

**Visalia Unified School District  
Board of Education**

**MINUTES**

**OPENING  
BUSINESS**

The June 22, 2004 board meeting was opened at 5:30 p.m. by President Lane, in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the board was present.

**ATTENDANCE**

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	5:30	10:15	
Juan R. Guerrero	5:30	10:15	
Larry Jones	5:30	10:15	
Michael Lane	5:30	10:15	
Donna Martin	5:30	10:15	
Jim L. Qualls	5:30	10:15	
Robert Stephenson	5:30	10:15	

**Staff Members**

Stan A. Carrizosa, Superintendent	5:30	10:15
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Mark Fulmer, Assistant Superintendent, Administrative Services  
Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services  
Kay Van Andel, Assistant Superintendent, Human Resources Development  
Liz Parker, Administrative Assistant, Superintendent's Office

**CLOSED SESSION**

President Lane identified the closed session topics listed below:

- 2.1 IDENTIFY CLOSED SESSION TOPICS OF DISCUSSION
  1. RECOMMENDED EXPULSIONS
  2. RECOMMENDED SUSPENDED EXPULSIONS
  3. RECOMMENDED REINSTATEMENTS
- 2.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR:
  1. Property: Parcel APN 077-100-01  
Parcel APN 077-080-012  
Parcel APN 078-140-06
  2. Agency negotiator: Stan Carrizosa/Mark Fulmer
  3. Negotiating Parties: VUSD-Mangano Homes, Inc.
  4. Under negotiations: Final Review - Exchange of Properties
- 2.3 CONFERENCE WITH REAL PROPERTY NEGOTIATOR:
  1. Discussion of Property Acquisition Plan
  2. Agency negotiator: Stan Carrizosa/Mark Fulmer
- 2.4 CONFERENCE WITH LABOR NEGOTIATOR
  1. Agency Negotiator: Kay Van Andel
  2. Employee Organizations
    1. VUTA
    2. CSEA

3. Management
- 2.5 PUBLIC EMPLOYEE EMPLOYMENT EVALUATION
1. Superintendent

**EARLY BIRD  
STUDY SESSION**

**VISALIA  
EDUCATION  
FOUNDATION  
ANNUAL REPORT**

Mr. Jody Graves, president of the Visalia Education Foundation, presented the group's annual report. The Foundation board currently consists of 21 volunteers. Mr. Graves spoke of the transition following the elimination two years ago of the district position which had supported the Foundation board. During this past year, the volunteers have been working to develop a system to handle the work necessary to run the Foundation. The Board of Education and Foundation recently approved a new Memorandum of Understanding. Mr. Graves reported that the Foundation is financially stable. He said that the endowment and restricted funds are close to \$300,000 and that they have been placed in separate accounts which will make it clear which funds are restricted and which are unrestricted. The focus of the Foundation is the Arts. This coming school year, the Foundation has budgeted to give out \$20,000 in grant monies. Mr. William Martin is heading up the committee that will disperse the funds. Mini-grants for teachers will also be available for innovative programs. Scholarships are also a major part of the Foundation's charge, with Mr. Jahan Farhang heading up the committee. The Foundation continues receiving donations for our schools. On September 27, the Foundation will host the second annual Band Showcase at the Mineral King Bowl. All four of our high school bands will be performing their half-time show, and the pep squads will be performing. A fundraiser for band instruments will also be included in the event. The Foundation is also working on having a community event in the area of Performing Arts, probably next spring. Mr. Graves thanked Cary Kajioka, the accountant who is supervising the Foundation audit, and Mrs. Terry Garrett, for the invaluable help she has given the Foundation during the past two years. The Foundation is working to develop a website where teachers can post teacher/school needs and community people can make donations to cover those needs. Board President Lane offered the district's collaboration and continuing partnership in supporting the Arts in VUSD. Mr. Graves reported that Mr. Jahan Farhang will take over as President of the Foundation for 2004-05. Mr. Carrizosa commended Mr. Graves for his leadership of the Foundation over the past 14 months and said that the Foundation is stronger for the work he has done. He also commended Mrs. Terry Garrett and Foundation board members for the work they have done to sustain the Foundation during the last two years' transition. A five-minute break was called before the regular session was called to order.

**RECONVENE IN  
REGULAR SESSION**

The board reconvened in the regular session at 7:02 p.m. No action was reported from closed session. President Lane lead the Pledge of Allegiance.

**PUBLIC  
RECOGNITION/  
PROCLAMATIONS/  
ACTION**

**RECOGNITION OF  
MT. WHITNEY HIGH  
SCHOOL STUDENT,  
DANIEL WISE**

Principal of Mt. Whitney High School, Henry Pasquini, presented student, Daniel Wise, with an award Daniel received through the American Foundry Society (Encl. No. 1). Daniel was awarded first place and a state prize of \$250 for completing the contest parameters to cast, in aluminum, a duplicate of a ball peen hammer and write a paper on how the casting was done to promote profitable manufacturing. Approximately 40 schools participated in the competition with numerous entries from each school. Daniel has been in the Manufacturing Program at Mt. Whitney for four years and has been a welding competitor at the COS Tech Prep competition.

**RECOGNITION -  
SUPERVISORY  
ACADEMY  
CERTIFICATE  
RECIPIENTS**

Enclosure No. 2 recognized 18 VUSD employees who participated in the COS/VUSD Supervisory Academy Program. The employees received training in communication, leadership, problem solving, interpersonal communications, motivational techniques, time and stress management, teambuilding and techniques on dealing with difficult people. The program has been offered here for the past three years. It runs for one semester. Plaques were presented to the participants as follows: Elizabeth Ruiz, Larry Clark, Sue Daniel, Rachel Flores, Brenda Lightfoot-Handy, and Lisa Martin. Participants with perfect attendance were: Anna Ortega, Jose Llamas, Adam Brown, Priscilla Chavez, Diana Delgado and Rachel Mesa. Also completing the program but unable to attend tonight's meeting were: Marlene Andrade, Virginia Kinder (perfect attendance), Katie Avila, Mat Brletic, Cindy Hollis and Mary Mendenhall.

**ACCEPTANCE OF  
CONTRIBUTIONS  
TOWARD THE  
GROPETTI  
AUTOMOTIVE -  
VISALIA  
COMMUNITY  
STADIUM**

On a motion by Elder and second by Martin, the board gratefully acknowledged the additional community contributions to the Gropetti Automotive-Community Stadium (Encl. No. 3). To date, monetary donations for this project amount to \$189,265 with pledges of material and supplies amounting to \$75,950. Contributions total \$265,215. Ayes: all. Motion carried. Bill Bree was recognized for his efforts in raising funds for the project and congratulated on his upcoming retirement.

Motion No. 252

**PUBLIC COMMENT  
/ PUBLIC INTEREST  
ANNOUNCEMENTS**

Mr. Doug Bartsch recognized Mrs. Judy Walston, Golden Oak Principal, and her husband, who were in tonight's audience. The Walstons have been attending the board meetings together for many years. Mrs. Walston recently retired from the district.

**BOARD MEMBER  
REPORTS/SUPER-  
INTENDENT'S  
REPORT**

Board members reported that they had attended a Redwood football function, a board study session on standards based report cards, visited Mineral King Elementary and commended Mr. Mata on the successful Read-a-thon his students were engaged in during the visit, recognized Mineral King cafeteria personnel for their work in getting lunches together for the students, and commented on the progress being made at the Gropetti Automotive - Community Stadium. Mr. Carrizosa reported that the first two of a three-day Principals' Institute have been held where work is taking place on goal-setting, planning, and staff development. He also reported that 7-12 summer school is underway and invited board members to visit the schools while they are in session. In conclusion, Mr. Carrizosa announced that tonight was the last official board meeting in VUSD while we still have year-round schools.

**PUBLIC HEARING/ACTION**

**PUBLIC HEARING FOR THE 2004-05 PROPOSED BUDGET**  
Motion No. 253

Mr. Robert Gröeber reviewed the proposed district budget prior to opening the Public Hearing. He spoke of some of the known and anticipated changes that will be made to the budget that will be reflected in the Governor’s 45-day revision and how they may impact our district budget. Mr. Gröeber has been presenting monthly updates to the board for the past several months and said that tonight’s information was a culmination of that information. Following the state adopting a budget, Mr. Gröeber will bring back a budget revision which will include the changes reflected in the state adopted budget. The Public Hearing was opened on the proposed 2004-05 district budget. As there was no public comment, the Public Hearing was closed. President Lane said that with the “razor thin” amount above the 3% required for economic uncertainties reflected in the proposed district budget, the cuts in programs we have made, and the fact that the district has paid for step and column and health insurance increases, that “there are no funds for salary increases” and that he “will not support them.” He said in difficult times we have a good proposal and “the best that we can do this year.” On a motion by Stephenson and second by Qualls, the board approved the proposed budget as presented in Enclosure No. 4.

**FOCUS ON STUDENT LEARNING**

Presentation/Public Comment/Board Discussion

**CHARTER INDEPENDENT STUDY CENTER FOR 2004-05 - UPDATE**

Mr. Rick Rodriguez and Mr. Rudy Soleno lead the report updating the board on the progress being made with regard to the Charter Independent Study Program (Encl. No. 5). The Cyber High technology-based program is aligned with California State Standards and the core classes meet the UC System A-G requirements for attendance at the UC’s. Students are required to complete 220 units, pass Algebra and the CAHSEE to earn a diploma. The Charter Independent Study Program diploma will be the same diploma offered by Charter Alternative Academy-Packwood. The program will be held in C-7 in the Visalia Learning Center as an interim facility. Mr. Soleno gave an overview of the Charter Alternatives Academy program and how it serves students enrolled in the academy. The program has been in operation in the district for the past five years. Equipment needed to support the Cyber High is being transferred from the present Charter Alternatives Academy site, and additional computers have been purchased. The program is slated to open on August 1.

**ROUTINE ACTION**  
Motion No. 254

Board member Stephenson asked that Routine Action Item 10.2 3 (Encl. No. 19) and Item 10.2 6 (Encl. No. 22) be pulled for a separate vote. Mr. Stephenson works for ABLE Industries and asked to abstain from the vote. On a motion by Qualls and second by Martin, the remaining items were approved as follows:

- 10.1 ADMINISTRATIVE SERVICES
  - 1. Warrant List - June 4 Only (Encl. No. 6)

2. 2003-04 Budget Revision No. 17 (Encl. No. 7)
  3. 2004-2005 Facility Use Rates (Encl. No. 8)
  4. Five-Year Deferred Maintenance Plan (Encl. No. 9)
  5. Change Order #2 - El Diamante High School Buildings 4 & 5 Project (Encl. No. 10)
  6. Change Order #4 - Crestwood, Mt. View Elementary & Valley Oak Modernization Project (Encl. No. 11)
  7. Approval of Bid 4524 - Cafeteria Dairy Products (Encl. No. 12)
  8. Approval of Bid 4525 - Cafeteria Bakery Products (Encl. No. 13)
  9. Approval of Bid 4529 - Cafeteria Produce (Encl. No. 14)
  10. Approval of Bid 4530 - HVAC Filters (Encl. No. 15)
  11. Vendor Contracts for Various Maintenance and Service Needs (Encl. No. 16)
- 10.2 AREA ADMINISTRATOR, 7-12/Adult
1. Student Field Trip Requests (Encl. No. 17)
  2. 2004-2005 Agricultural Vocational Education Incentive Grant for El Diamante High School, Golden West High School, Mt. Whitney High School, and Redwood High School (Encl. No. 18)
  3. Lease Agreement Between ABLE Industries and Visalia Adult School (Encl. No. 19)
  4. Memorandum of Understanding Between Visalia Adult School and Kaweah Delta Health Care District Foundation to Provide Classes at Club 50 for Older Adults (Encl. No. 20)
  5. 2004-2005 Designation of California Interscholastic Federation (CIF) Representatives to League (Encl. No. 21)
  6. Memorandum of Understanding Between Tulare Adult School, Dinuba Adult School and Visalia Adult School (Encl. No. 22)
  7. Contract Between Visalia Adult School and Estes Institute for Cosmetology Classes (Encl. No. 23)
  8. Visalia Adult School Agreements with Clinical Training Sites for CNA Students (Encl. No. 24)
- 10.3 CURRICULUM/EDUCATIONAL SERVICES
1. Memorandum of Understanding (MOU) for the Student Teaching Agreement Between Visalia Unified School District (VUSD) and Fresno Pacific University Graduate School (Encl. No. 25)
  2. Memorandum of Understanding Between Visalia Unified School District (VUSD) and Chapman University College for the Internship Teaching Agreement (Encl. No. 26)
  3. Community Project Services Agreement - College of Sequoias CAL Works/State Work Study and Federal College Work Study Programs (Encl. No. 27)
  4. Request to Attend Conference/Workshop (Encl. No. 28)
- 10.4 HUMAN RESOURCES DEVELOPMENT
1. Classified Personnel Report (Encl. No. 29)
  2. Certificated Personnel Report (Encl. No. 30)

3. Consultant Contracts (Encl. No. 31)
- 10.5 SUPERINTENDENT'S OFFICE
1. Minutes of the Regular Board Meeting of May 11, 2004 (Encl. No. 32)

Ayes: all. Motion carried.

Motion No. 255 On a motion by Jones and second by Elder, Enclosures 19 and 22 were approved. Ayes: Elder, Guerrero, Jones, Lane, Martin and Qualls. Abstain: Stephenson. Motion carried.

**ADMINISTRATIVE  
PANEL RECOM-  
MENDATIONS/  
ACTION**

EXPULSIONS On a motion by Martin and second by Qualls, the Administrative Panel Recommendations on  
Motion No. 256 Expulsion Case No. 04-132 E, Case No. 04-134 E, Case No. 04-135 E, Case No. 04-136 E and Case No. 04-137 E (Encl. No. 33) were approved. Ayes: all. Motion carried.

Motion No. 257 On a motion by Stephenson and second by Elder, the Administrative Panel Recommendations on Expulsion Case No. 04-131 E and Case No. 04-133 E were approved. Ayes: Elder, Jones, Lane, Martin, Qualls and Stephenson. No: Guerrero. Motion carried.

SUSPENDED On a motion by Martin and second by Guerrero, the Administrative Panel Recommendations  
EXPULSIONS on Suspended Expulsion Case No. 04-36 SE (Encl. No. 34) were approved. Ayes: all.  
Motion No. 258 Motion carried.

REINSTATEMENTS On a motion by Qualls and second by Elder, the Administrative Panel Recommendations on  
Motion No. 259 Reinstatement Case No. 04-39 R (Encl. No. 35) were approved. Ayes: all. Motion carried.

**GENERAL AGENDA**

Review / Public Input /  
Board Discussion

/ACTION (as  
applicable)

PROPERTY Enclosure No. 36 included an agreement for an exchange of properties between Mangano  
EXCHANGE Homes and VUSD. The district's attorney, Nathan Ide, went over the terms included in the  
AGREEMENT agreement. Mangano Homes will exchange a portion of property they own located on Riggan  
Motion No. 260 Avenue and a portion of property they own located on Shannon Ranch for district-owned  
property on Ferguson Avenue. On a motion by Jones and a second by Stephenson, the board  
approved the Property Exchange Agreement. Ayes: all. Motion carried.

AUTHORIZATION On a motion by Elder and second by Guerrero, the board adopted the resolution included in  
TO ISSUE TAX Enclosure No. 37. The resolution authorizes the district to issue Tax Revenue Anticipation  
REVENUE Notes (TRAN) for the upcoming fiscal year. Ayes: all. Motion carried.  
ANTICIPATION

NOTES (TRAN) FOR  
THE 2004-05 FISCAL  
YEAR

Motion No. 261

PROGRAM  
IMPROVEMENT  
YEAR FOUR/FIVE:  
ALTERNATIVE  
GOVERNANCE  
PLAN

Motion No. 262

Dr. Craig Wheaton reviewed the Alternative Governance Plan for Goshen and Houston Schools, which are currently in year four of program improvement under the No Child Left Behind (NCLB) accountability system. An early bird session was held on June 8 to initially present the plan to the board. The plan will be implemented for year five at the schools in the event they do not make their targets at the end of August when the district will receive their AYP results. Dr. Wheaton told the board that in order to meet the requirements of the accountability system, they needed to appoint an Alternative Governance Board whose purpose would be to monitor the progress at the two schools. The makeup of the board was reviewed. Mr. Guerrero suggested that there be two members of the VUSD Board of Education on the Alternative Governance Board.

The session was opened to public comment on this item. Mr. Karl Kildow expressed a concern about the board's composition, and Dr. Wheaton explained the philosophy behind the recommended makeup of the board. Mrs. Lambert also indicated that CSEA and VUTA will be contacted and available to give input to the governance board and that teachers will be involved at the school site level and will be asked for their input.

On a motion by Stephenson and second by Guerrero, the board adopted the Program Improvement Year 4 and 5 Governance Plan. Ayes: all. Motion carried.

Motion No. 263

Mr. Guerrero and Mr. Stephenson expressed their interest in serving on the governance board. On a motion by Qualls and second by Martin, the board appointed the two VUSD board members to serve on the Alternative Governance Board. Ayes: all. Motion carried.

CONSOLIDATED  
APPLICATION  
PART I

Motion No. 264

Enclosure No. 39 included the Consolidated Application Part 1, the funding mechanism for most of the district's state and federal programs. Part 1 includes the list of categorical programs for which the district is applying. Part II of the Consolidated Application will come to the board in the fall and will indicate how the money that was received was divided between the schools. On a motion by Martin and second by Guerrero, the board approved the application. Ayes: all. Motion carried.

REVIEW NEW  
STAFF PROPOSAL  
FOR BP/AR 5121.2 -  
7-8 GRADES/  
EVALUATION OF  
STUDENT  
ACHIEVEMENT -

Enclosures No. 40 through 43 included the second reading of policies that were reviewed at a special board study session last week. Tonight each policy was taken separately for board action. Mr. Carrizosa reported that no changes were made since the revisions that were discussed with the board at the study session. Administrative Regulations connected with the specific Board Policies were brought to the board because of substantial changes. The BP and AR included in Enclosure No. 40 were specific to grades 7 and 8 and the evaluation of student achievement. The implementation of a standards based scoring system and the details for

**SECOND AND  
FINAL READING  
Motion No. 265**

making the conversion were included in the proposal. On a motion by Guerrero and second by Stephenson, the board approved the enclosure. Ayes: all. Motion carried.

**REVIEW NEW  
STAFF PROPOSAL  
FOR BP/AR 5123.2 -  
7-8 PROMOTION/  
ACCELERATION/  
RETENTION -  
SECOND AND  
FINAL READING  
Motion No. 266**

With regard to Enclosure No. 41, Mr. Carrizosa reported that the basic policy language is derived from law and meets the State Schools Accountability Act requirements for properly identifying students at risk of retention and/or eligible for acceleration or promotion. The AR identifies the specifics in terms of implementing this policy. On a motion by Elder and second by Guerrero, the board approved this BP/AR. Ayes: all. Motion carried.

**REVIEW NEW  
STAFF PROPOSAL  
FOR BP/AR 6154.2 -  
7-8 HOMEWORK/  
MAKEUP WORK -  
SECOND AND  
FINAL READING  
Motion No. 267**

Superintendent Carrizosa recommended one change on page 1, BP 6154.2 (a) of the new staff proposal included in Enclosure No. 42. He recommended that the board strike the last sentence in the second paragraph, because it was too specific for the policy. He said that there are other board policies, Education Code provisions or our collective bargaining agreements that allow the opportunity to expect that our teachers will effectively abide by and implement all board policies. On a motion by Elder and second by Stephenson, the staff proposal for BP/AR 6154.2, deleting the sentence as suggested by the Superintendent, was approved. Ayes: all. Motion carried.

**STATUS  
REPORT/PUBLIC  
COMMENT  
ANNUAL REPORT -  
INTERNAL  
AUDITOR**

Christine Statton, the district's internal auditor, highlighted projects she has been working on during the last three months. A list of projects was included in Enclosure No. 43.

**RECONVENE  
CLOSED SESSION  
ADJOURNMENT**

At 9:14 p.m., the board reconvened in closed session to continue discussion on the closed session agenda items. At 10:15 p.m., the board reconvened in open session. No action was reported from the closed session. The meeting was adjourned.

**NEXT MEETING**

The next regularly scheduled Board Meeting will be July 13, 2004, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,

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Rodney Elder  
Clerk

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Stan A. Carrizosa  
Superintendent/Secretary