

**Visalia Unified School District  
Board of Education  
MINUTES**

**OPENING  
BUSINESS**

The August 8, 2006 Board Meeting was called to order at 5:30 p.m. by President Robert Stephenson, in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the board was present.

**ATTENDANCE**

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	5:30	8:00	
Juan R. Guerrero	5:30	8:00	
Larry Jones	5:30	8:00	
Michael Lane	5:30	8:00	
Donna Martin	5:30	8:00	
Jim L. Qualls	5:30	8:00	
Robert Stephenson	5:30	8:00	
 Stan A. Carrizosa, Superintendent	 5:30	 8:00	

**Staff Members**

Mark Fulmer, Assistant Superintendent, Administrative Services  
Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services  
Pam Ryan, Executive Assistant, Superintendent's Office

**CLOSED SESSION**

Mr. Stephenson then identified the closed session topics listed below and called for public comment on the closed session items. There was none. The board adjourned to closed session.

- 2.1 RECOMMENDED REINSTATEMENTS
- 2.2 RECOMMENDED REVIEWS-CONTINUED EXPULSIONS
- 2.3 PUBLIC EMPLOYEE ASSIGNMENT/REASSIGNMENT/APPOINTMENT
  - 1. Administrator of Human Resources Development
- 2.4 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- 2.5 CONFERENCE WITH LABOR NEGOTIATOR
  - 1. Agency Negotiator: Cindi Costa
  - 2. Employee Organizations
    - 1. VUTA
    - 2. CSEA
    - 3. Management

**REGULAR SESSION**

The board convened tonight's regular board meeting at 7:00 p.m. President Stephenson announced that the board took action in closed session. On a motion by Mr. Elder and a second by Mr. Guerrero, the board voted unanimously in favor to appoint Elaine Yama to the position of Administrator for Human Resources Development.

Mr. Qualls led the Pledge of Allegiance.

**PUBLIC  
RECOGNITION/  
PROCLAMATIONS/  
ACTION**

Employee Recognition-  
Ms. Lynnelle Grumbles

Terry White, Director of Administrative Services, recognized Lynnelle Grumbles, VUSD Director of Student Nutrition, for receiving the **National** Outstanding Director of the Year Award from the School Nutrition Association (SNA). (Encl. No. 1) Ms. Grumbles had previously been named Director of the Year by the California School Nutrition Association in January 2006. SNA sponsors the Outstanding Director of the Year Award which recognizes the outstanding contributions of school foodservice and nutrition directors who manage effective programs that provide healthful, appetizing, and nutritious meals to students. Nominations are evaluated on program enhancement, staff development, school involvement, association involvement and community involvement.

**PUBLIC COMMENT/  
PUBLIC INTEREST  
ANNOUNCEMENTS/  
STATUS REPORTS/  
ACTION**

General Public  
Comment

Clae Nave, Principal for the new Cottonwood Creek Elementary School, invited board members and Superintendent Carrizosa to tour the school on Thursday, August 10 at 6:30 p.m.

Rollan Westly, VUSD teacher, spoke to the board about the Association of American Educators, a professional teachers association.

VUSD Guiding  
Principles 2006-07:  
One-Time Funding  
Motion No. 7

Superintendent Carrizosa presented the VUSD Guiding Principles 2006-07: One-Time Funding for board adoption. (Encl. No. 2) During the 2006-07 school year, schools will be provided with one-time grant funding by the State. School Site Councils will determine the use of the funding within the regulatory guidelines and in alignment to district and school site goals, philosophy and guidance. The funding is designed for use in areas such as music, art, physical education, lab equipment, classroom supplies, instructional materials, educational technology, deferred maintenance, professional development, and school and classroom library materials.

It is being recommended that school leadership govern in accordance with the following when developing spending plans:

- Alignment with District-Wide Goals for 2006-2007
- Support of school site goals in the single plan for student achievement
- Assistance in meeting or exceeding annual Academic Performance Index and Adequate Yearly Progress goals
- Assistance for students in preparing for the California High School Exit Exam
- Providing enriched student activities and opportunities for all students

Ensure activities and expenditures are based on the following:

- Advice and input for established advisory committees and councils

- Input and involvement from students, parents, and teachers
- Academic and curricular standards
- Equity for all students
- Sound financial principles
- Prudent spending practices

### **Public Comment**

Karl Kildow, President, Visalia Unified Teachers Association, asked what the monitoring process would be involving “sound financial principles and prudent spending practices”. Superintendent Carrizosa replied that it would be spending within their budget and following the spending plan that is laid out in their school site council. Mr. Kildow asked what role the district office and/or the school board will have in approving or questioning how that money is being spent. Mr. Carrizosa stated that there is not an intent to question how the money is being spent but to be proactive in establishing a philosophy and guidelines beforehand. The school site council develops and adopts the spending plan and they come before the board for ratification as is typically done annually.

### **Board and Staff Discussion**

- One-time money only
- Provides \$56.00 per ADA of the school site
- Asking staff to seek out parents to be involved on school site councils
- Responsibility to make good and sound decisions per school site on how the money will be spent
- Ask for student input

Mr. Guerrero moved to adopt the VUSD Guiding Principles 2006-07: One-Time Funding. Mrs. Martin seconded the motion. Ayes: All. Motion carried.

VUSD Master  
Facilities Plan Update  
Motion No. 8

Dr. Mark Fulmer, Assistant Superintendent of Administrative Services, reviewed the Facilities Advisory Committee Proposed Revisions to the Facilities Plan. (Encl. No. 3) These revisions are the result of the bond not passing.

- Complete Cottonwood Creek Elementary
- Complete Projects Currently Underway
  - Redwood P.E. Classrooms (3)
  - Mt. Whitney Instructional Classrooms (6)
  - Highland Classrooms/Multi-Purpose
  - NW Third Community Campus Special Services/Parent Ed.
  - El Diamante High School Pool

Future Planned Construction (funds from developer fees matched by the State funding)

- Proceed with Northwest Elementary (Leila/Ferguson)
- Proceed with Southeast Elementary (Pinkham/Mary)

Future Potential Projects to Consider

- Northwest Elementary School Construction

- Property Acquisition/Sale

### **Board and Staff Discussion**

- Very limited funds for modulars. Will use available modulars in stock and/or short term modulars
- When bringing on a modular to school site, it does not include cafeteria space or bathrooms.
- Focus on completing full elementary schools
- A new middle school could be build but then no new elementary schools could be built. Middle schools are running around \$40M. The district would need to save for three or four years.
- Focus on the elementary schools to preserve the best possible class size configurations at the lowest possible grades
- Take advantage of the properties that have already been improved
- Proposing new construction vs. modular construction was to leverage as much State money as possible
- Look at not acquiring property until community supports a bond in the future
- If developer fees continue to come in at the same rate, the Southeast Elementary School on Pinkham/Mary would open at the same time as the Northwest Elementary—August, 2008.
- Confidence that there will be State matching funds for the three elementary schools
- Developer fees can be used only for new construction for new students

Mr. Qualls moved to approve the proposed revisions to the Facilities Plan. Mr. Lane seconded the motion. Ayes: All. Motion carried.

### **BOARD MEMBER REPORTS/ SUPERINTEN- DENT'S REPORT**

The board members' reports included the following:

- ✓ Welcomed back staff to the new school year
- ✓ Attended Golden West High School band practice
- ✓ Board members sign up for Back to School Nights

Superintendent Carrizosa invited Randy Groom, Director of Administrative Services, to give an update on the status of the El Diamante High School pool. Mr. Groom reported that all four of the bid prequalifiers participated in a job walk in July. At the August 3 bid opening, only one bid was received and it was substantially greater than what the district budgeted. The bid process will be reviewed to see how to broaden participation to get more competitive bids. It is hoped that this will only put the revised bid process a month behind. The final project should be completed on time. An action item will come to the board on August 22 to reject the initial bid that was received and an update will be given at the September 12 meeting concerning the rest of the process.

## **ROUTINE ACTION**

Motion No. 9

Mr. Jones and Mr. Guerrero pulled Routine Action Item 7.4.2 (Encl. No. 16) – Certificated Personnel Report. Mr. Lane moved to approve the remaining Routine Action Items, Encl. No. 4-21. Mr. Qualls seconded the motion. Ayes: All. Motion carried.

### **7.1 ADMINISTRATIVE SERVICES**

1. Warrant List - June 30, 2006 through July 14, 2006 (Encl. No. 4)
2. 2006-07 Budget Revision No. 1 (Encl. No. 5)
3. Change Order #4 - Cottonwood Creek Elementary School (Encl. No. 6)
4. Notice of Completion - Cottonwood Creek (Dans Street) Elementary School (Encl. No. 7)
5. Vendor Contracts for Various Maintenance and Service Needs (Encl. No. 8)
6. Visalia Civic Facilities Authority User Contracts (Encl. No. 9)

### **7.2 AREA ADMINISTRATORS, K-6, 7-12/Adult**

1. Student Field Trip Request(s) (Encl. No. 10)
2. Amendment to Agreement between Visalia Adult School and Tulare County for Inmate Education to Extend Terms for FY 06-07 (Encl. No. 11)
3. Visalia Adult School Agreement with Clinical Training Sites for CNA/LVN Students (Encl. No. 12)

### **7.3 CURRICULUM/EDUCATIONAL SERVICES**

1. Request to Attend Conference/Workshop (Encl. No. 13)
2. Uniform Compliant Report (Williams) (Encl. No. 14)

### **7.4 HUMAN RESOURCES DEVELOPMENT**

1. Classified Personnel Report (Encl. No. 15)
2. Certificated Personnel Report (Encl. No. 16)
3. Consultant Contracts (Encl. No. 17)
4. Certification of Temporary Athletic Team Coach List for 2006-07 (Encl. No. 18)
5. Memorandum of Understanding (MOU) Between Chapman University and VUSD (Encl. No. 19)

### **7.5 SUPERINTENDENT'S OFFICE**

1. Minutes of the Board Meeting of June 27, 2006 (Encl. No. 20)
2. Minutes of the Board Meeting of July 11, 2006 (Encl. No. 21)

## **Routine Action Item**

### **7.4.2**

Motion No. 10

Mr. Jones asked for clarification between temporary and probationary teachers. Cindi Costa, Assistant Superintendent of Human Resources Development, explained that temporary contracts protect the rights of permanent teachers who have contractually taken leave, requested special assignment, have taken a position that is categorically funded, or are not fully qualified for the position they are taking. Mrs. Costa also clarified accumulated sick leave, catastrophic leave, the 100-day rule/extended leave for classified staff, the five-month extended leave for certificated staff, and the 25 concurrent days. Mr. Jones requested further study on this at a later date.

Mr. Guerrero stated that his brother was hired by the district. He will abstain from voting.

Mr. Jones moved to approve Routine Action Item 7.4.2 (Encl. 16) and Mr. Elder seconded the motion. Ayes: Elder, Jones, Lane, Martin, Qualls and Stephenson. Abstain: Guerrero. Motion carried.

## **ADMINISTRATIVE PANEL RECOM- MENDATIONS/ ACTION**

Recommended  
Reinstatements  
Motion No. 11

Mr. Qualls moved to accept the Administrative Panel Recommendations for Reinstatements Case No. 07-01 R, Case No. 07-02 R, Case No. 07-03 R, Case No. 07-04 R, Case No. 07-05 R, Case No. 07-06 R, Case No. 07-07 R, Case No. 07-08 R, Case No. 07-09 R, Case No. 07-10 R, Case No. 07-11 R, Case No. 07-12 R, Case No. 07-13 R, Case No. 07-14 R, and Case No. 07-15 R. (Encl. No. 22) Mr. Guerrero seconded the motion. Ayes: All. Motion carried.

Recommended  
Reviews-Continued  
Expulsions  
Motion No. 12

Mrs. Martin moved to accept the Administrative Panel Recommendation for Reviews-Continued Expulsions Case No. 07-01 RCE. (Encl. No. 23) Mr. Qualls seconded the motion. Ayes: All. Motion carried.

## **GENERAL AGENDA**

45-Day Budget  
Revision Presentation

Robert Gröeber, Chief Financial Officer, presented the 45-Day Budget Revision that is required by the Education Code to be given in a public meeting. (Encl. No. 24) The presentation provided an opportunity to review the impacts of the State's adopted budget on the district's 2006-07 budget.

- One-time money will be coming but is not included in the budget revision until it is received.
- No negotiated settlements have been made yet.
- Capital Replacement Account has been restored that funds replacements of furniture, computers, technology, etc.
- Slight increase of \$10.92 per ADA in Equalization since the May Revise which means an additional \$267K to the district.
- District expects to fully fund the increase in health and welfare from established reserves or employee contributions per current contract.

### **Public Comment**

Greg Price, Vice President, Visalia Unified Teachers Association, asked for clarification on the Annual Attendance Instability Adjustment. Mr. Gröeber explained that there was a drop in the ADA (drop in the % of daily attendance) and projected enrollment in last year's budget. Both equate to losses in revenue of \$1.967M. Within the budget, the district was able to solve approximately \$600,000 of that problem on an ongoing basis. The \$1.3M represents the difference to be made up this year.

Mr. Price's second question concerned Additional Growth Custodial Team/Supplies. Mr. Gröeber clarified that schools are cleaned at night with the Team concept. A new team was not hired when El Diamante, Oak Grove or Four Creeks were added. A new team was needed when Cottonwood Creek opens along with added supplies.

### **Board and Staff Discussion**

- Small amount of Federal money comes to the district through the State
- Grants come directly from Federal

Notice of Intent to  
Employ Certificated  
Personnel and Approval  
of Variable Term  
Waiver Request  
Motion No. 13

Mrs. Costa explained that prior to submitting a Variable Term Waiver Request to the Commission on Teacher Credentialing, a notice of intent to employ an individual on the basis of a credential waiver must be published in the board agenda and approval granted by the governing board. (Encl. No. 25) This waiver request is for a teacher that is in a statewide shortage area—Science. This teacher will be eligible for a regular Internship Credential during this school year.

Mr. Jones moved to approve the Variable Term Waiver Request and Mr. Lane seconded the motion. Ayes: All. Motion carried.

Notice of Intent to  
Employ Certificated  
Personnel and Approval  
of Provisional  
Internship Permit  
Requests  
Motion No. 14

Mrs. Costa stated that the Provisional Internship Permit (PIP) was created as a response to the phasing out of emergency permits to meet the needs of the district if, after a diligent search has been made, a fully-credentialed teacher cannot be found. (Encl. No. 26) Each candidate has met the requirements established by the California Commission on Teacher Credentialing to receive this permit. Each candidate will be completing the requirements to demonstrate subject-matter competency.

Mrs. Martin moved to accept the Provisional Internship Permit Requests and Mr. Guerrero seconded the motion. Ayes: All. Motion carried.

### **ADJOURNMENT**

The meeting was adjourned at 8:00 p.m.

### **NEXT MEETING**

The next regularly scheduled Board Meeting will be held on Tuesday, August 22, 2006, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,

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Donna Martin  
Clerk

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Stan A. Carrizosa  
Superintendent