. Notice to Employ Certificated Personnel for Extended Year - Middle and High Schools (Encl. No. 20)
  6. Certification of Temporary Athletic Team Coach List for 2006-07 (Encl. No. 21)
- 9.5 SUPERINTENDENT'S OFFICE
1. 2007-08 California School Boards Association (CSBA) Membership Renewal (Encl. No. 22)
  2. Minutes of the Board Study Session of May 3, 2007 (Encl. No. 23)
  3. Minutes of the Board Meeting of May 8, 2007 (Encl. No. 24)

**ADMINISTRATIVE  
PANEL RECOM-  
MENDATIONS/  
ACTION**

**EXPULSIONS  
Motion No. 201**

Michael Lane moved to accept the Administrative Panel Recommendations for Expulsions Case No. 07-107 E, Case No. 07-108 E, Case No. 07-109 E, Case No. 07-110 E, Case No. 07-111 E, Case No. 07-112 E, Case No. 07-113 E, Case No. 07-114 E, Case No. 07-115 E, Case No. 07-116 E, and Case No. 07-117 E. (Encl. No. 25) Rodney Elder seconded the motion. Ayes: All. Robert Stephenson was out of the room momentarily. Motion carried.

**SUSPENDED  
EXPULSIONS  
Motion No. 202**

Rodney Elder moved to accept the Administrative Panel Recommendation for Suspended Expulsions Case No. 07-41 SE. (Encl. No. 26) Jim Qualls seconded the motion. Ayes: All. Robert Stephenson was out of the room momentarily. Motion carried.

**GENERAL AGENDA**

**COLLECTIVE  
BARGAINING  
AGREEMENT  
BETWEEN VISALIA  
UNIFIED SCHOOL  
DISTRICT AND  
CALIFORNIA  
SCHOOL EMPLOYEE  
ASSOCIATION  
(CSEA), CHAPTER**

Cindi Costa, Assistant Superintendent of Human Resources Development, presented the Collective Bargaining Agreement between Visalia Unified School District and California School Employee Association and the Collective Bargaining Agreement. (Encl. No. 28) On April 17, 2007, a Tentative Agreement was reached with CSEA that was ratified by their membership on April 28, 2007. On Tuesday, May 8, 2007, the Board received the Disclosure Statement and Tentative Agreement for public review. After providing an opportunity for public comment as required by Government Code Section 3547.5, the Board took action to approve the agreement between VUSD and CSEA for July 2, 2006 through June 30, 2009.

83 AND THE  
COLLECTIVE  
BARGAINING  
AGREEMENT  
Motion No. 203

There was no public comment.

On a motion by Juan Guerrero and second by Rodney Elder, the Board approved the Collective Bargaining Agreement Between Visalia Unified School District and California School Employee Association (CSEA), Chapter 83. Ayes: All. Motion carried.

CALIFORNIA  
SCHOOL  
EMPLOYEES'  
ASSOCIATION,  
CHAPTER 83  
2007-2008  
INTERESTS  
FOR CLASSIFIED  
NEGOTIATIONS  
Motion No. 204

Mrs. Costa presented the California School Employees' Association, Chapter 83 2007-2008 Interests for Classified Negotiations. (Encl. No. 29) Government Code Section 3547 requires all initial contract proposals of the Board and an employee organization which relate to matters within the scope of representation be presented at a public meeting and be made available for public review at the District Office for a reasonable period of time. The California School Employees' Association presented initial contract interests at the May 8, 2007 Board meeting.

There was no public comment.

Juan Guerrero moved to acknowledge receipt of the California School Employees' Association Chapter 83 2007-2008 Interests for Classified Negotiations. Jim Qualls seconded the motion. Ayes: All. Motion carried.

VUSD 2007-2008  
INTERESTS FOR  
CLASSIFIED  
NEGOTIATIONS  
Motion No. 205

Mrs. Costa presented the VUSD 2007-2008 Interests for Classified Negotiations. (Encl. No. 30) The initial contract interests were presented at the May 8, 2007 Board meeting and were available for public review at the District Office for a reasonable period of time.

There was no public comment.

Rodney Elder moved to acknowledge receipt of the VUSD 2007-2008 Interests for Classified Negotiations. Larry Jones seconded the motion. Ayes: All. Motion carried.

VUSD INTERESTS/  
INITIAL PROPOSAL  
FOR CERTIFICATED  
NEGOTIATIONS  
Motion No. 206

Mrs. Costa presented the VUSD Interests/Initial Proposal for Certificated Negotiations. (Encl. No. 31) The initial contract interests/proposal was presented at the May 8, 2007 Board meeting and were available for public review at the District Office for public review.

There was no public comment.

Robert Stephenson moved to adopt the Districts Interests/Proposal as presented. Larry Jones seconded the motion. Ayes: All. Motion carried.

2007-2008 CERTIFI-  
CATED TENURE  
Motion No. 207

Mrs. Costa presented the 2007-2008 Certificated Tenure list. (Encl. 32) Education Code 44929.21 states that every employee of a school district having an ADA of 250 or more who, after having been employed by the district for two complete consecutive school years in a position requiring certification, at the commencement of the succeeding school year be classified as and become a permanent employee of the



district. Mr. Costa reminded the Board that a revised list was distributed before the meeting.

Mr. Guerrero moved to approve the list of eligible certificated employees for permanent status. Mr. Stephenson seconded the motion. Ayes: All. Motion carried.

DECLARATION OF  
SUBSTITUTE CBEST  
WAIVER FOR  
2007-08  
Motion No. 208

Mrs. Costa presented the Declaration of Substitute CBEST Waiver for 2007-08. (Encl. No. 33) This is a yearly request that is only used on an “as needed” basis. The Commission on Teacher Credentialing has extended the deadline to allow a CBEST Waiver for day-to-day substitute teachers. The district requires the individual to sign an agreement acknowledging he/she must take and pass the CBEST during the valid term of the waiver. All other requirements for substitute teaching will continue.

Mr. Elder moved to approve the Declaration of Substitute CBEST Waiver for 2007-08. Mr. Lane seconded the motion. Ayes: All. Motion carried.

RESOLUTION  
AUTHORIZING  
DEDICATION OF  
RIGHT OF WAY TO  
THE CITY OF  
VISALIA AT  
FERGUSON AVENUE  
AND LEILA STREET  
FOR ROADWAY  
PURPOSES  
Motion No. 209

Randy Groom, Director of Administrative Services, presented the Resolution Authorizing Dedication of Right of Way to the City of Visalia at Ferguson Avenue and Leila Street for Roadway Purposes. (Encl. No. 34) At the Board meeting of May 8, 2007, a Resolution Declaring Intention to Dedicate Right of Way to the City of Visalia was adopted. The Resolution has been advertised in the legal ads of the local newspaper as required by law.

Mr. Stephenson moved to approve the above Resolution and Mr. Elder seconded the motion. Ayes: All. Motion carried.

EMPLOYMENT  
AGREEMENT:  
THREE (3)  
ASSISTANT  
SUPERINTENDENTS  
Motion No. 210

Mr. Carrizosa asked for the Board to approve the renewal of employment agreements for the three Assistant Superintendents. (Encl. No. 35) It has been standard practice for these agreements to come to the Board annually for review and re-adoption. The only changes in the agreements from a year ago are in the term of the agreements. It is the districts recommendation that the term be extended to continue to be a three-year term, which would make the new start date July 1, 2007 and ending June 30, 2010.

Mr. Elder moved to ratify the three Assistant Superintendents’ contracts. Mr. Lane seconded the motion. Ayes: All. Motion carried.

CSBA REVISION TO  
BP 0402.4 -  
CHARTER  
SCHOOLS – SECOND  
AND FINAL  
READING  
Motion No. 211

Mr. Carrizosa reviewed in detail the revisions made to the following Board policies at the May 8<sup>th</sup> Board meeting. The Board approval of the second and final readings was taken as a group and not individually.

BP 0402.4 – Charter Schools – (Encl. No. 36) It includes clarification for the district and the charter school responsibilities on monitoring the adequate yearly progress.

CSBA AND STAFF  
REVISION TO

BP 1112 – Media Relations – (Encl. No. 37) Adjustments describe how reporters of local media are to be recognized when they come on to public school campuses.

BP 1112 – MEDIA  
RELATIONS –  
SECOND AND FINAL  
READING  
Motion No. 211

STAFF REVISION TO BP 1250 – VISITORS/  
BP 1250 – VISITORS/  
OUTSIDERS –  
SECOND AND FINAL  
READING  
Motion No. 211

BP 1250 – Visitors/Outsiders – (Encl. No. 38) In this revision, there is also a reference to visitors and outsiders checking into the office and now aligns the policy with current practice.

CSBA REVISION TO BP 5131.63 –  
BP 5131.63 –  
STEROIDS– SECOND  
AND FINAL  
READING  
Motion No. 211

BP 5131.63 – Steroids – (Encl. No. 39) Prohibits students participating in interscholastic athletics from using steroids and dietary supplements banned by the U.S. Anti-Doping Agency.

CSBA REVISION TO BP 6162.54 – TEST  
BP 6162.54 – TEST  
INTEGRITY/TEST  
PREPARATION –  
SECOND AND FINAL  
READING  
Motion No. 211

BP 6162.54 – Test Integrity/Test Preparation – (Encl. No. 40) Reflects California Department of Education’s guidelines regarding acceptable preparation for State assessments, including the use of released test questions.

Mr. Stephenson moved to approve the revisions made to these Board policies. Mr. Guerrero seconded the motion. Ayes: All. Motion carried.

**ADJOURNMENT** The meeting was adjourned at 8:50 p.m.

**NEXT MEETING** The next regularly scheduled Board meeting will be held on Tuesday, June 12, 2007, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,

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Michael Lane  
Clerk

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Stan A. Carrizosa  
Superintendent