

**Visalia Unified School District
Board of Education**

MINUTES

**OPENING
BUSINESS**

The meeting of July 15, 2003, was called to order at 5:30 p.m., by President Jones, in the Board Room, VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia, followed by the determination that a quorum was present.

ATTENDANCE

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	5:30	8:58	
Juan R. Guerrero	5:30	8:58	
Larry Jones	5:30	8:58	
Michael Lane	5:30	8:58	
Laura Pace	5:30	8:58	
Jim L. Qualls	5:30	8:58	
Robert Stephenson	5:30	8:58	
Stan A. Carrizosa, Superintendent	5:30	8:58	

Staff Members

Carlyn Lambert, Assistant Superintendent, Curriculum and Educational Services
Kay Van Anandel, Assistant Superintendent, Human Resources Development
Liz Parker, Administrative Assistant, Superintendent's Office

CLOSED SESSION

President Jones identified the closed session agenda topics as follows:

1. EXPULSIONS
2. SUSPENDED EXPULSIONS
3. REINSTATEMENTS
4. REVIEWS-CONTINUED EXPULSIONS
5. CONFERENCE WITH LABOR NEGOTIATOR
 1. Agency Negotiator: Kay Van Anandel
 2. Employee Organization
 1. CSEA

As there was no public comment, the board convened into closed session.

**EARLY BIRD
SESSION - PUBLIC
HEARING/ACTION
SALE OF PROPERTY
- BURKE STREET
Motion No. 1**

At 6:12 p.m., the board convened the Early Bird session. Mr. Nathan Ide, attorney for the district, reviewed the legal procedures the district must follow to sell property. Enclosure No. 1 was a proposal to sell approximately 8 acres of district property located on Burke Street, which the district property committee has deemed surplus. As no public entity expressed interest in developing the Burke Street property, today was set as the sale date for the property. Mrs. Rohman opened the two sealed bids that had been received. One

bid was for \$25,000 per gross acre. The second bid was for \$39,000 per gross acre, the appraised value of the property. Oral bids were then called for; none were received. Mr. Elder moved that the district accept the high bid from Hidden Oak Development. Mr. Lane then read a resolution *To Accept High Bid for Certain District Real Property*. Mr. Stephenson seconded Mr. Elder's motion, and on a unanimous vote, the board approved the sale of the property to Hidden Oak Development. Proceeds from the sale of this property will return to bond funds.

**OPEN REGULAR
SESSION**

At 7:00 p.m., Mr. Jones opened the regular session. He reported that no action was taken in closed session. He then led the Pledge of Allegiance. Mr. Jones welcomed a group of Mt. Whitney Civics students attending tonight's meeting.

**PUBLIC
RECOGNITION /
PROCLAMATIONS /
ACTION**

RECOGNITION OF
ADULT SCHOOL
CLASSIFIED
EMPLOYEE,
CAROLYN
MUELLER,
RECIPIENT OF THE
CENTRAL SECTION
CALIFORNIA
COUNCIL FOR
ADULT EDUCATION
(CCAE) CHARLES O.
PETERSON
MERITORIOUS
SERVICE AWARD

Caroline Casida, Visalia Adult School principal, introduced Carolyn Mueller, a retired Business Department instructional aide for Adult School. Mrs. Mueller was recognized for receiving the Charles O. Peterson Meritorious Service Award given by the Central Section, California Council for Adult Education (CCAE) (Encl. No. 2). Mrs. Mueller was given the award for providing outstanding support service to adult education for the past 25 years.

RECOGNITION OF
ADULT SCHOOL
TEACHER, JOHN
SUNDSTROM,
RECIPIENT OF THE
CALIFORNIA
COUNCIL FOR
ADULT EDUCATION
(CCAE) CALCO
AWARD

John Sundstrom, Adult School Creative Center Visual Arts teacher, was also recognized for having been selected by the Central Section of the California Council for Adult Education to receive the CALCO Award. This award is given annually to a member of CCAE who is recognized as an outstanding teacher of adult students (Encl. No. 3). Mr. Sundstrom was recently recognized as the Adult School Hall of Fame Award recipient and also received the state CCAE Teacher of Excellence Award. Mr. Sundstrom has taught at the Adult School for 23 years.

RECOGNITION OF
ADULT SCHOOL
PRINCIPAL,
CAROLINE CASIDA,
RECIPIENT OF THE
CENTRAL SECTION
CCAE DAVID
ESHELMAN
OUTSTANDING
CONTRIBUTION
AWARD

Mr. Carrizosa then recognized Mrs. Casida, the recipient of the David Eshelman Outstanding Contribution Award by the Central Section, California Council for Adult Education (Encl. No. 4). The award is given to individuals whose contribution and leadership to the CCAE has been exemplary. The award is not presented annually, but at the discretion of the Central Section CCAE Board.

Motion No. 2

Routine Action Item 10.4-2 (Encl. No. 32) Certificated Personnel Report was moved to this point in the meeting. Mrs. Van Andel announced that with the approval of this item, Mr. Lupe Perez would become the Assistant Principal at Mt. Whitney, and Mr. Philip Black will become the Assistant Principal at Valley Oak Middle School. On a motion by Pace and second by Qualls, Enclosure No. 32 was approved. Ayes: all. Motion carried.

PUBLIC COMMENT /
PUBLIC INTEREST
ANNOUNCEMENTS

Mr. Jones called for public comment. There was none.

**BOARD MEMBER
REPORTS /
REQUESTS /
SUPERINTEN-
DENT'S REPORT**

Board members reported on speaking on the responsibilities of being a school board member at a summer school Civics class, visiting Veva Blunt Elementary, attending the performance of "A Midsummer's Night Dream" by Willow Glen first grade students, a "Rock and Roll Oldies" show at Mt. View Elementary, speaking to Mt. View's sixth grade graduation class, attending the joint City/VUSD meeting last week, and attending the Hispanic Roundtable monthly meeting.

Mr. Guerrero requested a report on combination classes in the district—the number of classes, where the classes are held, and the average ratio for each class. A report will be developed once school is in session and subsequently provided to the board. Mr. Elder spoke of his concern regarding people choosing a profession other than education because of the continuing state and federal requirements placed on teachers. Summer school ends this Thursday. Traditional school begins August 20.

Superintendent Carrizosa welcomed the start of the new school year for our remaining year-round schools. He reported that the combined enrollment for the three schools is up by 71 students.

**FOCUS ON
STUDENT
LEARNING**
Presentation/Public

Comment/Board
Discussion/ACTION

(as applicable)

PROGRESS REPORT
FOR GOSHEN AND
HOUSTON
SCHOOLS
SCHOLASTIC AUDIT

Mr. Doug Bartsch and Mr. Myron Sheklian presented a closing update for the 18-month period of intervention that Goshen and Houston Elementary schools have just completed (Encl. No. 5). Mr. Bartsch said that a letter received from the Scholastic Audit Team following their final visit on June 9, included a number of commendations for corrective actions taken through the Joint Intervention Agreement at Goshen Elementary. Mr. Bartsch noted the areas for continued emphasis which were identified by the team.

Mr. Sheklian reported that the Scholastic Audit Team also commended Houston Elementary staff for the progress made by their students. They recommended that the school continue focusing on the state math standards, even though the students are currently “on target.” Mr. Sheklian reviewed other areas for continued emphasis which the team identified. According to the Joint Intervention Agreement, if the upcoming API scores for the Goshen and Houston students shows growth in both the school-wide and subgroups, and the students have maintained or exceeded their previous scores by 5%, the schools should be out of the program.

REVIEW NEW BP
0460 -
COORDINATED
SCHOOL HEALTH
PROGRAMS - FIRST
READING

The following five enclosures included, for a first reading, board policies that have been reviewed by the Board Policy Committee. The same policies will be presented at the August 12 meeting for a second reading and board action. Enclosure No. 6 included a new board policy as a new requirement that the school district have a coordinated health program description.

REVIEW CSBA
REVISED
MANDATED AR
5111.13 -
RESIDENCY FOR
HOMELESS
CHILDREN - FIRST
READING

Enclosure No. 7 was a mandated revision to an administrative regulation and defined what qualifies a student as homeless.

REVIEW CSBA
REVISION TO BP
5141.4 - CHILD
ABUSE REPORTING
PROCEDURES -
FIRST READING

Enclosure No. 8 was a revision to an already detailed district policy regarding child abuse reporting procedures. The revision changes the definition of mandated reporter and describes the categories of staff required for filing reports of suspected child abuse.

REVIEW CSBA
MANDATED BP/AR

Enclosure No. 9 included proposed changes regarding married, pregnant and parenting students. It was also a review of our existing policy in relation to the proposed policy by

5146 - MARRIED /
PREGNANT/
PARENTING
STUDENTS - FIRST
READING
REVIEW CSBA
REVISED
MANDATED BP/AR
6143 - COURSES OF
STUDY - FIRST
READING

CSBA and additional information provided to the district by the Women's Law Center. The policy recognizes that school-aged students involved in any of these situations are referred to as "expectant parents." The revision included a series of expectations, rights and conditions not only for female students but for the companion male students.

Enclosure No. 10 outlined how to propose and adopt courses of study. It specifically addressed new law which requires University of California to assist in matters related to the certification of high school courses. It also updates current policy to ensure that specific content required by law is in our curriculum and is reflected in the board-adopted courses of study.

ROUTINE ACTION
Motion No. 3

Board Members pulled Routine Action Items 10.1-10 (Encl. 20), 10.2-4 (Encl. No. 22), 10.2-5 (Encl. 25) and 10.4-3 (Encl. No. 33), for separate votes. Also excluded on the vote for the remaining items was Item 10.4.2 (Encl. No. 32) voted on earlier in tonight's meeting. Board members were provided an addendum to Enclosure No. 21, Student Field Trip Requests, requesting approval for 15 Golden West High School students to attend the USC Cheerleader Camp in Los Angeles July 24-27, 2003. On a motion by Qualls and second by Stephenson, the remaining items were approved as follows:

10.1 ADMINISTRATIVE SERVICES

1. Warrant List - June 16 through 30, 2003 (Encl. No. 11)
2. 2002-2003 Budget Revision No. 13 (Encl. No. 12)
3. 2003-04 Budget Revision No. 01 (Encl. No. 13)
4. Change Order #1 - Mt. View, Crestwood and Valley Oak Modernization Project (Encl. No. 14)
5. Resolution Declaring Intention to Dedicate Right-of-Way to the City of Visalia: Mooney Boulevard and Houston Avenue (Encl. No. 15)
6. Change Order #4 - Sierra Vista HVAC Modernization - Phase II (Encl. No. 16)
7. Approval of Bid 4469 - Cafeteria Bakery Products (Encl. No. 17)
8. Approval of Bid 4470 - Cafeteria Produce (Encl. No. 18)
9. Approval of Bid 4471 - Cafeteria Frozen Food (Encl. No. 19)
10. Vendor Contracts for Various Maintenance and Service Needs (Encl. No. 20)

10.2 AREA ADMINISTRATORS, Elementary and 7-12/Adult

1. Student Field Trip Requests (Encl. No. 21)
2. Memorandum of Understanding Between VUSD and Pro-Youth/HEART (Encl. No. 22)
3. Contract Between Visalia Adult School and Estes Institute for Cosmetology Classes (Encl. No. 23)
4. Joint Memorandum of Understanding Between Visalia Adult School and Proteus/Wittman Village Community Center (Encl. No. 24)

5. Lease Agreement Between ABLE Industries and Visalia Adult School (Encl. No. 25)
 6. Approval of Adult School Courses for 2003-2004 (Encl. No. 26)
- 10.3 CURRICULUM/EDUCATIONAL SERVICES
1. State Preschool Child Development Contract (Encl. No. 27)
 2. English Language Acquisition Program Application (Encl. No. 28)
 3. Statement of Assurance for Instructional Materials Funds Fiscal Year 2002-03 (Encl. No. 29)
 4. Head Start MOU Between VUSD and TCOE (Encl. No. 30)
- 10.4 HUMAN RESOURCES DEVELOPMENT
1. Classified Personnel Report (Encl. No. 31)
 2. Certificated Personnel Report (Encl. No. 32)
 3. Consultant Contracts (Encl. No. 33)
 4. 2003-2004 Certificated Tenure (Encl. No. 34)
 5. Contract for Employer-Employee Relations Council Between VUSD and TCOE for 2003-04 and 2004-05 (Encl. No. 35)
 6. Request to Attend Conference/Workshop (Encl. No. 36)
- 11.4 SUPERINTENDENT
1. Minutes of the Regular Board Meeting of May 27, 2003 (Encl. No. 37)
 2. Minutes of the Regular Board Meeting of June 10, 2003 (Encl. No. 38)

Ayes: all. Motion carried.

Motion No. 4 With regard to Item 10.1-10 (Encl. No. 20), Mr. Qualls stated that he would not vote in favor of the item as he did not approve of one of the contractors. On a motion by Guerrero and second by Lane, the item was approved. Ayes: Elder, Guerrero, Jones, Lane, Pace and Stephenson. No: Qualls. Motion carried.

Motion No. 5 Mr. Guerrero asked to abstain from voting on Item 10.2-4 (Encl. No. 24). On a motion by Qualls and second by Lane, the item was approved. Ayes: Elder, Jones, Lane, Pace, Qualls and Stephenson. Abstain: Guerrero. Motion carried.

Motion No. 6 Mr. Stephenson asked to abstain from voting on Item 10.2-5 (Encl. No. 25). On a motion by Lane and second by Elder, the item was approved. Ayes: Elder, Guerrero, Jones, Lane, Pace and Qualls. Abstain: Stephenson. Motion carried.

Motion No. 7 With regard to Item 10.4-3 (Encl. No. 33), Mr. Stephenson asked for an explanation of the consultant contract being requested for Dr. Anderson, Director of Excellence and Quality. Mr. Carrizosa responded that Dr. Anderson is a consultant in processes for school reform and is a return provider for our district. With this contract, a greater number of schools will be included in the training process and will receive ongoing support as well. On a motion by Stephenson and second by Guerrero, Enclosure No. 33 was approved. Ayes: all. Motion carried.

**ADMINISTRATIVE
PANEL RECOM-
MENDATIONS**

EXPULSIONS
Motion No. 8

On a motion by Elder and second by Qualls, the Administrative Panel Recommendations on Expulsion Case No. 04-01 E, Case No. 04-02 E, Case No. 04-03 E, Case No. 04-04 E, Case No. 04-05 E, Case No. 04-06 E and Case No. 04-07 E (Encl. No. 39) were approved. Ayes: all. Motion carried.

**SUSPENDED
EXPULSIONS**
Motion No. 9

On a motion by Stephenson and second by Elder, the Administrative Panel Recommendations on Suspended Expulsion Case No. 04-01 SE, Case No. 04-02 SE, Case No. 04-03 SE (Encl. No. 40) were approved. Ayes: all. Motion carried.

REINSTATEMENTS
Motion No. 10

On a motion by Qualls, and second by Guerrero, the Administrative Panel Recommendations on Reinstatement Case No. 04-01 R Case No. 04-02 R, Case No. 04-03 R, Case No. 04-04 R, Case No. 04-05 R, and Case No. 04-06 R (Encl. No. 41) were approved. Ayes: all. Motion carried.

**REVIEWS-
CONTINUED
EXPULSIONS**
Motion No. 11

On a motion by Pace and second by Qualls, the Administrative Panel Recommendations on Reviews-Continued Expulsion Case No. 04-01 RCE and Case No. 04-02 RCE (Encl. No. 42) were approved. Ayes: all. Motion carried.

GENERAL AGENDA
Review / Public Input /
Board Discussion /
ACTION

**START-UP AND
EXPANSION
BREAKFAST GRANT
APPLICATION**
Motion No. 12

Enclosure No. 43 was a request by Nutritional Services to apply for a start-up and expansion breakfast grant. The grant amount requested is \$105,650 and will be used to service three new school sites that currently do not serve breakfast and to expand breakfast at an additional eight sites. On a motion by Lane and second by Guerrero, the board approved the application for the grant. Ayes: all. Motion carried.

**THE AMERICAN
INDIAN
EDUCATION
PROGRAM GRANT**
Motion No. 13

Enclosure No. 44 was also a request to apply for a grant in the amount of \$72,750 to provide additional services to American Indian students in our district. If approved, the grant will be for a minimum of five years. The district has identified 348 students representing 38 different tribes currently enrolled in our schools. On a motion by Qualls and second by Lane, the grant proposal was approved. Ayes: all. Motion carried.

**DECLARATION OF
NEED FOR CBEST
FOR 30-DAY
SUBSTITUTE**

Enclosure No. 45 was an annual request for board approval to hire substitute teachers with a CBEST waiver. Historically, the district has hired 30-35 substitutes with this waiver with the majority passing the CBEST within that year. The district will not re-employ any substitute who is hired with the waiver who does not pass the CBEST within one year of

TEACHERS
Motion No. 14

becoming a substitute. On a motion by Stephenson and second by Elder, the item was approved. Ayes: all. Motion carried.

**AUTHORIZATION
TO SELL CERTAIN
REAL PROPERTY**
Motion No. 15

Approval of the resolution included in Enclosure No. 46 would authorize the district to post for sell to other public entities up to five acres of surplus district property south of Oak Grove Elementary School. The property is located at Linwood Avenue and Prospect Street. On a motion by Qualls and second by Elder, the resolution was approved. Ayes: all. Motion carried.

**FINAL
ENVIRONMENTAL
IMPACT REPORT
FOR THE VISALIA
COMMUNITY
STADIUM**
Motion No. 16

Enclosure No. 47 was the final EIR for the Visalia Community Stadium. Comments were solicited from the public at the June 10, 2003, board meeting. Comments received were incorporated into the final report. On a motion by Qualls and second by Pace, the final EIR was approved. Ayes: all. Motion carried.

**STATUS
REPORT/PUBLIC
COMMENT
BOARD MEMBER
FINGERPRINTING**

Mr. Carrizosa explained that Enclosure No. 48 was brought for further discussion following a request by Mr. Guerrero to again consider developing a district policy requiring board members to be fingerprinted following their election to the board. The issue was discussed earlier this year and referred to the district Board Policy Committee for their review. Three board members sit on the Board Policy Committee. No recommendation for policy was received from the committee following its review of the Elections Code and current Education Code. The committee recognized that the district already has policy in accordance with law that would require any person, if they intend to be a regular volunteer, to be fingerprinted. Following further discussion of this item the board determined that this issue should go back to Board Policy for review.

ADJOURNMENT

The meeting was adjourned at 8:58 p.m.

NEXT MEETING

The next regularly scheduled Board Meeting will be August 12, 2003, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia.

Respectfully submitted,

Michael Lane
Clerk

Stan A. Carrizosa
Superintendent/Secretary