

**Visalia Unified School District
Board of Education**

MINUTES

OPENING BUSINESS The meeting of May 13, 2003, was called to order at 6:00 p.m. by President Jones in the Board Room, VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia, followed by the determination that a quorum was present.

ATTENDANCE

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	6:00	10:10	
Juan R. Guerrero	6:00	10:10	
Larry Jones	6:00	10:10	
Michael Lane	6:00	10:10	
Laura Pace	6:00	10:10	
Jim L. Qualls	6:00	10:10	
Robert Stephenson	6:00	10:10	
Stan A. Carrizosa, Superintendent	6:00	10:10	
Andrew Pipes, Student Representative			X

Staff Members

Mark Fulmer, Assistant Superintendent, Administrative Services
Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services
Kay Van Andel, Assistant Superintendent, Human Resources Development
Liz Parker, Administrative Assistant, Superintendent's Office

CLOSED SESSION

President Jones identified the closed session agenda topics as follows:

- 2.1 EXPULSIONS
- 2.2 SUSPENDED EXPULSIONS
- 2.3 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- 2.4 CONFERENCE WITH LABOR NEGOTIATOR
 - 1. Agency Negotiator: Kay Van Andel
 - 2. Employee Organization
 - 1. VUTA
 - 2. CSEA
 - 3. Management

Regarding Item 2.3 on the closed session agenda, Ruby McKee contended that a clerical error had occurred in a document being considered in the matter of the employment status of VUSD teachers.

Debbie Scroggins, a Veva Blunt teacher, asked that the board consider leaving the three schools that will remain year-round next year, at 20-1, K-3.

The board convened into closed session.

**RECONVENE IN
OPEN SESSION
PUBLIC
RECOGNITION /
PROCLAMATIONS /
ACTION**

At 7:08 p.m., the board reconvened in open session. President Jones announced that no action was taken in closed session. Mr. Rod Elder lead the Pledge of Allegiance.

**STUDENT
ACHIEVEMENT
AWARDS**

Students receiving recognition for outstanding achievement were as follows (Encl. No. 1): Jeff Dooley from Visalia Adult School Creative Center; Natalie Gong (Business) and Crystal Schuil (Science) from Redwood; Tynisha Smallwood (Business) and Caitlin Vierra (Science) from Mt. Whitney; Mark Gravender (Science) from El Diamante. Golden West Students, Sean Smith (Science) and Jocelyn Fukushima (Business), were unable to attend tonight's meeting as the school was holding its scholarship awards night. Principal, Bob Cesena, will present the students with their awards at tonight's event.

**CLASSIFIED
SCHOOL EMPLOYEE
WEEK - MAY 18-24,
2003**

Michael Lane read a resolution designating May 18-24, 2003, Classified School Employee Week (Encl. No. 2). On a motion by Qualls and second by Guerrero, the resolution was approved. Ayes: all. Motion carried.

Motion No. 194

**RECOGNITION OF
ADULT SCHOOL
TEACHER, JOHN
SUNDSTROM, FOR
EXCELLENCE IN
TEACHING AWARD**

Mr. John Sundstrom, Visalia Adult School teacher, was presented a plaque on behalf of the board (Encl. No. 3). Mr. Sundstrom received the Excellence in Teaching Award from the California Council for Adult Education (CCAЕ). Mr. Sundstrom has been teaching at the Visalia Adult School Creative Center for 23 years.

**ACSA REGION II
AWARD RECIPIENT**

President Jones presented Sally Fiala-Farhang with a plaque in recognition of her selection by ACSA Region 11 and the Tulare County ACSA Chapter to receive the Pupil Personnel Services Administrator of the Year Award for 2003 in Special Education (Encl. No. 4). Region 11 represents Tulare, Kings and Kern Counties, with a membership of approximately 250 administrators.

**PUBLIC COMMENT
/ PUBLIC INTEREST
ANNOUNCEMENTS**

There was none.

**BOARD MEMBER
REPORTS /**

Board members reported on attending Bus Drivers Appreciation Day, the PTA-sponsored Hall of Fame on April 25, the CSF Luncheon, district Open Houses, music performances,

**REQUESTS /
SUPERINTEN-
DENT'S REPORT**

and the Masonic Cornerstone Ceremony at El Diamante High School. Mrs. Pace reported that she had been reviewing student scholarship applications. Other upcoming events will be Mt. Whitney's Portfolio Day on May 22, Sober Grad on May 30 and graduation ceremonies beginning May 30. Mr. Guerrero reported on work he is doing in Goshen and at Crowley and Fairview with funding from a Cesar Chavez Grant. In addition, he is working with Latino Mental Health to have Dr. Ricardo Carrillo and his staff come to work with some of the counseling staff in VUSD. Mr. Lane thanked district staff for the extensive work they have done on the history of Workers Compensation, which he wants to send to our legislators in hopes of "receiving more relief from the State of California." Mr. Lane thanked the "Bikers for Kids," chief sponsor of Sober Grad, for all the good work they do in the community. He further reported that there will be tutoring for after-school programs in the computer lab at the multi-family project in Goshen with funding received through a LEGACI Grant from Great Valley Center. Mr. Jones commended Elisabeth Romani, director of VUSD's elementary music program, and the teachers for the wonderful job they are doing. He thanked Assembly of God Church staff for offering their facility for the "wonderful music performances." Mr. Carrizosa reported that the \$5000 donation from Wells Fargo Bank was divided into two \$2500 startup grants for purchasing the first round of library books for the two new elementary schools.

**PUBLIC
HEARING/ACTION**

APPROVAL OF
RESOLUTION
AUTHORIZING
DEDICATION OF
EASEMENTS TO THE
STATE OF
CALIFORNIA
DEPARTMENT OF
TRANSPORTATION;
GOSHEN
ELEMENTARY
SCHOOL
Motion No. 195

A Public Hearing was opened on a resolution authorizing an easement to the State of California Transportation for Goshen Elementary School (Encl. No. 5). The easement was requested by Cal Trans as part of their project to contract a pedestrian overpass on Highway 99. The overpass will provide a safer access to the school. The hearing was closed as no one addressed the board. On a motion by Lane and second by Pace, the resolution was approved. Ayes: all. Motion carried.

RESOLUTION -
MITIGATED
NEGATIVE
DECLARATION FOR
THE DANS LANE
ELEMENTARY
SCHOOL
Motion No. 196

A Public Hearing was opened on Enclosure No. 6. As no one addressed the board, the Public Hearing was closed. On a motion by Stephenson and second by Lane, the resolution for the mitigated negative declaration for the Dans Lane Elementary School was approved. Ayes: all. Motion carried. The district has been working with neighbors of the proposed Dans Lane Elementary School to address their concerns, especially regarding possible traffic congestion.

GENERAL AGENDA
Review / Public Input /
Board Discussion /
ACTION

President Jones moved Item 12.1 (Encl. No. 38) and 12.2 (Encl. No. 39) to this point in the meeting.

FINAL ACTION ON
RESOLUTION AND
DECISION NOT TO
RE-EMPLOY
CERTIFICATED
EMPLOYEES FOR
THE 2003-2004
SCHOOL YEAR
Motion No. 197

Mrs. Van Andel explained the process the district has been following relative to statutory requirements regarding reduction in force and layoff procedures consistent with a reduction in particular kinds of services. The district remains confident that in working with district negotiating groups to achieve good conclusions to address the budget crisis, that program cuts and layoff notices can be rescinded, even after the May 15th statutory deadline. Attorney, Mike Smith, summarized the resolution and the technical corrections included in Enclosure No. 38. The board was asked to approve the resolution, which will be the final layoff decision and will authorize notices to be issued prior to May 15. The session was then opened to public comment. A Linwood teacher addressed the board regarding the possible loss of her job. On a motion by Qualls and second by Guerrero, the board accepted the resolution. Ayes: all. Motion carried.

FINAL ACTION ON
RESOLUTION AND
DECISION NOT TO
RE-EMPLOY ADULT
SCHOOL
CERTIFICATED
EMPLOYEES FOR
THE 2003-2004
SCHOOL YEAR
Motion No. 198

On a motion by Elder and second by Pace, the board authorized the district to notify 5.5 full-time certificated employees at the Visalia Adult School that their services will not be required for the 2003-04 school year. Ayes: all. Motion carried.

**FOCUS ON
STUDENT
LEARNING**
Presentation/Public
Comment/Board
Discussion/Action
(where applicable)

DISTRICT ENGLISH
LEARNER ADVISORY
COMMITTEE

Mr. Craig Wheaton explained the composition of the District English Language Advisory Committee (DELAC). He said that the committee's main role is to advise the board on several legal issues regarding the English Language Program. Mr. Shawn Kiehn, president of the Pinkham ELAC Committee and president elect of the DELAC for the 2003-04 school year, introduced members of the committee and visiting guests. He then reviewed the DELAC responsibilities and talked about accomplishments as well as concerns that parents have (Encl. No. 7). He ended his report by talking about the committee's future goals. Board members expressed their interest in attending upcoming committee meetings.

**NAMING OF NEW
ELEMENTARY
SCHOOLS**

Mr. Myron Sheklian and Mr. Doug Bartsch reviewed the process used by the committees who have worked to bring tonight's recommendations for naming the two new elementary schools (Encl. No. 8). Recommendations to the board for the northwest school were: Oak Grove and Campolindo, in order of preference. Recommended names for the new northeast school were: Four Creeks, St. John's and Patriot, also in order of preference. The board will take action on naming the two new elementary schools at the May 27 board meeting. Board members commended the work of the committee members in bringing forward tonight's recommendations.

**ELEMENTARY
STANDARDS-BASED
REPORT CARD
Motion No. 199**

On April 24, the K-6 Standards-Based Report Card was presented to the board for a first reading. The 2003-04 year will be the pilot year for the elementary level. A committee will continue to evaluate the report card and make any needed changes before the mass printing in 2004-05. On a motion by Stephenson and second by Lane, the board accepted the new elementary standards-based report card (Encl. No. 9). Ayes: all. Motion carried.

**DISTRICT-WIDE
GOALS FOR 2003-04
Motion No. 200**

The first reading of the proposed 2003-04 goals were presented at the April 22 board meeting. Tonight the goals were presented for a second reading and board action (Encl. No. 10). Next year's goals were developed through the district's annual community forum process. The goals are a continuance of last year's goals with revisions to the objectives which will best help the district continue to meet its goals. On a motion by Guerrero and second by Qualls, the goals for 2003-04 were approved. Ayes: all. Motion carried.

**STAFF
COLLABORATION
DAYS FOR 2003-04**

The board was presented with a list of proposed dates for staff collaboration days for 2003-04 (Encl. No. 11). This item was a first reading and will be presented for board action at the May 27 board meeting. This item is reviewed annually by the board.

**REVIEW REVISION
TO BP 0420 -
SCHOOL PLANS/SITE
COUNCILS - FIRST
READING**

Enclosure No. 12 specifies that all categories of funding available to a school be consolidated into one school site plan. This plan would then govern the various categorical dollars that would be allocated. This would constitute the representation of that school site council to include the various groups of categorical funding available at that site.

**REVIEW REVISION
TO BP 3541.1 -
SCHOOL-RELATED
TRIPS - FIRST
READING**

Enclosure No. 13 was a policy regarding how students are to be properly transported on school-related trips. The policy takes what the district's current practices are and codifies them into policy so that there are appropriate procedures for clearing volunteer drivers, parents who bring their own vehicles, and students who would ride in a school vehicle or a non-school vehicle.

**REVIEW NEW
MANDATED CSBA
BP/AR 5022 -
STUDENT AND
FAMILY PRIVACY**

Enclosure No. 14 was a new policy mandated by law under the "No Child Left Behind" legislation. It sets forth a series of privacy protection rights for students so that they are not unduly exposed to inappropriate surveys and/or have information about them or their standing in school provided to organizations without parent permission and/or notification.

**RIGHTS - FIRST
READING**

**REVIEW NEW
MANDATED BP/AR
5121.1 - K-6
EVALUATION OF
STUDENT
ACHIEVEMENT -
FIRST READING**

Enclosure No. 15 sets forth a policy which aligns the district's board policy and administrative regulations with our current practices regarding K-6 evaluation of students and aligns it with a prospect for a standards-based report card and a trimester standards-based evaluation system. Guidelines have been set forth for evaluating citizenship and effort and for achieving status on an honor roll in this evaluation system. It also addresses absences and how they can affect the evaluations of students or their grades.

**REVIEW NEW BP/AR
5123.1 - K-6
PROMOTION
/ACCELERATION/
RETENTION - FIRST
READING**

Enclosure No. 16 sets standards for a basis for teacher judgments in recommending promotion/acceleration and/or retention. Also set forth were what the standards-based measurements would be in the form of district assessments. Also referenced was the law related to special education and LEP students and how they should be treated with regard to recommendations for promotion and retention.

**REVIEW NEW BP
6154.1 - K-6
HOMEWORK/MAKE
UP WORK - FIRST
READING**

Enclosure No. 17 sets forth a philosophy of homework and gives recommended guidelines for homework. It also addresses the ability for students to make up work when they have missed school.

Enclosure Nos. 12 through 17 will be brought for a second reading and board action at the May 27 board meeting.

**ROUTINE ACTION
Motion No. 201**

On a motion by Lane and second by Elder, the following Routine Action Items were approved:

10.1 ADMINISTRATIVE SERVICES

1. Warrant List - April 1 through 30, 2003 (Encl. No. 18)
2. Change Order #1 - Conyer Elementary Modernization Project (Encl. No. 19)
3. Change Order #1 - Northeast Elementary School (Encl. No. 20)
4. Change Order #1 - Veva Blunt Elementary Modernization Project (Encl. No. 21)
5. Change Order #2 - Elbow Elementary Modernization Project (Encl. No. 22)
6. Change Order #3 - Green Acres/Divisadero Middle Schools Multi-Use Building Projects (Encl. No.23)
7. Change Order #4 - Northwest Elementary School (Encl. No.24)
8. Approval of Bid #4457 - Crestwood, Crowley & Fairview Relocatable Project (Encl. No. 25)

- 10.2 AREA ADMINISTRATOR, K-6; 7-12/Adult
 - 1. Student Field Trip Requests (Encl. No. 26)
- 10.3 CURRICULUM
 - 1. High School Course Outline: Animal & Plant Physiology, Advanced Jazz Band, and Sports Therapy and Fitness Technician ROP (Encl. No. 27)
 - 2. Service Agreement Between TCOE Migrant Education Region VIII and VUSD (Encl. No. 28)
- 10.4 HUMAN RESOURCES DEVELOPMENT
 - 1. Classified Personnel Report (Encl. No. 29)
 - 2. Consultant Contracts (Encl. No. 30)
 - 3. Certification of Acceptance for 2002-03 Beginning Teacher Support and Assessment (BTSA) Grant (Encl. No. 31)
 - 4. Request to Attend Conference/Workshop (Encl. No.32)
- 10.5 SUPERINTENDENT
 - 1. SELPA Plan Revisions (Encl. No. 33)
 - 2. Minutes of the Regular Board Meeting of March 25, 2003 (Encl. No. 34)
 - 3. Minutes of the Regular Board Meeting of April 8, 2003 (Encl. No. 35)

Ayes: all. Motion carried.

**ADMINISTRATIVE
PANEL RECOM-
MENDATIONS**

EXPULSIONS
Motion No. 202

On a motion by Lane and second by Qualls, the Administrative Panel Recommendations on Expulsion Case No. 03-69 E, Case No. 03-70 E, Case No. 03-71 E, Case No. 03-72 E, Case No. 03-73 E, Case No. 03-74 E, Case No. 03-75 E and Case No. 03-76 E (Encl. No. 36) were approved. Ayes: all. Motion carried.

**SUSPENDED
EXPULSIONS**
Motion No. 203

On a motion by Qualls and second by Stephenson, the Administrative Panel Recommendations on Suspended Expulsions Case No. 03- 18 SE (Encl. No. 37) were approved. Ayes: all. Motion carried.

**STATUS
REPORT/PUBLIC
COMMENT**

**COMITÉ
COMPLIANCE
AGREEMENT FOR
ENGLISH LEARNER
PROGRAMS**

Mr. Craig Wheaton presented a brief overview of the district Comité Compliance Agreement for English Learner Programs. The agreement came about as a result of a Comité review conducted in November, 2002, following which the district received a non-compliant findings report. The agreement was developed to resolve the non-compliant items and was subsequently signed by the State Department of Education and Superintendent Carrizosa. The district will now write an interim report which is due July 15. When the interim report is reviewed by the SDE consultant assigned to VUSD, those items which address the non-

compliant findings that are now functioning effectively as part of our system will be taken off of the compliance agreement. A final report is due September 15. The SDE consultant will then visit the district again to verify that the district is following the agreement. The district will then receive an updated report of findings of non-compliant items. Mr. Wheaton expects that the district's agreement and timeline will be revised sometime in October to narrow the focus on those items which remain. This will again begin the six-month process currently being used by the SDE. Mr. Wheaton said that the state consultant has indicated that the district will probably complete the compliance agreement by early next calendar year.

ADJOURNMENT

The meeting was adjourned at 10:10 p.m.

NEXT MEETING

The next regularly scheduled Board Meeting will be May 27, 2003 at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia.

Respectfully submitted,

Michael Lane
Clerk

Stan A. Carrizosa
Superintendent/Secretary