

**Visalia Unified School District  
Board of Education**

**MINUTES**

**OPENING  
BUSINESS**

The October 18, 2005 Board Meeting was called to order at 6:00 p.m. by President Elder, in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the board was present.

**ATTENDANCE**

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	6:00	8:40	
Juan R. Guerrero	6:00	8:40	
Larry Jones	6:00	8:40	
Michael Lane	6:00	8:40	
Donna Martin	6:00	8:40	
Jim L. Qualls	6:00	8:40	
Robert Stephenson	6:00	8:40	
 Stan A. Carrizosa, Superintendent	 6:00	 8:40	

**Staff Members**

Mark Fulmer, Assistant Superintendent, Administrative Services  
Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services  
Kay Van Andel, Assistant Superintendent, Human Resources Development  
Pam Ryan, Executive Assistant, Superintendent's Office

**CLOSED SESSION**

Mr. Elder then identified the closed session topics listed below:

- 2.1 RECOMMENDED EXPULSIONS
- 2.2 CONFERENCE WITH LABOR NEGOTIATOR
  - 1. Agency Negotiator: Kay Van Andel
  - 2. Employee Organizations
    - 1. VUTA

He then called for public comment on the closed session agenda items. There was none. The board adjourned to closed session.

**EARLY BIRD  
SESSION**

**ANNUAL HUMAN  
RESOURCES  
DEVELOPMENT  
REPORT TO THE  
GOVERNING  
BOARD**

The Early Bird Session for the Annual Human Resources Development Report to the Governing Board opened at 6:30 p.m. Kay Van Andel, Assistant Superintendent, Human Resources Development, and Cindi Costa, Director, presented their 4<sup>th</sup> annual report (Encl. No. 1). They reviewed: 1) student and staff demographics; 2) student to teacher ratios; 3) enrollment trend (K-12); 4) enrollment growth by ethnicity; 5) staffing formulas; 6) Class Size Reduction (CSR); 7) certificated staff by ethnicity; 8) VUSD teachers by age; 9) class distribution for Fully Credentialed Teachers; 10) certificated management by gender and ethnicity; 11) regular and management classified employees; 12) certificated resignations, retirements and vacancies; 13) emergency permits and waivers; 14) High Qualified Teachers: No Child Left Behind (NCLB); 15) certificated salary schedule for 2005-06; 16) insurance costs; 17) leaves; and 18) comparison of VUSD with the rest of

school districts in California in relation to advanced degrees, teacher gender, average years of experience, fully credentialed teachers, ethnicity and salaries.

Goals for HRD:

- Continue to recruit and retain qualified teaching and administrative candidates who reflect our school community
- Continue to implement NCLB to ensure that all certificated and classified staff are “Highly Qualified”
- Staff new elementary site, Cottonwood Creek, for the opening in Fall 2006

**REGULAR SESSION** The board convened tonight’s regular board meeting at 7:00 p.m. President Elder announced that no action was taken in closed session. Board member Guerrero led the Pledge of Allegiance.

**PUBLIC  
RECOGNITION/  
PROCLAMATIONS/  
ACTION** (if

applicable)

RECOGNITION OF  
VISALIA UNIFIED  
SCHOOL DISTRICT  
NOMINEES TO  
TULARE COUNTY  
OFFICE OF  
EDUCATION  
“EXCELLENCE IN  
EDUCATION”  
AWARDS

Superintendent Carrizosa explained that each year our District solicits nominations from the school sites and departments to be submitted for consideration for the Tulare County Department of Education “Excellence in Education” Awards. (Encl. No. 2) These awards recognize top educators in the teaching, support services and administrative fields. Mr. Carrizosa introduced and honored Visalia Unified’s nominees Judy Russ (Mineral King teacher) as “Teacher of the Year”, Alice Randall (retired El Diamante secretary) as “Classified Employee of the Year” and Elizabeth Parker (Royal Oaks principal) as “Administrator of the Year”.

RESOLUTION –  
AMERICAN INDIAN  
HERITAGE MONTH –  
NOVEMBER 2005  
Motion No. 51

Board Clerk, Jim Qualls, read the board Resolution declaring November as American Indian Heritage Month (Encl. No. 3)

On a motion by Martin and second by Qualls, the resolution was adopted. Ayes: all. Motion carried.

**PUBLIC COMMENT/  
PUBLIC INTEREST  
ANNOUNCEMENTS/  
STATUS REPORTS/  
ACTION** (as

applicable)

GENERAL PUBLIC  
COMMENT

There was no general public comment.

AMERICAN INDIAN

Ligia Hemaidan, Even Start/American Indian Supervisor, presented the annual report of

**EDUCATION –  
PROGRAM REPORT**

the Visalia Unified American Indian Program. (Encl. No. 4) The Federal Government allocates funding for school districts to serve students identified as American Indians. The district continues to provide supplemental services through tutorial programs and other services to assist identified students with regards to academic achievement. Three hundred thirty-two VUSD students have been identified as American Indian.

**HIGH SCHOOL  
VOCATIONAL  
EDUCATION  
REPORT ON  
STUDENT  
ACADEMIC  
ACHIEVEMENT AND  
ALLOCATION  
EXPENDITURES  
FOR 2004-05**

Rick Rodriguez, Area Administrator, 7-Adult School, recognized the Vocational Education students and teachers in attendance. He presented the annual Visalia Partners in Education (VPIE) Report. (Encl. No. 5) Also taking part in the report presentation were Glen Morris, Executive Director, Visalia Development Council, and Rod Staff, vocation instructor at Golden West High School. The partnership includes the Visalia Chamber of Commerce, Visalia Economic Corporation, Visalia Unified School District (Bea Soxman) and Tulare County Office of Education (Randy Wallace). The Visalia Unified School District Board of Trustees augmented the Vocational Education Program budget for all four (4) comprehensive high schools in the amount of \$150,000.00. The Visalia Partners in Education (VPIE) committed to matching the amount with both in-kind services and a cash contribution for equipment and instructional supplies. The report included 2004-2005 community contributions, program expenditures, academic achievement of vocational education students, and key data statistics on student participation, including average daily attendance rate.

**2005-06 MID-  
VALLEY  
TRANSPORTATION  
UPDATE**

Terry White, Director, Administrative Services, presented the update on Mid-Valley Transportation (MVT). (Encl. No. 6) In its third year, MVT provides full service home-to-school transportation, school bus maintenance and field trip support to Lindsay Unified School District. Additionally, MVT provides charter bus services in support of field trips to a number of school districts in Tulare County. School bus maintenance service is provided to Farmersville Unified, Munson-Sultana and Liberty school districts and the YMCA. MVT also provides pre-delivery inspections and repairs for AZ Bus Sales for sales to the customers in the San Joaquin Valley.

**BOARD MEMBER  
REPORTS/  
SUPERINTEN-  
DENT'S REPORT**

The board members' reports included the following:

- Attended the Visalia Band Review
- Attended Tulare County Office of Education Breakfast honoring nominees for the "Excellence in Education" awards
- Spoke to the Redwood freshman class. They signed contracts to improve their grades.
- Visited Washington Elementary and Goshen Elementary with the Alternative Governance group
- Attended Alternative Governance meeting today
- Congratulated El Diamante High School for winning the Music Sweepstakes, Field Show Sweepstakes and Grand Sweepstakes

Brandon Flenory, student representative to the Board, reported on upcoming events at the high schools.

Superintendent Carrizosa reflected on the last board meeting and tonight's meeting where annual reports were presented for programs that have been significantly revised and/or

started and thanked the board for their leadership and commitment to such programs as: Independent Study, Visalia Partners in Education (vocational education), and the Mid-Valley Transportation.

He reminded the group that tonight's meeting was rescheduled so that it would not conflict with the Redwood Assistance Foundation's First Annual Hall of Fame Induction and Anne Murray concert fund raiser scheduled for October 25.

He alerted the board that they will be receiving information on a joint parent education project that the Visalia PTA Council and the school district are sponsoring. It is a result of the feedback from parents, students, staff and the community about how to better address the issues, challenges and pressures that students face along the lines of breaking down the walls, making campuses that are a stronger culture of safety, civility and accountability. There will be four parent forums titled "Creating Caring Communities".

## **ROUTINE ACTION**

Motion No. 52

On a motion by Lane and second by Qualls, the Routine Action items, Encl. No. 7 – 19, were approved. Ayes: all. Motion carried.

### 8.1 ADMINISTRATIVE SERVICES

1. Warrant List - September 30 through October 10, 2005 (Encl. No. 7)
2. VUSD General Fund Cash Flows as of September 30, 2005 (Encl. No. 8)
3. Change Order #1 - Redwood High School/LJ Williams Infrastructure Project (Encl. No. 9)
4. Memorandum of Understanding - Fresno Pacific University and Visalia Unified School District (Encl. No. 10)
5. Lease/Purchase of Eight CNG School Buses (Encl. No. 11)
6. Vendor Contracts for Various Maintenance and Service Needs (Encl. No. 12)

### 8.2 AREA ADMINISTRATORS, K-6, 7-12/Adult

1. Student Field Trip Request(s) (Encl. No. 13)

### 8.3 CURRICULUM/EDUCATIONAL SERVICES

1. Request to Attend Conference/Workshop (Encl. No. 14)

### 8.4 HUMAN RESOURCES DEVELOPMENT

1. Classified Personnel Report (Encl. No. 15)
2. Certificated Personnel Report (Encl. No. 16)
3. Consultant Contracts (Encl. No. 17)
4. Certification of Temporary Athletic Team Coach List for Fall/Winter 2005-06 (Encl. No. 18)
5. Memorandum of Understanding for the Student Teaching Agreement between Visalia Unified School District (VUSD) and California Polytechnic State University, San Luis Obispo (Encl. No. 19)

**ADMINISTRATIVE  
PANEL RECOM-  
MENDATIONS/  
ACTION**

RECOMMENDED  
EXPULSIONS  
Motion No. 53

On a motion by Lane and second by Jones, the Administrative Panel Recommendations on Recommended Expulsions Case No. 06-13 E, Case No. 06-14 E, Case No. 06-15 E and Case No. 06-16 E (Encl. No. 20) were approved. Ayes: all. Motion carried

**GENERAL AGENDA**

Review/Public Input/  
Board Discussion/

**ACTION** (as  
applicable)

CRITERIA FOR  
RECEIVING A HIGH  
SCHOOL DIPLOMA  
CERTIFICATE OF  
ACHIEVEMENT OR  
CERTIFICATE OF  
COMPLETION  
Motion No. 54

Superintendent Carrizosa stated that the board had previously authorized staff to develop a Certificate of Achievement (Encl. No. 21). This is the second and final review of the proposal to accept the paper document form of this Certificate. He explained that the California High School Diploma has always been the document of recognition for graduation from high school. This year it will include meeting the criteria of having passed the California High School Exit Exam (CAHSEE). Under federal law, VUSD has always been authorized to offer for special education students who may need this, an alternative Certificate of Completion. Special education students are able and eligible to earn a California High School Diploma if they meet the criteria. If not, if they meet the terms and conditions of their IEP, they are eligible for a Certificate of Completion. This will continue. The proposed VUSD Certificate of Achievement has been designed intentionally to look differently than the California High School Diploma and must specify that it is not a substitute for that, but it is an acknowledgment for students who have passed all of the coursework required for four years of attendance at a VUSD high school but have not passed the CAHSEE. Those students will have the opportunity to participate in the graduation ceremony. A special education student could earn this Certificate of Achievement as well. With the board's action to accept the Certificate of Achievement document, this will be implemented for graduation in the spring of 2006.

On a motion by Stephenson and seconded by Martin, the Certificate of Achievement document was approved. Ayes: all. Motion carried.

REVIEW CSBA  
REVISION TO  
BP 3320 – CLAIMS  
AND ACTIONS  
AGAINST THE  
DISTRICT – SECOND  
AND FINAL  
READING  
Motion No. 55

Superintendent Carrizosa highlighted Items 10.2 through 10.11 (Encl. Nos. 22-31), a series of board policies originally brought to the board for a first reading at the October 11, 2005 board meeting. Tonight was an opportunity for board members to review the revision a second time.

On a motion by Guerrero and second by Qualls, the policy revisions were approved. Ayes: all. Motion carried.

(Encl. No. 22)

REVIEW CSBA  
REVISION TO BP

(Encl. No. 23)

3513.3 – TOBACCO-  
FREE SCHOOLS -  
SECOND AND FINAL  
READING

Motion No. 55

REVIEW STAFF (Encl. No. 24)

REVISION TO BP  
5123.1 – K-6  
PROMOTION/  
ACCELERATION/  
RETENTION –  
SECOND AND FINAL  
READING

Motion No. 55

REVIEW CSBA (Encl. No. 25)

REVISION TO BP  
5131.63 – STEROIDS-  
SECOND AND FINAL  
READING

Motion No. 55

REVIEW CSBA (Encl. No. 26)

REVISION TO  
MANDATED BP/AR  
6158 – INDEPEN-  
DENT STUDY –  
SECOND AND FINAL  
READING

Motion No. 55

REVIEW CSBA (Encl. No. 27)

REVISION TO  
MANDATED AR 6159  
– INDIVIDUALIZED  
EDUCATION  
PROGRAM– SECOND  
AND FINAL  
READING

Motion No. 55

REVIEW CSBA (Encl. No. 28)

REVISION TO  
MANDATED  
AR 6159.1 –  
PROCEDURAL  
SAFEGUARDS

AND COMPLAINTS  
FOR SPECIAL  
EDUCATION –  
SECOND AND FINAL  
READING

Motion No. 55

REVIEW CSBA (Encl. No. 29)  
REVISION TO  
MANDATED BP/AR  
6159.3 – APPOINT-  
MENT OF  
SURROGATE  
PARENT FOR  
SPECIAL EDUCA-  
TION – SECOND  
AND FINAL  
READING

Motion No. 55

REVIEW CSBA (Encl. No. 30)  
REVISION TO BP  
6162.52 – HIGH  
SCHOOL EXIT  
EXAMINATION –  
SECOND AND  
FINAL READING

Motion No. 55

REVIEW CSBA (Encl. No. 31)  
REVISION TO  
MANDATED BP/AR  
6174 – EDUCATION  
FOR ENGLISH  
LANGUAGE  
LEARNERS –  
SECOND AND  
FINAL READING

Motion No. 55

**ADJOURNMENT** The meeting was adjourned at 8:40 p.m.

**NEXT MEETING**

The next regularly scheduled Board Meeting will be held on Tuesday, November 15, 2005 at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,

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Jim L. Qualls  
Clerk

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Stan A. Carrizosa  
Superintendent