

**Visalia Unified School District
Board of Education**

MINUTES

OPENING BUSINESS The March 23, 2004 board meeting was opened at 5:30 p.m. by President Lane, in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the board was present.

ATTENDANCE

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	5:30	9:14	
Juan R. Guerrero	5:30	9:14	
Larry Jones	5:30	9:14	
Michael Lane	5:30	9:14	
Donna Martin	5:30	9:14	
Jim L. Qualls	5:30	9:14	
Robert Stephenson	5:30	9:14	
Kaitlin Morgan, Student Representative	7:00	8:00	
Stan A. Carrizosa, Superintendent	5:30	9:14	

Staff Members

Mark Fulmer, Assistant Superintendent, Administrative Services
Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services
Kay Van Anel, Assistant Superintendent, Human Resources Development
Liz Parker, Administrative Assistant, Superintendent's Office

CLOSED SESSION

President Lane identified the closed session topics listed below:

2.1 CLOSED TOPICS OF DISCUSSION

1. RECOMMENDED EXPULSIONS
2. RECOMMENDED SUSPENDED EXPULSIONS
3. RECOMMENDED REINSTATEMENTS

2.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR:

1. Property: A portion of APN 077-080-012
2. Agency negotiator: Stan Carrizosa/Mark Fulmer
3. Negotiating Parties: VUSD-Mangano Homes, Inc.
4. Under negotiations: Preliminary information on potential proposal for sale or exchange of real property. Price will not be discussed.

2.3 CONFERENCE WITH LABOR NEGOTIATOR

1. Agency Negotiator: Kay Van Anel
2. Employee Organization
 1. VUTA
 2. CSEA
 3. Management

**RECONVENE IN
OPEN SESSION**

The board reconvened in open session at 7 p.m. President Lane announced that no action was taken in closed session. Michael Lane lead the Pledge of Allegiance.

PUBLIC RECOGNITION/PROCLAMATIONS/ACTION

**STUDENT
ACHIEVEMENT
AWARDS**

Students receiving academic achievement awards (Encl. No. 1) tonight were: Lucy Xiong (Outstanding Achievement) from Visalia Adult School; Kari Goulart (Agriculture) from El Diamante; Sharise Alvitre (Agriculture) from Golden West; Marie Wilson (Outstanding Achievement) from Charter Alternatives Academy; Julie Grant (Agriculture) from Mt. Whitney; and Vincent Freitas (Agriculture) from Redwood.

**ACCEPTANCE OF
CONTRIBUTIONS
TOWARD THE
GROPETTI
AUTOMOTIVE -
VISALIA
COMMUNITY
STADIUM**

Motion No. 183

On a motion by Qualls and second by Elder, the board received additional contributions to the Gropetti Automotive - Visalia Community Stadium (Encl. No. 2). Ayes: all. Motion carried. To date, monetary donations have been received in the amount of \$180,865 and pledges of material and supplies total \$75,950. Total contributions amount to \$256,815.

**PUBLIC COMMENT
/ PUBLIC INTEREST
ANNOUNCEMENTS**

Mr. Lloyd Bennett, district school bus driver, addressed the board regarding possible cuts in the district's transportation budget. He asked the board to consider the needs of transportation employees and the needs of our students who ride the bus.

Representatives from Hurley, Charter Alternatives Academy, Goshen, Royal Oaks, Ivanhoe, and Golden Oak Schools spoke in support of their bargaining team and the negotiations process and in support of a fair and equitable contract. Mr. Robert Hight from Royal Oaks also shared his concern for the provision on AB1207, the +2 retirement incentive, which states that teachers who retire and receive this incentive cannot work in public education for one year or in their home school district for five years. He asked for support from organizations supporting education to stop this type of "punitive legislation" from being passed. Judy Walston, Golden Oak principal, was congratulated on her upcoming retirement—she will be missed.

**STATE BUDGET
UPDATE AND FINAL
REVIEW OF THE
CERTIFICATED STRS
RETIREMENT
INCENTIVE "+2
GOLDEN
HANDSHAKE"**

Robert Gröeber updated the board on the state budget with the latest information from negotiations that began on March 3 (Encl. No. 3). Also included for discussion at this time was the final staff recommendation regarding the certificated STRS "+2 Golden Handshake" retirement incentive. In order to implement the +2, the district must show a cost-savings. A resolution included on tonight's agenda, if approved by the board, will open the window to allow eligible employees to retire under the program. Mr. Gröeber reported that the savings has to be certified by the county superintendent of schools. The window has to be open for 60-120 days and the actual retirement date of the eligible employee has to be within the designated window. There are currently 250 district employees eligible to apply for the +2

incentive. Administration has proposed to open the window from March 24 through July 31, which covers the contract year for our teachers, and have an internal application deadline of April 23. This will allow time for savings to be calculated, and in the event the +2 incentive is offered, time to make staffing decisions for openings that may occur. Mr. Gröeber reiterated that the district is not allowed to take savings credit for any teacher that would naturally retire, which is age 61 in California.

**RESOLUTION TO
OPEN THE WINDOW
FOR THE
CERTIFICATED STRS
RETIREMENT
INCENTIVE “+2
GOLDEN
HANDSHAKE”
Motion No. 184**

Agenda Item 11.4 (Encl. No. 40), the resolution to open the window for the +2 Golden Handshake, was moved to this point in the meeting. On a motion by Stephenson and second by Jones, the resolution was approved. Ayes: all. Motion carried.

**PUBLIC SCHOOLS
MONTH - APRIL 2004**

Superintendent Carrizosa announced that April 2004 has been designated Public Schools Month (Encl. No. 4). The Free and Accepted Masons of California have sponsored this month since 1920. Communities and schools are encouraged to set aside one week during April as a special time for the discussion of public schools and to enlist the support of the general public to the cause of public education.

**BOARD MEMBER
REPORTS/SUPER-
INTENDENT’S
REPORT**

Student representative, Kaitlin Morgan, reported that Redwood hosted the Sadie’s Dance on March 13, that students are working on Friday’s senior versus junior Powderpuff game, are planning their winter sports assembly, that the girls track team won Golden West Invitational, the boys tennis has been undefeated for numerous years now, nominations for next year’s student body officers are being submitted, and the Pennies for Patients fundraiser brought in \$2,000. At Golden West, all spring sports are going well and a spring assembly will be held to recognize the athletes. The Mr. Golden West Contest was held recently and was a big success, the blood drive is coming up soon, sophomores took the CAHSEE last Tuesday and Wednesday, the CAT6 tests are coming up, the musical, “Anything Goes,” is coming along well, and the candidate forum for new student body officers will be held next Monday. Also, this week is Western Week at Golden West. Miss Morgan reported that the Mt. Whitney choir is currently performing in Los Angeles, the specialty animal team won first place last week, Parliamentary Procedures regional contest is this Friday, students are working on the Prom, spring sports are off to a great start, April 17 is the Foundation Dinner and Mt. Whitney’s play, “Ten Little Indians” will be this weekend. El Diamante spring sports are off to a great start, a number of track and swim team members have recorded qualifying times for Valleys, and ElDiamante’s play, “A Midsummer Night’s Dream,” will be this Friday, Saturday and Sunday at the El Diamante Theater. Miss Morgan concluded her report by stating that all of the high schools are looking forward to spring break.

Board members reported on speaking to Redwood Civics classes, attending the COS MEChA Youth Conference this past Saturday, participating in the March 11 dedication of

the all-weather track, attending the Visalia Education Foundation meeting yesterday, and visiting Washington School's library, which was decorated for the Book Fair, which was highly successful. Board member Qualls announced that the Masons will hold a school recognition night on April 21 at 7 p.m. at the Masonic Lodge and encouraged everyone to show their support of our employees by attending the event. Mr. Lane commended everyone involved in the partnerships that Washington School has with the Boys and Girls Club and the First Presbyterian Church.

Mr. Carrizosa reported that tomorrow he and some district staff will travel to Sacramento to meet with consultants and lobbyists and to research the status of the deficit reduction funding, which is part of the Governor's \$2 billion budget deal, and also to track Proposition 98 calculations.

FOCUS ON STUDENT LEARNING

Presentation/Public

Comment/Board

Discussion/ACTION (as applicable)

REVIEW CSBA REVISION TO MANDATED BP 0410 - NON-DISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES - FIRST READING

Superintendent Carrizosa highlighted the CSBA revisions to various Board Policies and Board Bylaws (Encl. No. 5 - 20) for a first reading. The policies will return for action at the April 13 board meeting. Enclosure No. 5 was a revision to BP 0410, which deals with discrimination in programs and activities. New law mandated that the list of protected groups in a non-discrimination policy be updated to include the term "gender" and "actual or perceived sexual orientation."

REVIEW STAFF REVISION TO BP 1330 - USE OF SCHOOL FACILITIES - FIRST READING

A revision to BP 1330, which includes the system for charging for use of district facilities, referenced a procedure to review the fees annually and readjust them as necessary (Encl. No. 6).

REVIEW STAFF REVISION TO MANDATED BP 6143 - COURSES OF STUDY - FIRST READING

The revision to BP 6143 requires that changes to the existing policy include that when establishing courses of study, they be articulated across grade levels and include monitoring of appropriate course content (Encl. No. 7).

REVIEW CSBA
REVISION TO BB
9011 - DISCLOSURE
OF CONFIDENTIAL/
PRIVILEGED
INFORMATION -
FIRST READING

BB 9011 specifically references the board's responsibility with regard to closed session and the reporting requirements from closed session and confidentiality (Encl. No. 8). There are also word changes regarding other types of confidential disclosures.

REVIEW CSBA
REVISION TO BB
9121 - PRESIDENT -
FIRST READING

Revision to BB 9121 includes not only that the president of the board is responsible for orderly conduct of all board meetings, but also the effective management of meeting times (Encl. No. 9).

REVIEW CSBA
REVISION TO BB
9122 - SECRETARY -
FIRST READING

BB 9122 included recommended revisions and updates from CSBA regarding duties of the secretary to the board (Encl. No. 10).

REVIEW CSBA
REVISION TO BB
9123 - CLERK - FIRST
READING

BB 9123 updates the description of clerk consistent with the CSBA sample (Encl. No. 11).

REVIEW CSBA
REVISION TO BB
9224 - OATH OR
AFFIRMATION -
FIRST READING

The recommended revision to BB 9224 brings this bylaw up to date with current code regarding swearing in of new officers (Encl. No. 12).

REVIEW STAFF
REVISION TO BB
9250 -
REMUNERATION,
REIMBURSEMENT
AND OTHER
BENEFITS - FIRST
READING

Recommended revision to BB 9250 matches up the CSBA sample with our current policy and references board members who served at any point on the board prior to January 1994 and their rights regarding district health and welfare benefits upon retiring (Encl. No. 13).

REVIEW CSBA
REVISION TO BB
9260 - LEGAL
PROTECTION - FIRST
READING

Revisions to BB 9260 reflect new federal law under the "No Child Left Behind" legislation. Under certain circumstances, there are limits of the legal liability of board members when acting within the scope of their office. Also, as requested by board members, the revision includes a recommendation that as new board members are elected to the board, they consider being fingerprinted (Encl. No. 14).

REVIEW CSBA
REVISION TO BB

BB 9270 (Encl. No. 15) reflects new law which requires board members that manage public investments to leave the room or recuse themselves from voting on topics in which they may

9270 - CONFLICT OF INTEREST - FIRST READING

have a financial interest. The revision also defines limitations in terms of gifts, financial conflicts of interest and makes sure that the board adheres to Fair Political Practices Commission guidelines.

REVIEW CSBA REVISION TO BB 9320 - MEETINGS AND NOTICES - FIRST READING

Enclosure No. 16 aligns existing bylaws with new law regarding posting meeting notices/agenda. Emergency or Special meetings require posting at least 24 hours before a meeting and regularly scheduled meetings require posting 72 hours before the meeting.

REVIEW CSBA REVISION TO BB 9321 - CLOSED SESSION PURPOSES AND AGENDAS - FIRST READING

Revisions to BB 9321 align the bylaw to new Brown Act requirements regarding closed sessions, the conditions under which the board can meet in closed session, specifies the topics allowed in closed session and requirements for action and/or reporting out of action on all items in closed session (Encl. No. 17).

REVIEW CSBA REVISION TO BB 9322 - AGENDA/ MEETING MATERIALS - FIRST READING

BB 9322 was revised in accordance with new law regarding the preparation of the agenda, the structure of the meeting around that agenda and the preparation of agenda materials and the availability of the materials for the board, staff and, when requested, the public (Encl. No. 18).

REVIEW CSBA REVISION TO BB 9323.2 - ACTIONS BY THE BOARD - FIRST READING

The recommendation for BB 9323.2 and its Exhibit was to replace the existing bylaw and exhibit and to describe the requirements for the board to take action, how board action is consummated, and the requirements for different levels and weights of voting, depending on the action being taken (Encl. No. 19).

REVIEW CSBA REVISION TO BB 9400 - BOARD SELF-EVALUATION - FIRST READING

BB 9400 revisions were made to align with current practices. The revisions included language regarding board self-evaluation and detailed the board study session, which the board holds annually in January, and recognizes the opportunity board members have for orientation and inservice as an essential component of continuing training and self-evaluation (Encl. No. 20).

STAFF REPORT WAREHOUSE TRANSITION- STATUS REPORT

Mrs. Leeann Errotabere presented a follow-up report from a presentation in November regarding the status of the change in centralized receiving and centralized warehousing of the stockroom, which became effective July 1, 2003. Mrs. Errotabere gave a PowerPoint presentation that outlined the distribution of warehouse duties along with current receiving and delivery procedures. Total savings from decentralizing the warehouse are currently \$768,970.63. Mrs. Errotabere clarified that the savings as noted were not dollars available for redistribution in the 2004-05 budget year. Mrs. Errotabere then reported on the online process for ordering office supplies through Office Depot and reported on the cost-savings the district realized through this process between July 1 and December 31, 2003. Board member Stephenson asked for a full-year report on the warehouse transition at the end of this current school year.

ROUTINE ACTION

Motion No. 185

President Lane announced that the board had been provided a revised Certificated Personnel Report which would replace Enclosure No. 30. The change came about because the district received late notice on the clearance of a recommended hire for a candidate from out-of-state. On a motion by Qualls and second by Martin, the Routine Action Items, including the revision to Enclosure No. 30, were approved as follows:

9.1 ADMINISTRATIVE SERVICES

1. Warrant List - February 27 through March 5, 2004 (Encl. No. 22)
2. Notice of Completion - Oak Grove (Northwest) Elementary (Encl. No. 23)
3. Change Order #5 - Four Creeks (Northeast) Elementary School (Encl. No. 24)
4. Vendor Contracts for Various Maintenance and Service Needs (Encl. No. 25)

9.2 AREA ADMINISTRATORS, K-6; 7-12/Adult

1. Student Field Trip Requests (Encl. No. 26)

9.3 CURRICULUM/EDUCATIONAL SERVICES

1. Agreement Between First Five Tulare County and Visalia Unified School District (Encl. No. 27)
2. Request to Attend Conference/Workshop (Encl. No. 28)

9.4 HUMAN RESOURCES DEVELOPMENT

1. Classified Personnel Report (Encl. No. 29)
2. Certificated Personnel Report (Encl. No. 30)
3. Consultant Contracts (Encl. No. 31)
4. Certification of Coach List for Spring Sports (Encl. No. 32)

9.5 SUPERINTENDENT

1. Minutes of the Regular Board Meeting of February 24, 2004 (Encl. No. 33)

**ADMINISTRATIVE
PANEL RECOM-
MENDATIONS/
ACTION**

EXPULSIONS
Motion No. 186

On a motion by Stephenson and second by Elder, the Administrative Panel Recommendations on Expulsion Case No. 04-78 E, Case No. 04-79 E, Case No. 04-80 E, Case No. 04-81 E, Case No. 04-82 E, Case No. 04-83 E, Case No. 04-84 E and Case No. 04-85 E (Encl. No. 34) were approved. Ayes: all. Motion carried.

SUSPENDED
EXPULSIONS
Motion No. 187

On a motion by Qualls and second by Martin, the Administrative Panel Recommendations on Suspended Expulsion Case No. 04-25 SE, Case No. 04-26 SE, Case No. 04-27 SE and Case No. 04-28 SE (Encl. No. 35) were approved. Ayes: all. Motion carried.

REINSTATEMENTS
Motion No. 188

On a motion by Elder and second by Martin, the Administrative Panel Recommendations on Reinstatement Case No. 04-37 R and Case No. 04-38 R (Encl. No. 36) were approved. Ayes: all. Motion carried.

GENERAL AGENDA

Review / Public Input /

Board Discussion /

ACTION (as applicable)

RECOMMENDATION
OF REDUCTION OF
CLASSIFIED
SCHOOL SERVICES
FOR THE 2004-2005
SCHOOL YEAR
Motion No. 189

Enclosure No. 37 was a recommendation by administration to reduce, modify or eliminate particular kinds of services currently provided by classified employees as listed on the enclosure. On a motion by Qualls and second by Elder the recommendation was approved. Ayes: all. Motion carried.

RESOLUTION TO
REDUCE, MODIFY,
OR ELIMINATE
PARTICULAR KINDS
OF CLASSIFIED
SERVICES
Motion No. 190

Enclosure No. 38 was a resolution outlining the recommended reductions included in the previous enclosure. On a motion by Stephenson and second by Jones, the resolution was approved. Ayes: all. Motion carried.

RESOLUTION -
ADOPTING THE
COLLABORATIVE
FOR HIGH
PERFORMANCE
SCHOOLS (CHPS)
Motion No. 191

Enclosure No. 39 included a resolution adopting the Collaborative for High Performance Schools (CHPS) criteria to be used in designing, building, renovating and operating schools in the District). The CHPS Program provides an integrated design criteria for building school facilities that will be efficient in the use of energy, water, material resources and will improve the indoor environment in our schools. On a motion by Guerrero and second by Elder, the resolution was adopted. Ayes: all. Motion carried.

ADJOURNMENT

The meeting convened back into closed session at 8:40 p.m. At 9:14 p.m. the board reconvened in open session and President Lane announced that no action had been taken in closed session. The meeting was adjourned.

NEXT MEETING

The next regularly scheduled Board Meeting will be April 13, 2004, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,

Rodney Elder
Clerk

Stan A. Carrizosa
Superintendent/Secretary