

**Visalia Unified School District
Board of Education**

MINUTES

**OPENING
BUSINESS**

The April 13, 2004 board meeting was opened at 5:30 p.m. by President Lane, in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the board was present.

ATTENDANCE

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	5:30	9:32	
Juan R. Guerrero	5:30	9:32	
Larry Jones	5:30	9:10	
Michael Lane	5:30	9:32	
Donna Martin	5:30	9:32	
Jim L. Qualls	5:30	9:32	
Robert Stephenson	5:30	9:32	
Martin Belmana, Student Representative	7:00	9:00	
Stan A. Carrizosa, Superintendent	5:30	9:32	

Staff Members

Mark Fulmer, Assistant Superintendent, Administrative Services
Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services
Kay Van Anandel, Assistant Superintendent, Human Resources Development
Liz Parker, Administrative Assistant, Superintendent's Office

CLOSED SESSION

President Lane identified the closed session topics listed below:

- 2.1 IDENTIFY CLOSED SESSION TOPICS OF DISCUSSION
 - 1. RECOMMENDED EXPULSIONS
 - 2. RECOMMENDED REVIEWS-CONTINUED EXPULSIONS
- 2.2 CONFERENCE WITH LABOR NEGOTIATOR
 - 1. Agency Negotiator: Kay Van Anandel
 - 2. Employee Organization
 - 1. VUTA
 - 2. CSEA
 - 3. Management

**RECONVENE IN
OPEN SESSION**

The board reconvened in open session at 7 p.m. President Lane announced that no action was taken in closed session. Mr. Qualls lead the Pledge of Allegiance.

**PUBLIC
RECOGNITION/
PROCLAMA-
TIONS/ACTION**

**STUDENT
ACHIEVEMENT
AWARDS**

Students receiving recognition tonight (Encl. No. 1) were: Yvonne Villanueva (USAV Spring), Maria Carrillo (English) and Frank Escalante (Special Ed.) from Golden West. Derek Miller (USAV Spring) from Golden West was unable to attend tonight's meeting. Also recognized from Mt. Whitney were Jason Duggins (Special Ed.), Emily Fulmer (English), Emily Tietjen (USAV Spring), and Aaron Bronzan (USAV Spring). Recognized from Redwood were Stephen Wilson (English), Jamie Wong (USAV Spring) and Alex Moquist (USAV Spring). From El Diamante, Samantha Alburn (USAV Spring), Matt Hernandez (USAV Spring), Kyle Porter (Special Ed.) and Steven Duck (English) were also recognized.

**ACCEPTANCE OF
FUNDS FROM
OFFICE DEPOT
Motion No. 192**

Mark Williamson, Office Depot's Business Services Division representative, and Allen Adler, Assistant Manager of the Visalia Office Depot, explained how the district's participation in the company's 5% Back to Schools Program benefits our schools (Encl. No. 2). At the end of each quarter, a merchandise card is presented to schools that have been designated to receive the 5% by people purchasing supplies at Office Depot. The amount on the card can be used for purchases at Office Depot. In the two years that the program has been in effect, Office Depot has donated approximately \$10,000,000 nationwide. The last six months of 2003, the district earned \$4,700 for the purchase of supplies. On a motion by Guerrero and second by Qualls, the board gratefully accepted the generous donation. Ayes: all. Motion carried.

**STATE BUDGET
UPDATE**

President Lane asked that the presentation of the state budget update be moved to this point in the meeting. Robert Gröeber presented a brief update on what is happening in Sacramento regarding the state budget, a recent trip by staff to Sacramento and the enhanced retirements being offered by the district. Mr. Gröeber said that it is possible that education may need to take additional cuts in order to help balance other areas of the state budget. Also, Governor Schwarzenegger acknowledged that tax increases may be a budget balancing item that he would now consider in order to maintain some of the programs of interest to him. Mr. Gröeber reported that staff traveling to Sacramento last week were able to meet with our state lobbyist about the Joint Use Funding Bill that is working its way through the legislature. Dr. Fulmer will be testifying tomorrow at the hearings on the importance of this bill for our community. With regard to the +2 retirement incentive, Mr. Gröeber reported that the internal application deadline closes on April 23. He reiterated that the district cannot take credit on any retiree age 61 or above. Mrs. Van Andel stated that 49 employees had applied as of today. Mr. Gröeber said that a rough estimate will come back to the board at the April 27 meeting and it will be reported at that time whether or not the +2 incentive is a "Go" or a "No-Go."

**PUBLIC
COMMENT /
PUBLIC INTEREST
ANNOUNCE-
MENTS**

Teachers representing Mt. Whitney, Mineral King, Pinkham, Conyer, Royal Oaks and Washington acknowledged their support of the VUTA bargaining team and a fair and equitable contract. The teachers also addressed the need for a safe learning and working environment for our students and teachers. The board was also asked to reconsider its decision to cut the health team. The importance of not letting the independent study program lapse during its reconfiguration was also stressed.

A member of the VUSD Health Team shared her concern about the board's decision to cut the program. She referred to a report by Superintendent Jack O'Connell regarding the importance of "the health of our children and the health of the generation to come." Superintendent O'Connell has formed a task force to address health issues among our students. The teacher added that she hopes that VUSD and other districts will someday have a comprehensive health program in our schools so that our children will be better informed to make decisions regarding their health that will not only affect them today, but will affect them their whole lives.

Following the teachers' comments, Mr. Carrizosa asked VUTA's vice president to extend the districts heartfelt sympathies to the VUTA president on the death of his father.

**BOARD MEMBER
REPORTS/
SUPERIN-
TENDENT'S
REPORT**

Martin Belmana, Mt. Whitney student representative to the board for the next three months, was asked to tell something about himself before giving tonight's student report. He then reported that at Redwood, students are preparing for the Spring Fling Dance this Friday, the Locks of Love donation, and recently held their Mr. Ranger Contest. Golden West also held its Mr. Blazer Contest, has held a lot of spring sport assemblies, students have elected their ASB officers for next year, and will vote this Friday for their Senior Class President. All school seniors are preparing for Grad Night. Mr. Belmana thanked Golden West students for helping Mt. Whitney with the center pieces for Prom. At Mt. Whitney, the Prom is coming up, the first ever Mr. Pioneer Contest will be held on April 23, a Staff Appreciation Week was held the week before spring break, students are currently working on their ASB elections, have just finished a great success with their production of "Ten Little Indians," and are preparing for the Spring Choir Show scheduled for May 6, 7 and 8.

Board members reported on attending the Visalia Adult School Pinning Ceremony, which was very inspirational. Twenty-seven students completed the program. They also reported on attending Redwood FBLA's fund raiser. Doris Lowe and the FBLA students were commended for their efforts to raise money to provide portable defibrillators in all of our schools. Board members were reminded of Mt. Whitney's first Pioneer Foundation Dinner coming up this Saturday. Mr. Carrizosa also reminded the board that the Visalia Mineral King Masonic Lodge will host its annual Public Schools Night on April 21. He also reported on a project that is underway as a result of the district receiving a Community Technology Center grant, or The Digital Enterprise, through Scott Smith and the Technology Department. In January, the district launched after-school student video clubs at each of our four comprehensive high schools where students can integrate video technology production and the skills of research, writing and literature. The first Tulare County Video Festival will be held Saturday, May 22, at the Fox Theater and will involve middle school and high school students from throughout the county, but in particular from this grant funded after-school project at VUSD.

Mr. Guerrero read a prepared statement wherein he stated that as a matter of principal, he will vote "No" on any Administrative Panel Recommendation regarding suspensions or expulsions in which he sees that a student has been "needlessly labeled a gang member."

**PUBLIC HEARING/
ACTION**

REQUEST
CHARTER
RENEWAL FOR
VISALIA UNIFIED
SCHOOL DISTRICT
CHARTER
SCHOOLS -
CHARTER
ALTERNATIVES
ACADEMY AND
CHARTER HOME
SCHOOL
ACADEMY
Motion No. 193

Enclosure No. 4 was a request for renewal of VUSD's charters for Charter Alternatives Academy - Packwood and Charter Home School Academy (Encl. No. 4). Both academies opened in 1999 and their charters will expire June 30, 2004. The renewal of the charters will extend from July 1, 2004 to June 30, 2009. Changes have been made to the charters because of charter legislation that came into effect January 1, 2004. Charter Alternatives Academy serves students from grades 7-12 who need an alternative placement. Charter Alternatives Academy will be evaluated annually according to student and parent satisfaction, number of students graduating or being promoted and by returning students to the traditional school system. All charter school students are tested annually using state mandated tests and/or other district approved recognized basic skills tests. The test results are incorporated into an annual evaluation of the program.

Charter Home School Academy also completes five years of operation on June 30, 2004. The charter renewal includes an update to ensure that the language is current and refines the existing charter. Charter Home School Academy occupies two classrooms on the Elbow School campus. Capacity for the program is 55 students. The program operates at full capacity with a waiting list of between 10 and 20 students throughout the year. In this program, the parent is the primary facilitator of learning. Staff provides support and guidance to the parent as they teach their children. The district provides VUSD resources, i.e., textbooks, curriculum materials and supplies. Weekly meetings are held with the parent, student and teacher and individual plans are developed for each student. All student plans are based on VUSD curriculum, which is based on California State Standards. Students are assessed to ensure they are making adequate annual progress.

A Public Hearing was opened on this item. No one addressed the board. The Public Hearing was closed. On a motion by Stephenson and second by Guerrero, the board approved the request to renew the two VUSD Charters. Ayes: All. Motion carried.

**FOCUS ON
STUDENT
LEARNING**

Presentation/Public

Comment/Board

Discussion/ACTION

(as applicable)

SCHEDULES FOR
MINIMUM DAY
DISTRICT STAFF
DEVELOPMENT,
PARENT
CONFERENCES,
AND HIGH
SCHOOL EXIT
EXAM

On February 24, 2004, the board adopted the negotiated 2004-05 school calendar. Enclosure No. 5 was a first update to that calendar to include staff development days, minimum day conferences, and the High School Exit Exam dates. The calendar will be brought to the board on April 27 for a second reading and adoption.

STATE
ASSESSMENT
REPORT

Mrs. Carlyn Lambert lead tonight's report on Enclosure No. 6. A PowerPoint Presentation was given to assist in tonight's State Assessment Report. A bound report was included in the backup information for this enclosure. A copy of the report was also available to the public. Discussion centered around the State Accountability System (API), the Federal Accountability System (AYP), the Standardized Testing and Reporting Program (STAR), the California High School Exit Exam (CAHSEE), the CELDT (California English Language Development Test), the fitness test, the GoldenState Exam and the Early Assessment Program. The testing window for the spring 2004-05 STAR Assessments began today. Changes to this year's STAR Assessment System from last year were reviewed. Under the No Child Left Behind Act, the Federal Accountability System, all students must be "proficient" by 2014. Mrs. Lambert reviewed the results of the various testing instruments relative to VUSD students for 2003. The data will now be studied by site principals to determine ways of improving student performance.

MEMORANDUM OF
UNDER-STANDING
(MOU) VISALIA
EDUCATION
FOUNDATION -
REVISED
Motion No. 194

Superintendent Carrizosa presented the revised MOU between VUSD and the Visalia Education Foundation. The MOU is reviewed for renewal every five years. The MOU presented in Enclosure No. 7 reflected changes mutually agreed upon by both the district and the foundation. On a motion by Stephenson and second by Elder, the revised MOU was approved. Ayes: Elder, Guerrero, Lane, Martin, Qualls and Stephenson. Absent: Jones. Motion carried.

DISTRICT-WIDE
GOALS FOR 2004-
05

Mr. Carrizosa presented a proposed draft of district goals for 2004-05. He explained that the introduction page, which listed the core values and a statement of district and board beliefs that drive the setting of the goals and implementation of them, remains the same as last year. The goals listed on the second page of the enclosure included revisions to the current year goals as noted in italics. Mr. Carrizosa reviewed the revisions. The goals will be presented for a second reading and approval at the April 27 board meeting.

ROUTINE ACTION
Motion No. 195

Board member Stephenson pulled Routine Action Item No. 9.1.8 (Encl. No. 16) for further discussion. On a motion by Martin and second by Elder, the balance of the Routine Action Items listed below were approved as follows:

9.1 ADMINISTRATIVE SERVICES

1. Warrant List - March 12 through March 19, 2004 (Encl. No. 9)
2. 2003-04 Budget Revision No. 12 (Encl. No. 10)
3. County Treasurer's Quarterly Investment Report (Encl. No. 11)
4. Resolution Setting the Public Hearing for the 2004-2005 Proposed Budget (Encl. No. 12)
5. Notice of Completion - Green Acres & Divisadero Multi-Purpose Buildings (Encl. No. 13)
6. Change Order #1 - Groppetti Automotive/Visalia Community Stadium Project (Encl. No. 14)
7. Change Order #2 - Green Acres/El Diamante Relocatable Classrooms Projects (Encl. No. 15)
8. Non-Award of Proposal 4501A-4501B Senior Pictures/Portraits and Underclass Yearbook and Special Events Pictures (Encl. No. 16)

9. Vendor Contracts for Various Maintenance and Service Needs (Encl. No. 17)
- 9.2 AREA ADMINISTRATORS, K-6; 7-12/Adult
 1. Student Field Trip Requests (Encl. No. 18)
- 9.3 AREA ADMINISTRATOR, 7-12/Adult
 1. Request Approval to Accept Grant from the California Department of Education to Support Child Care and Development Programs and California School Age Families Education (CalSAFE) (Encl. No. 19)
 2. Application for Adult Education and Family Literacy/Sections 225/231 and English Literacy/Civics Education (Encl. No. 20)
- 9.4 CURRICULUM/EDUCATIONAL SERVICES
 1. Migrant Education Summer Service Agreement (Encl. No. 21)
 2. SPARK PE Teacher Training Memorandum of Understanding (Encl. No. 22)
 3. Schoolwide Title I Plan: Charter Alternatives Academy, Packwood (Encl. No. 23)
- 9.5 HUMAN RESOURCES DEVELOPMENT
 1. Classified Personnel Report (Encl. No. 24)
 2. Certificated Personnel Report (Encl. No. 25)
 3. Consultant Contracts (Encl. No. 26)
 4. Claim No. 040036 (Encl. No. 27)
- 9.6 SUPERINTENDENT
 1. Minutes of the Regular Board Meeting of March 9, 2004 (Encl. No. 28)
 2. Minutes of the Regular Board Meeting of March 23, 2004 (Encl. No. 29)

Ayes: Elder, Guerrero, Lane, Martin, Qualls and Stephenson. Absent: Jones. Motion carried.

Motion No. 196

With regard to Enclosure No. 16, Mr. Stephenson asked for an explanation for the request for a non-award of the proposal included in the item. Mrs. Errotabere explained that in reviewing the bid responses that the district received from local vendors, and working with principals and their staff, staff found that we were inadvertently limiting the choice of students to choose their service provider, the cost of which is paid for through student body funds. On a motion by Stephenson and second by Elder, Enclosure No. 16 was approved. Ayes: Elder, Guerrero, Lane, Martin, Qualls and Stephenson. Absent: Jones. Motion carried.

ADMINISTRATIVE
 PANEL RECOM-
 MENDATIONS/
 ACTION
 EXPULSIONS
 Motion No. 197

On a motion by Qualls and second by Martin, the board approved the Administrative Panel Recommendations on Expulsion Case No. 04-86 E, Case No. 04-87 E, Case No. 04-88 E, Case No. 04-89 E, Case No. 04-90 E, Case No. 04-91 E, Case No. 04-92 E, Case No. 04-93 E, Case No. 04-94 E, Case No. 04-95 E, Case No. 04-96 E, Case No. 04-97 E and Case No. 04-98 E (Encl. No. 30). Ayes: all. Motion carried.

REVIEWS-
CONTINUED
EXPULSIONS
Motion No. 198

On a motion by Qualls and second by Elder, the board approved the Administrative Panel Recommendations on Reviews-Continued Expulsion Case No. 04-13 RCE (Encl. No. 31).
Ayes: all. Motion carried.

**GENERAL
AGENDA**

Review / Public Input /
Board Discussion /

ACTION (as
applicable)

RESOLUTION TO
OFFER A
CLASSIFIED
EMPLOYEES
SUPPLEMENTAL
RETIREMENT PLAN
Motion No. 199

Mr. Gröeber presented a recommendation that the board authorize a supplemental employee retirement plan for classified employees. The plan was patterned after one that was offered last year. Full-time 10, 11 or 12 month classified employees who are 50 years of age with 10 years of service in the district would receive 33% of their final salary, up to a flat \$10K. The cost of this one-time enhancement would be made up in the first year based on the difference between the average salary and benefit costs of the classified staff eligible for the SRP and the average salary and benefit cost of the employee that would have otherwise been laid off. On a motion by Guerrero and second by Stephenson, the resolution was approved. Ayes: Elder, Guerrero, Lane, Qualls and Stephenson. Absent: Jones and Martin. Motion carried.

BID #4503 -
REDWOOD HIGH
SCHOOL
MODERNIZATION
PROJECT
Motion No. 200

On a motion by Elder and second by Qualls, Bid #4503 - Redwood High School Modernization Project was awarded to Micham Construction, the responsive low bidder (Encl. No. 33). Ayes: Elder, Guerrero, Lane, Martin, Qualls and Stephenson. Absent: Jones. Motion carried.

REVIEW CSBA
REVISION TO
MANDATED BP
0410 - NON-
DISCRIMINATION
IN DISTRICT
PROGRAMS AND
ACTIVITIES -
SECOND AND
FINAL READING
Motion No. 201

Superintendent Carrizosa briefly reviewed Items 11.3 - 11.18 (Encls. 34-49). The board received these changes to board policies/bylaws at the March 27 meeting for a first reading. They were presented tonight for a second reading and action. On a motion by Stephenson and second by Martin, the revisions were approved. Ayes: Elder, Lane, Martin, Qualls and Stephenson. Absent: Guerrero and Jones. Motion carried.

REVIEW STAFF
REVISION TO BP
1330 - USE OF
SCHOOL

(Encl. No. 35)

FACILITIES -
SECOND AND
FINAL READING
Motion No. 201

REVIEW STAFF (Encl. No. 36)
REVISION TO
MANDATED BP
6143 - COURSES OF
STUDY - SECOND
AND FINAL
READING
Motion No. 201

REVIEW CSBA (Encl. No. 37)
REVISION TO BB
9011 - DISCLOSURE
OF
CONFIDENTIAL/
PRIVILEGED
INFORMATION -
SECOND AND
FINAL READING
Motion No. 201

REVIEW CSBA (Encl. No. 38)
REVISION TO BB
9121 - PRESIDENT -
SECOND AND
FINAL READING
Motion No. 201

REVIEW CSBA (Encl. No. 39)
REVISION TO BB
9122 - SECRETARY
- SECOND AND
FINAL READING
Motion No. 201

REVIEW CSBA (Encl. No. 40)
REVISION TO BB
9123 - CLERK -
SECOND AND
FINAL READING
Motion No. 201

REVIEW CSBA (Encl. No. 41)
REVISION TO BB
9224 - OATH OR
AFFIRMATION -
SECOND AND
FINAL READING
Motion No. 201

REVIEW STAFF (Encl. No. 42)
REVISION TO BB
9250 -
REMUNERATION,
REIMBURSEMENT
AND OTHER
BENEFITS -
SECOND AND
FINAL READING
Motion No. 201

REVIEW CSBA (Encl. No. 43)
REVISION TO BB
9260 - LEGAL
PROTECTION -
SECOND AND
FINAL READING
Motion No. 201

REVIEW CSBA (Encl. No. 44)
REVISION TO BB
9270 - CONFLICT
OF INTEREST -
SECOND AND
FINAL READING
Motion No. 201

REVIEW CSBA (Encl. No. 45)
REVISION TO BB
9320 - MEETINGS
AND NOTICES -
SECOND AND
FINAL READING
Motion No. 201

REVIEW CSBA (Encl. No. 46)
REVISION TO BB
9321 - CLOSED

SESSION
PURPOSES AND
AGENDAS -
SECOND AND
FINAL READING
Motion No. 201

REVIEW CSBA (Encl. No. 47)
REVISION TO BB
9322 -
AGENDA/MEETING
MATERIALS -
SECOND AND
FINAL READING
Motion No. 201

REVIEW CSBA (Encl. No. 48)
REVISION TO BB
9323.2 - ACTIONS
BY THE BOARD -
SECOND AND
FINAL READING
Motion No. 201

REVIEW CSBA (Encl. No. 49)
REVISION TO BB
9400 - BOARD
SELF-EVALUATION
- SECOND AND
FINAL READING
Motion No. 201

ADJOURNMENT President Lane adjourned the meeting at 9:32 p.m.

NEXT MEETING The next regularly scheduled Board Meeting will be April 27, 2004, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,

Rodney Elder
Clerk

Stan A. Carrizosa
Superintendent/Secretary