

**Visalia Unified School District
Board of Education
MINUTES**

**OPENING
BUSINESS**

The January 23, 2007 Board meeting was called to order at 5:30 p.m. by President Donna Martin in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the Board was present.

		<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
ATTENDANCE	Rodney Elder	5:30	8:20	
	Juan R. Guerrero	5:30	8:20	
	Larry Jones	5:30	8:20	
	Michael Lane	5:30	8:20	
	Donna Martin	5:30	8:20	
	Jim L. Qualls	5:30	8:20	
	Robert Stephenson	5:30	8:20	
	Stan A. Carrizosa, Superintendent	5:30	8:20	

Staff Members

Robert Gröeber, Assistant Superintendent, Administrative Services
Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services
Cindi Costa, Assistant Superintendent, Human Resources Development
Pam Ryan, Executive Assistant, Superintendent's Office
Jamie Nance, Student Representative

CLOSED SESSION

President Martin then identified the closed session topics listed below and called for public comment on the closed session items. There was none. The Board adjourned to closed session.

- 2.1 RECOMMENDED EXPULSIONS
- 2.2 RECOMMENDED SUSPENDED EXPULSIONS
- 2.3 RECOMMENDED REVIEWS-CONTINUED EXPULSIONS
- 2.4 RECOMMENDED REINSTATEMENTS
- 2.5 CONFERENCE WITH LABOR NEGOTIATOR
 - 1. Agency Negotiator: Cindi Costa
 - 2. Employee Organizations
 - 1. VUTA
 - 2. CSEA
- 2.6 SUPERINTENDENT'S MID-YEAR REVIEW

REGULAR SESSION

The Board convened the regular Board meeting at 7:00 p.m. President Martin announced that no action was taken in closed session. Jim Qualls led the Pledge of Allegiance.

**PUBLIC
RECOGNITION/
PROCLAMATIONS/
ACTION**

RESOLUTION –
BLACK HISTORY
MONTH –
FEBRUARY 2007
Motion No. 99

Clerk Michael Lane read the resolution designating February 2007 as Black History Month. (Encl. No. 1)

Juan Guerrero moved to approve the resolution as presented and Jim Qualls seconded the motion. Ayes: All. Motion carried.

ACCEPTANCE OF
DONATION TO
VISALIA UNIFIED
SCHOOL DISTRICT
MIDDLE SCHOOL
AFTER-SCHOOL
PROGRAM –
WITTMAN CENTER
Motion No. 100

Frank Escobar, Manager of After-School Programs, recognized the guests in the audience that are contributing generous donations to the after-school programs for the district. (Encl. No. 2) Students involved have named the after-school program PULSE (Promotion, Unity, Leadership, Success and Education) A total of \$1,000 has been donated for the Wittman Center including: \$200 – Mayor Jesus Gamboa; \$200 - GI Forum; and \$600 – Proteus, Inc.

Larry Jones moved to accept these donations for the after-school program at the Wittman Center. Rob Stephenson seconded the motion. Ayes: Elder, Jones, Lane, Martin, Qualls and Stephenson. Abstain: Guerrero. Motion carried.

ACCEPTANCE OF
DONATION TO
VALLEY OAK
MIDDLE SCHOOL
AFTER-SCHOOL
PROGRAM
Motion No. 101

The district has received a \$1,000 donation from Saturn of Visalia in support of the Valley Oak Middle School After-School Program. (Encl. No. 3)

Mr. Jones moved to accept the donation from Saturn of Visalia. Mr. Qualls seconded the motion. Ayes: All. Motion carried.

ACCEPTANCE OF
DONATION TO
GREEN ACRES
MIDDLE SCHOOL
AFTER-SCHOOL
PROGRAM
Motion No. 102

The district has received a \$2,500 donation from IRA Mortgage in support of the Green Acres Middle School After-School Program. (Encl. No. 4)

Mr. Elder moved to accept the donation from IRA Mortgage. Mr. Guerrero seconded the motion. Ayes: All. Motion carried.

ACCEPTANCE OF
DONATION TO
DIVISADERO
MIDDLE SCHOOL
AFTER-SCHOOL
PROGRAM
Motion No. 103

The district has received a \$200 donation from Remax of Lindsay in support of the Divisadero Middle School After-School Program. (Encl. No. 5)

Mr. Stephenson moved to accept the donation from Remax of Lindsay. Ms. Jamie Nance seconded the motion. Ayes: All. Motion carried.

**PUBLIC COMMENT/
PUBLIC INTEREST
ANNOUNCEMENTS/
STATUS REPORTS/
ACTION
GENERAL PUBLIC
COMMENT**

There was no public comment.

ANNUAL ADOPTION
OF PROFESSIONAL
GOVERNANCE

The Board conducted the annual review of their Professional Governance Standards at the President’s Study Session held January 19-20, 2007. (Encl. 6) These standards serve as a framework for clarifying the Board member’s role and responsibilities. They also serve

as

STANDARDS

Motion No. 104

a guide for Board actions and relationships with staff, each other, and the public. Through adoption of these standards, the Board renews its commitment to serve in an effective and successful governance model.

Mr. Stephenson moved to adopt the Professional Governance Standards. Mr. Elder seconded the motion. Ayes: All. Motion carried.

DISTRICT PROGRAM IMPROVEMENT PROGRESS REPORT

Motion No. 105

Mimi Bonds, Coordinator, State and Federal Projects, presented the District Program Improvement Progress Report. (Encl. No. 7) Visalia Unified School District was identified as a Program Improvement (PI) District during the 2004-05 school year. As a result of the designation, the district was required to contract with an outside agency and amend the LEA plan. Tulare County Office of Education was selected as the outside provider. Ms. Bonds reported on the following as areas of improvement:

- Assessment Information Infrastructure System
- Professional Development
- State Board of Education Intervention Materials

The district has made substantial progress in the areas of focus for the LEA plan addendum. Continued implementation and use of the Edusoft data system will assist sites in the monitoring and evaluation of program implementation and effectiveness.

Mrs. Lambert will provide a copy of a report put together by Ms. Bonds to the Board members that indicates what programs are being used in parent education, how many parents are involved, and what is anticipated from now until the end of the year.

Mr. Qualls moved to accept the District Program Improvement Progress Report. Mr. Elder seconded the motion. Ayes: All. Motion carried.

BOARD MEMBER REPORTS/ SUPERINTEN- DENT'S REPORT

Jamie Nance, Student Representative to the Board from Mt. Whitney High School, gave a brief summary of the events that are taking place at each of the four comprehensive high schools.

The Board members' reports included the following:

- Attend basketball game with Golden West and El Diamante
- Past-Board member, Bill Clevenger, passed away. He served four consecutive terms as a Board member and will be missed.
- Board President's Study Session included staff mid-year progress reports
- Attending upcoming plays and musicals
- Valley hit hard by freeze. Board request for community aides to keep track of families that need services. There is a mobilization taking place in the Valley to assist these families. Fully aware of union agreements, but requested to leave open the possibility for accepting some of the public service employees that may come out of workers stabilization actions that will be going on throughout the state of California.

Superintendent Carrizosa reported that 166 students participated for four days during the winter break and for four consecutive Saturdays in the Winder Academy held at Sequoia High School to prepare for the California High School Exit Exam (CAHSEE).

**FOCUS ON
STUDENT
LEARNING**

**2007-08
SCHOOL
CALENDAR -
FIRST READING**

Myron Sheklian, Area Administrator (K-6 Schools), presented the first reading of the 2007-08 School Calendar. (Encl. No. 8) For the past two years, a comprehensive survey was conducted to gather input from parents, teachers, support staff and administrators. The data collected from these calendar surveys reflected that over 70% favored a calendar that provided a three week winter break and a six day spring break. The proposed calendar was developed based on this input. The Visalia Unified Teachers Association Calendar Committee has also reviewed this proposed calendar. The Board will take action on the proposed calendar on February 13, 2007.

**SCHOOL
ASSISTANCE
INTERVENTION
TEAM
RECOMMENDA-
TIONS**

Motion No. 106

Jim Sullivan, Coordinator of State and Federal Projects, presented the School Assistance Intervention Team Recommendations. (Encl. No. 9) He reviewed how the Intervention Team scored each of the eight essential components for an effective standards based program:

- Instructional Program Base/Intervention
- Instructional Time
- Instructional Leadership Training
- Student Achievement Monitoring System
- Teacher Training Literacy/Math
- Coaching: In-Classroom Support
- Focused Collaboration
- Curriculum Mapping

Board concerns:

- ❖ Recommendations from the School Assistance Intervention Team were made without visiting the school site. Based on a paper audit.
- ❖ Can we start this process with all schools to be a step ahead?
- ❖ Address strong parent involvement

Linda Barwick, Principal at Houston School, stated that the staff is positive about the systems that have been put into place so far and know they are headed in the right direction. The team is coming for a short period of time to help refine those systems.

Mr. Elder moved to accept the School Assistance Intervention Team Recommendations. Mr. Jones seconded the motion. Ayes: All. Motion carried.

ROUTINE ACTION

Motion No. 107

Mr. Guerrero pulled Routine Action Item 8.2.3 (Encl. No. 15) and Item 8.2.4 (Encl. No. 16) because of a conflict of interest since is employed by Proteus, Inc.

Mr. Qualls moved to approve the remaining Routine Action Items, Encl. No. 10-24. Mr. Lane seconded the motion. Ayes: All. Motion carried.

8.1 ADMINISTRATIVE SERVICES

1. Warrant List - December 15, 2006 through January 5, 2007 (Encl. No. 10)
2. 2006-07 Budget Revision No. 9 (Encl. No. 11)
3. VUSD General Fund Cash Flow as of December 31, 2006 (Encl. No. 12)

8.2 AREA ADMINISTRATORS, K-6; 7-12/Adult

1. Student Field Trip Request(s) (Encl. No. 13)
2. Promoting Safe and Stable Families Grant, Goshen Family Resource Center (Encl. No. 14)
3. Agreement between Proteus, Inc. and Visalia Adult School - Spanish GED Referrals (Encl. No. 15)
4. Memorandum of Understanding Between Proteus, Inc. and Divisadero Middle School After-School Program (Encl. No. 16)
5. Memorandum of Understanding Between the Golden State YMCA and Green Acres Middle School After-School Program (Encl. No. 17)
6. Memorandum of Understanding Between Boys and Girls Club of Tulare County and Divisadero Middle School After-School Program (Encl. No. 18)
7. Memorandum of Understanding Between Boys and Girls Club of Tulare County and Valley Oak Middle School After-School Program (Encl. No. 19)

8.3 HUMAN RESOURCES DEVELOPMENT

1. Classified Personnel Report (Encl. No. 20)
2. Certificated Personnel Report (Encl. No. 21)
3. Consultant Contracts (Encl. No. 22)
4. Certification of Temporary Athletic Team Coach List for 2006-07 (Encl. No. 23)

8.4 SUPERINTENDENT'S OFFICE

1. Minutes of the December 12, 2006 (Encl. No. 24)

Motion No. 108

Mr. Lane moved to approve Routine Action Item 8.2.3 (Encl. No. 15) and 8.2.4 (Encl. No. 16). Mr. Qualls seconded the motion. Ayes: Elder, Jones, Lane, Martin, Qualls and Stephenson. Abstain: Guerrero. Motion carried.

**ADMINISTRATIVE
PANEL RECOM-
MENDATIONS/
ACTION**

EXPULSIONS

Motion No. 109

Case No. 07-58 E was pulled from the list. Mr. Lane moved to accept the Administrative Panel Recommendations for Expulsions Case No. 07-55 E, Case No. 07-56 E, and Case No. 07-57 E. (Encl. No. 25) Mr. Qualls seconded the motion. Ayes: Elder, Jones, Lane, Martin, Qualls and Stephenson. Absent momentarily from the room: Guerrero. Motion carried.

SUSPENDED
EXPULSIONS
Motion No. 110

Mr. Lane moved to accept the Administrative Panel Recommendation for Suspended Expulsions Case No. 07-29 SE. (Encl. No. 26) Mr. Elder seconded the motion. Ayes: Elder, Jones, Lane, Martin, Qualls and Stephenson. Absent momentarily from the room: Guerrero. Motion carried.

REVIEWS-
CONTINUED
EXPULSIONS
Motion No. 111

Mr. Qualls moved to accept the Administrative Panel Recommendations for Reviews-Continued Expulsions Case No. 07- 16 RCE and Case No. 07- 17 RCE. (Encl. No. 27) Mr. Lane seconded the motion. Ayes: Elder, Jones, Lane, Martin, Qualls and Stephenson. Absent momentarily from the room: Guerrero. Motion carried.

REINSTATEMENTS
Motion No. 112

Mr. Elder moved to accept the Administrative Panel Recommendations for Reinstatements Case No. 07-55 R, Case No. 07-56 R, Case No. 07-57 R, Case No. 07-58 R, Case No. 07-59 R, Case No. 07-60 R, Case No. 07-61 R, Case No. 07-62 R, Case No. 07-63 R, Case No. 07-64 R, Case No. 07-65 R, Case No. 07-66 R, Case No. 07-67 R, Case No. 07-68 R, Case No. 07-69 R and Case No. 07-70 R. (Encl. No. 28) Mr. Jones seconded the motion. Ayes: Elder, Jones, Lane, Martin, Qualls and Stephenson. Absent momentarily from the room: Guerrero. Motion carried.

GENERAL AGENDA
ATTENDANCE AREA
COMMITTEE
RECOMMENDA-
TIONS - SECOND
AND FINAL
READING
Motion No. 113

Carlyn Lambert, Assistant Superintendent for Curriculum/Educational Services, presented the second and final reading of the Area Attendance Committee's recommendations for the boundaries of the Leila/Ferguson and Laura Street Elementary sites. (Encl. No. 29) The committee added a transition plan for students at the Leila/Ferguson site.

Southeast

Laura Street and Union

Recommendation: The Area Attendance Committee recommends to the Visalia Unified School District Board that the school boundary for the site at Laura Street be the current Union School boundary. Upon the opening of the Laura Street school site, the committee recommends that the staff and students of Union School be shifted to the Laura Street site.

Northwest

Oak Grove School

Recommendation: The Area Attendance Committee recommends that the Oak Grove School boundary remain the same for the 2007-2008 school year. Upon completion of the elementary school at Leila/Ferguson, the committee recommends that the Oak Grove attendance boundary be changed to the area East of Akers, to the South of the St. John's River, North of Riggin, and West of Dinuba Boulevard. It would also include the area West of Demaree, North of Goshen and East of Akers. The committee recommends that the students who live in Shannon Ranch remain at Oak Grove.

Leila/Ferguson Site

Recommendation: The Area Attendance Committee recommends that the boundary for the elementary school at Leila and Ferguson be the area North of Goshen, South of Riggin, East of Demaree, and West of Mooney with the inclusion of the area West of Divisadero between Ferguson and Houston.

Leila/Ferguson Site – Transition Plan

- 5th graders at Hurley from Oak Grove and Oak Grove students will be given the option to remain at their current school for the 6th grade year or to attend Leila/Ferguson school. If the parent chooses to keep their student at Hurley or Oak Grove, they will need to provide the transportation.
- Students in grades K-4 have the opportunity to apply for an intra-district transfer with preference given to sibling requests.
- The window of time to apply for an intra-district transfer will be the regular transfer window beginning February 2008 for students impacted by the boundary change.

Other Committee Recommendation:

Knowing that the growth in the Northwest is somewhat volatile, it is recommended that the Northwest attendance areas be reviewed in the 2007-2008 school year for further recommendations and possible modifications.

Transportation costs associated with opening the Leila/Ferguson school site in the Northwest would result in a savings of approximately \$15,000.

There was no public comment.

Mr. Guerrero moved to accept the Area Attendance Committee’s recommendations. Mr. Stephenson seconded the motion. Ayes: All. Motion carried.

CONSOLIDATED
APPLICATION
FUNDS FOR
EDUCATIONAL
PROGRAM –
PROGRAM YEAR
2006-07, PART II
Motion No. 114

Mr. Sullivan presented the Consolidated Application Funds for Educational Programs: Program Year 2006/2007, Part II. (Encl. No. 30) The annual application process has two parts. In April, districts submit Part I of the Consolidated Application indicating the state and federal programs in which they will participate during the next school year. In mid-November, districts typically receive the proposed entitlements for each of the state and federal programs they have applied for through Part I. Districts submit Part II of the Consolidated Application to the State Department of Education to show how each of the state and federal funds will be allocated to individual schools. For the 2006-07 school year, Visalia Unified School District has been funded approximately \$13,412,494.00 to provide additional assistance through special services such as after-school programs, basic skills and enrichment, and staff development.

Mr. Qualls moved to approve Part II of the 2006-07 Consolidated Application. Mr. Jones seconded the motion. Ayes: All. Motion carried.

2005-2006 ANNUAL
DISTRICT
FINANCIAL
AUDIT
Motion No. 115

Christine Statton, CPA, Chief Financial Officer, introduced Ray Cowles with Vavrinek, Trine, Day & Co., LLP, Certified Public Accountants, who reviewed the 2005-2006 Annual District Financial Audit. (Encl. No. 31) The district must, on an annual basis, have its financial statements audited by an independent audit firm in order to meet federal and state requirements. The auditor’s report includes the auditor’s findings, recommendations and opinions. In the auditor’s opinion, the district’s financial statements present fairly, in all material respects, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Visalia Unified School District, as of June 30, 2006, and the respective changes in financial positions and cash flows, where applicable, in conformity with accounting

principles generally accepted in the United States of America.

Mr. Cowles commended the district staff for being helpful to the auditors in every aspect with providing the needed documents.

There was no public comment.

Mr. Qualls moved to approve the 2005-2006 Annual District Financial Audit. Mr. Elder seconded the motion. Ayes: All. Motion carried.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

NEXT MEETING

The next regularly scheduled Board Meeting will be held on Tuesday, February 13, 2007, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,

Michael Lane
Clerk

Stan A. Carrizosa
Superintendent