

**Visalia Unified School District
Board of Education**

MINUTES

**OPENING
BUSINESS**

The meeting of June 10, 2003, was called to order at 6:00 p.m., by President Jones, in the Board Room, VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia, followed by the determination that a quorum was present.

ATTENDANCE

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	6:00	9:10	
Juan R. Guerrero	6:00	9:10	
Larry Jones	6:00	9:10	
Michael Lane	6:00	9:10	
Laura Pace	6:00	9:10	
Jim L. Qualls	6:00	9:10	
Robert Stephenson	6:00	9:10	
 Stan A. Carrizosa, Superintendent	 6:00	 9:10	

Staff Members

Carlyn Lambert, Assistant Superintendent, Curriculum and Educational Services
Mark Fulmer, Assistant Superintendent, Administrative Services
Kay Van Anandel, Assistant Superintendent, Human Resources Development
Pam Ryan, Administrative Secretary/Office Manager, Superintendent's Office
Karen Kuhn, Executive Assistant, Superintendent's Office
Minutes Prepared by Liz Parker, Administrative Assistant, Superintendent's Office

CLOSED SESSION

Clerk Jones identified the closed session agenda topics as follows:

1. EXPULSIONS
2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/
RELEASE/ REASSIGNMENT
3. CONFERENCE WITH LABOR NEGOTIATOR
 1. Agency Negotiator: Kay Van Anandel
 2. Employee Organization
 1. CSEA
4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 1. Superintendent

**RECONVENE IN
OPEN SESSION**

At 7:05 p.m., the board reconvened in open session. President Jones announced that no action was taken in closed session. Mr. Guerrero led the Pledge of Allegiance.

Mr. Jones announced that there was a revision to tonight's Routine Action Item Enclosure No. 9 for student field trips. The FBLA National Leadership Conference was added to the list.

**PUBLIC
RECOGNITION /
PROCLAMATIONS /
ACTION**

C.A.C.
RECOGNITION
NOMINATIONS

District employees, George Conley and Greg Nickols, were recognized for having been honored recently by the Tulare County Community Advisory Committee for the Special Education Local Area Plan (SELPA) for exemplary service to special education students in our district (Encl. No. 1).

RECOGNITION OF
REDWOOD HIGH
SCHOOL CHAPTER
OF FUTURE
BUSINESS LEADERS
OF AMERICA (FBLA)
- SANTA CLARA,
CALIFORNIA

Redwood's FBLA Chapter members were recognized for having placed 9th overall at the State Leadership Conference in Santa Clara, California (Encl. No. 2). More than 100 schools and 1,200 members/advisors were in attendance at the conference. FBLA students, Natalie Gong, Crystal Chun Wong, Courtney Hill, Fey Saephan, Jillian Westbrook, Angela Mar, April Pagan, and Brett Lizotte were in attendance at tonight's meeting. Students Crystal Schuil, Stacy Yang and Jonathan Ling were unable to attend tonight's meeting but were also acknowledged. Redwood's FBLA was also recognized as a Gold Seal Chapter and a top five finalist for the most outstanding chapter in California. At the conference, Miss Hill was installed as the State Vice President representing the central section. Natalie Gong and Crystal Chun Wong, were installed as the central section vice president and executive secretary, respectively, for 2003-04. The group will be going to Nationals in Texas. Advisor, Ms. Doris Lowe, was commended for her outstanding leadership which began in 1977.

**PUBLIC COMMENT
/ PUBLIC INTEREST
ANNOUNCEMENTS**

Several parents addressed the board regarding the denial of intra-district transfer requests they had submitted to have their children attend Royal Oaks Elementary School. Mr. Carrizosa explained that the intra-district transfer policy has not changed and is now and has always been consistent in attempting to keep siblings together in the district. This has always been contingent on a space available basis. Children living in the neighborhood surrounding our schools, however, will not be displaced by students from outside the school attendance area. Parents may keep siblings together by attending the school in their student attendance area or by looking at another transfer location where the siblings can be kept together.

Honor Gonzales, a representative from the National Trail Days event held this past Saturday, thanked Redwood High School students for cleaning the Mill Creek area. She also thanked district staff for opening Redwood so that participants in the event could follow along the path on their walk or bike ride. Mrs. Gonzales invited everyone to follow the paths between Stevenson and Main Street.

Following a lengthy discussion regarding the intra-district transfer requests, Mr. Fred Nave explained the process prescribed by law and stated that preference is first given to students

who have older siblings at school sites where the transfer is being requested. He then explained the second priority and final process for issuing intra-district transfers on a random selection or lottery basis. Staff is working as quickly as possible this week to notify parents regarding their transfer requests. When requests are denied, the students, based on the lottery draw, are added to a waiting list and as the school year opens if space becomes available for further transfers at the particular grade levels involved, the principals will contact those parents.

Superintendent Carrizosa invited anyone who would be interested in continuing discussion of the district intra-district transfer policy and GATE Program at a follow-up meeting to leave their name/number/e-mail address tonight with Mr. Doug Bartsch.

**BOARD MEMBER
REPORTS /
REQUESTS /
SUPERINTEN-
DENT'S REPORT**

Board members spoke about their participation in district graduation ceremonies, the "Spirits," a Visalia softball team for girls 16 and under representing all district high schools, who placed second in a tournament last week in Clovis and last weekend placed first over Clovis, and the meeting they attended to welcome back the teachers whose lay-off notices were rescinded. Commendations went to Redwood's FBLA team as well as all of our district schools for the great things taking place there. Board Member Lane requested a report on the district's Agricultural Education Program, particularly a current assessment of the district's farm site and use of the facility and possible ways of cooperating with other institutions. Mr. Carrizosa reported that a budget study session has been scheduled for Tuesday night, June 17. Also, Wednesday morning, June 18, the board is invited to tour the new construction projects in the district. Transportation for the tour will leave from the Educational Office Complex at 7:30 a.m.

**PUBLIC
HEARING/ACTION
ENVIRONMENTAL
IMPACT REPORT
FOR THE VISALIA
COMMUNITY
STADIUM**

Mrs. Patty Rohman explained that the district had prepared an Environmental Impact Report Draft on the proposed Visalia Community Stadium Project for tonight's public hearing (Encl. No. 3). All comments from the public on the project will be incorporated into the district's final Environmental Impact Report scheduled to be presented to the board at the July 15, 2003 board meeting. The Public Hearing was opened.

Mr. Lee McDonald shared his concern that there would not be adequate parking available for the community attending events at the stadium. He also asked what the timeline was for the extension of McAuliff from Houston to Mineral King. Mr. John Dutton, city engineer, responded that the city is expecting to go out to bid later this summer and the project is expected to be completed by spring of 2004. He also reported that a contractor has been awarded on the project widening McAuliff from Houston to the St. Johns River which should be completed by the middle of August. There will also be a signal project which will take a couple of months longer to complete. Dr. Doug Lovik commended the board on the stadium project and added that the amount of parking planned for the site should be more

than adequate. As there was no further public comment related to the EIR, the Public Hearing was closed.

**FOCUS ON
STUDENT
LEARNING**

Presentation/Public

Comment/Board

Discussion

HURLEY

ELEMENTARY

SCHOOL

EXTENSION PLAN

FOR 2003-04

Mr. Doug Bartsch reported that tremendous growth is taking place in Northwest Visalia. He reported that there will be an estimated enrollment of 789 students at Hurley Elementary when school begins in August and the potential of 100 additional students as the year progresses. Mr. Bartsch reported on a plan that he and Hurley Principal, Julie Berk, have developed to use the Oak Grove site, which is expected to be ready to occupy sometime this September, as "Hurley Extension" during the coming school year (Encl. No. 4). Oak Grove will officially open in August, 2004.

ROUTINE ACTION

Motion No. 219

Board member Elder pulled Item (Encl. 12) and Item (Encl. No. 17) for further discussion. On a motion by Qualls and second by Guerrero, the remaining items were approved as follows:

10.1 ADMINISTRATIVE SERVICES

1. Warrant List - May 16 through 31, 2003 (Encl. No. 5)
2. Approval of Bid 4460 - Cafeteria Dairy Products (Encl. No. 6)
3. Request to Piggyback for Office & Classroom Furniture, Equipment & AV Equipment & Supplies (Encl. No. 7)
4. Change Order #3 - Sierra Vista HVAC Modernization - Phase II (Encl. No. 8)

10.2 AREA ADMINISTRATOR, K-6; 7-12/Adult

1. Student Field Trip Requests (Encl. No. 9)
2. School Community Policing Partnership Grant Application (Encl. No. 10)
3. Literacy Camp at Houston School (Encl. No. 11)

10.3 CURRICULUM

1. VISTAS MOU with Fresno Pacific University (Encl. No. 12)
2. Gifted and Talented Education Program (Encl. No. 13)
3. Community Project Services Agreement - College of Sequoias CALWorks/Work Study Programs and Federal College Work Study Program (Encl. No. 14)

10.4 HUMAN RESOURCES DEVELOPMENT

1. Classified Personnel Report (Encl. No. 15)
2. Certificated Personnel Report (Encl. No. 16)
3. Consultant Contracts (Encl. No. 17)
4. Request to Attend Conference/Workshop (Encl. No. 18)

10.5 SUPERINTENDENT

- 1. Minutes of the Regular Board Meeting of May 13, 2003 (Encl. No. 19)

Ayes: all. Motion carried.

Motion No. 220

Mr. Elder commended Scott Smith, director of Instructional Technology, for his work in applying for grants to place technology in the classroom. Included in Enclosure No. 12 was a three-year MOU with Fresno Pacific University to provide a three-year masters degree program in Educational Technology to VUSD staff involved in the VISTAS 2003-06 cohort. On a motion by Elder and second by Stephenson, Item 10.3 - 1 (Encl. No. 12) was approved. Ayes: all. Motion carried.

Motion No. 221

Following clarification of the consultant request for Goshen Elementary School parents and staff included in Item No. 10.4 - 3 (Encl. No. 17), on a motion by Elder and second by Guerrero, the item was approved. Ayes: all. Motion carried.

**ADMINISTRATIVE
PANEL RECOM-
MENDATIONS**

EXPULSIONS

Motion No. 222

On a motion by Qualls and a second by Lane, the Administrative Panel Recommendations on Expulsion Case No. 03-84 E, Case No. 03-85 E, Case No. 03-86 E, Case No. 03-87 E, Case No. 03-88 E, Case No. 03-89 E, Case No. 03-90 E, Case No. 03-91 E and Case No. 03-92 E (Encl. No. 20) were approved. Ayes: all. Motion carried.

GENERAL AGENDA

Review / Public Input /

Board Discussion /

ACTION

**DECLARATION OF
NEED FOR FULLY
QUALIFIED**

EDUCATORS

Motion No. 223

Enclosure No. 21 was an annual declaration used on an emergency basis when a “fully qualified” teacher cannot be found. The declaration must be approved by the board at a public meeting and filed with the California Commission on Teacher Credentialing before the state will issue a waiver. There was a 98 percent rating of fully qualified teachers in the district last year. On a motion by Stephenson and second by Qualls, the item was approved. Ayes: all. Motion carried.

**RESOLUTION FOR
CLASSIFIED**

LAYOFF OF

**VISALIA GRADUATE
STUDIES PROGRAM**

SECRETARY

Motion No. 224

On a motion by Elder and second by Guerrero, Enclosure No. 22 was approved. Funding for the part-time position was discontinued by Fresno Pacific. Ayes: all. Motion carried.

TRIENNIAL UPDATE
TO COUNTY PLAN
FOR EXPELLED
STUDENTS

Motion No. 225

Mr. Fred Nave presented an update to the county plan for serving expelled students so that they may continue with their progress toward graduation (Encl. No. 23). All Tulare County School Districts work with the Tulare County Office of Education through the County Alternative Education Coalition to develop a county-wide plan to serve the students. The plan is reviewed and, if necessary, revised every three years. Mr. Nave reported that there were two revisions to the plan presented tonight. One revision was to include in the student's rehabilitation plan a requirement for community service hours. Another change to the previous plan was to have school district staff work directly with the staff from the community school to look at the individual needs of students having problems there and to develop alternative plans. Following board discussion, board member Guerrero requested that Mr. Nave arrange a tour of the Mid-County Community School for those board members who have not visited the program. On a motion by Guerrero and second by Lane, the County Plan for Expelled Students was approved. Ayes: all. Motion carried.

RESOLUTION/
AGREEMENT -
DISSOLUTION OF
THE VISALIA
PUBLIC BUILDING
AUTHORITY

Motion No. 226

Enclosure No. 24 was a proposed resolution to dissolve the Visalia Public Building Authority. The current VPBA was formed in 1970 as a tool to finance numerous public buildings in Visalia, including auditoriums, theaters and the Convention Center. Over the years, the agreement has become complex and has caused confusion about its original intent and the role of each agency included in the VPBA. On a motion by Qualls and second by Lane, the resolution was approved. Ayes: all. Motion carried.

AGREEMENT -
FORMATION OF
THE VISALIA CIVIC
FACILITIES
AUTHORITY

Motion No. 227

Enclosure No. 25 was a proposed agreement asking the board to enter into an agreement with the City of Visalia in forming The Visalia Civic Facilities Authority, a new joint power authority. The VCFA will be more focused than the previous VPBA. Initially, the agreement will hold responsibility for LJ Williams Theater, Rotary Theater and El Diamante Theater. The goal of the VCFA will be to operate these facilities as well-maintained, well-designed performing arts venues for the district and the community. VUSD will be the lead entity in the VCFA. On a motion by Stephenson and second by Elder, the agreement to form The Visalia Civic Facilities Authority was approved. Ayes: all. Motion carried.

APPOINTMENT OF
TWO SCHOOL
BOARD TRUSTEES
TO REPRESENT
VISALIA UNIFIED
SCHOOL DISTRICT
ON THE VISALIA
CIVIC FACILITIES
AUTHORITY BOARD

Motion No. 228

As a requirement of the new VCFA, the board was asked to appoint two school board members to represent VUSD on the VCFA board (Encl. No. 26). The VCFA is a four-member board with equal representation with the City to ensure that every action has the full support of the City Council and the VUSD Board of Education before any action is taken. On a motion by Guerrero and second by Lane, Mr. Qualls and Mr. Elder were appointed to serve on the VCFA Board. Ayes: all. Motion carried.

Mr. Carrizosa announced that now that action had been taken by the City and the VUSD Board to dissolve the VPBA, the group needs to meet so that the action can be recorded. Mr. Lane, as previous district representative to the VPBA, will attend the meeting with the

City Council Members that sit on the VPBA to formally dissolve the Authority. Mr. Qualls and Mr. Elder would then begin working with the new JPA.

**AGREEMENT - CITY
OF VISALIA AND
VISALIA UNIFIED
SCHOOL DISTRICT
REGARDING
DISTRICT'S USE OF
CONVENTION
CENTER**

Motion No. 229

Enclosure No. 27 was an agreement between the City of Visalia and VUSD to provide special access for the district in the use of the Convention Center at no or reduced cost, depending on the number of times we use the facility. On a motion by Qualls and second by Pace, the agreement was approved. Ayes: all. Motion carried.

Before concluding tonight's meeting, Board Member Qualls requested an update on the hat policy in the district. Mr. Carrizosa responded that the board members who currently serve on the Board Policy Committee could give an update at the next board meeting

ADJOURNMENT

The meeting was adjourned at 9:10 p.m.

NEXT MEETING

Unless otherwise determined, the next regularly scheduled Board Meeting will be June 24, 2003, at 6:00 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia.

Respectfully submitted,

Michael Lane
Clerk

Stan A. Carrizosa
Superintendent/Secretary