

**Visalia Unified School District
Board of Education
MINUTES**

**OPENING
BUSINESS**

The June 12, 2007 Board meeting was called to order at 5:30 p.m. by President Donna Martin in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the Board was present.

ATTENDANCE

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	5:30	8:20	
Juan R. Guerrero	5:30	8:20	
Larry Jones	5:30	8:20	
Michael Lane	5:30	8:20	
Donna Martin	5:30	8:20	
Jim L. Qualls	5:30	8:20	
Robert Stephenson	5:30	8:20	
 Stan A. Carrizosa, Superintendent	 5:30	 8:20	

Staff Members

Robert Gröeber, Assistant Superintendent, Administrative Services
Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services
Cindi Costa, Assistant Superintendent, Human Resources Development
Pam Ryan, Executive Assistant, Superintendent's Office

CLOSED SESSION

President Martin identified the closed session topics listed below and called for public comment on the closed session items. There was none. The Board adjourned to closed session.

- 2.1 RECOMMENDED EXPULSIONS
- 2.2 RECOMMENDED SUSPENDED EXPULSIONS
- 2.3 RECOMMENDED REINSTATEMENTS
- 2.4 PUBLIC EMPLOYEE EVALUATION - SUPERINTENDENT
- 2.5 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

REGULAR SESSION

The Board convened the regular Board meeting at 7:05 p.m. President Martin announced that no action was taken in closed session. Michael Lane led the Pledge of Allegiance.

**PUBLIC COMMENT/
PUBLIC INTEREST
ANNOUNCEMENTS/
STATUS REPORTS/
ACTION**

**GENERAL PUBLIC
COMMENT**

There was no public comment.

**BOARD RECOGNITION FOR RETIRED EDUCATOR/
FORMER VUSD BOARD MEMBER**

President Martin presented a plaque to Lorene Valentino, former School Board Trustee from 1993-1997, in recognition of her educational leadership in the Visalia Unified School District and throughout Tulare County. Mrs. Valentino is retiring from the Tulare County Office of Education. (Encl. No. 1)

UPDATE ON THE REDWOOD HIGH SCHOOL PHYSICAL EDUCATION BUILDING

Randy Groom, Director of Facilities, presented an update on the physical education building being constructed at Redwood High School, which will be known as the Fitness Center. (Encl. No. 2) The new building will free up dressing rooms and the Green Room in LJ Williams Theater that were being used for classrooms. The building is located between LJ Williams and the tennis courts. The base of the equipment will be purchased with the one-time block grant funding from the State allocated for art, music and physical education.

**BOARD MEMBER REPORTS/
SUPERINTENDENT'S REPORT**

The Board members' reports included the following:

- Congratulated El Diamante softball team for winning Valley. Commended Coach Bob Rooney for his outstanding program
- Visited Ivanhoe School and saw the progress students are making
- Attended High School graduations. Commended Principals, staff and students for their efforts in making the ceremonies a success. Character and demeanor of students were outstanding
- Attended Middle School awards and promotion assemblies
- Attended PIQE parent graduations
- Attended the Operations Department's barbeque honoring maintenance staff for the work they do caring for classrooms and school grounds
- Thanked two teachers at Mt. Whitney, Mark Vincent and Dustin Sperling and their students, who went above and beyond by installing a park-style picnic table that was donated through funds raised to honor a student that passed away last year.
- Spoke at the 6th grade promotion ceremony at Houston School

Superintendent Carrizosa reminded everyone that the final graduation ceremony will be the Visalia Adult School LVN Pinning on June 20 at LJ Williams.

**FOCUS ON STUDENT LEARNING
ENGLISH LEARNER SUBGROUP SELF ASSESSMENT (ELSSA)
Motion No. 212**

This item was tabled from the May 22 meeting.

Mimi Bonds, Coordinator, State and Federal Projects, presented the annual English Learner Subgroup Self Assessment (ELSSA) Report. (Encl. No. 3) This report is a culminating compliance activity which assisted in the successful completion of the State Review process. Over the last four years, VUSD has completed an extensive State review

process for English Learners and additionally successfully completed the Categorical Program Monitoring review. The District continues to make significant progress with regards to the implementation of services to English Learners.

Rob Stephenson moved to approve the English Learner Self Assessment Report. Rodney Elder seconded the motion. Ayes: All. Motion carried.

CAHSEE END OF YEAR REPORT

Carlyn Lambert, Assistant Superintendent of Curriculum/Educational Services, presented the California High School Exit Exam (CAHSEE) End of the Year Report for the Class of 2007. (Encl. No. 4)

Mrs. Lambert reviewed the requirements for students to receive a Diploma, a Certificate of Achievement and a Certificate of Completion for Special Needs students.

Ninety-seven percent (97%) of the seniors in the four comprehensive high schools passed CAHSEE. Seventy-six percent (76%) of the seniors in the Alternative Schools (Sequoia, Charter Alternatives, Visalia Charter Independent Study and River Bend) passed CAHSEE.

VUSD has established specific directions for school sites regarding additional parent notification and educational options for seniors following commencement.

- **Learning Director/Counselor meeting** is held with each student and parent formally notifying the student/parent that the student has not passed both parts of the CAHSEE.
 - Communication includes commencement participation status, educational options available during the summer to take the CAHSEE test in July and/or November, and additional options for completing course work required for graduation.
- **Placement Assistance** – Learning directors and/or counselors will also assist students in enrolling at the Visalia Adult School (VAS) to access on-going instruction/support to pass the CAHSEE in months following their senior year.
- **Notification Mailing** – After meeting individually with all seniors who have failed to pass the CAHSEE, sites are required to follow-up on these student meetings with a mailing of the CAHSEE outreach educational options letter.

ROUTINE ACTION

Motion No. 213

Donna Martin pulled Routine Action Item 7.1.4 (Encl. No. 8) - Renewal of Food Service Agreement for Tulare County Office of Education Programs to abstain because of her employment. Juan Guerrero pulled Item 7.2.6 (Encl. No. 20) – Memorandum of Understanding between Proteus, Inc. and Divisadero Middle School After-School Program to abstain because of his employment.

Jim Qualls moved to approve the remaining Routine Action Items, Encl. No. 5-30. Michael Lane seconded the motion. Ayes: All. Motion carried.

7.1 ADMINISTRATIVE SERVICES

1. Warrant List - May 11, 2007 through May 25, 2007 (Encl. No. 5)
2. 2006-07 Budget Revision No. 17 (Encl. No. 6)
3. Resolution Declaring Intention to Dedicate Right of Way to the City of Visalia at Pinkham Street and Laura Street (Encl. No. 7)
4. Renewal of Food Service Agreement for Tulare County Office of Education Programs (Encl. No. 8)
5. Renewal of Food Service Agreement for Tulare County Office of Education Child Care (Encl. No.9)
6. Renewal of Food Service Agreement for Liberty School (Encl. No. 10)
7. Approval of Bid 4624 - Tree Trimming Service (Encl. No. 11)
8. Approval of Bid 4634 - Elevator Service (Encl. No. 12)
9. Approval of Bid 4636 - Sequoia High School Power Upgrade (Encl. No. 13)
10. Approval of Bid 4637 - HVAC Replacement Redwood Food Service/Home Ec Building (Encl. No. 14)

7.2 AREA ADMINISTRATORS, K-6; 7-12/Adult

1. Student Field Trip Request(s) (Encl. No. 15)
2. Memorandum of Understanding Between Golden State YMCA and Green Acres Middle School After-School Program (Encl. No. 16)
3. Memorandum of Understanding Between the City of Visalia Recreation Department - Manuel Hernandez Center and Valley Oak Middle School After-School Program (Encl. No. 17)
4. Memorandum of Understanding Between Boys and Girls Club of Tulare County and Valley Oak Middle School After-School Program (Encl. No. 18)
5. Memorandum of Understanding Between Boys and Girls Club of Tulare County and Divisadero Middle School After-School Program (Encl. No. 19)
6. Memorandum of Understanding Between Proteus, Inc. and Divisadero Middle School After-School Program (Encl. No. 20)

7.3 CURRICULUM/EDUCATIONAL SERVICES

1. Request to Attend Conference/Workshop (Encl. No.21)
2. 2007-09 GATE Plan Approval (Encl. No. 22)
3. Quarterly Uniform Complaint Report (Encl. No. 23)
4. Service Agreement Renewal Paradigm Healthcare Services (Encl. No. 24)

7.4 HUMAN RESOURCES DEVELOPMENT

1. Classified Personnel Report (Encl. No. 25)
2. Certificated Personnel Report (Encl. No. 26)
3. Consultant Contracts (Encl. No. 27)

4. Notice to Employ Certificated Personnel for Extended Year - Middle

and High Schools (Encl. No.28)

5. Certification of Temporary Athletic Team Coach List for 2007-08 (Encl. No. 29)

7.5 SUPERINTENDENT'S OFFICE

1. Minutes of the Board Meeting of May 22, 2007 (Encl. No. 30)

Motion No. 214 Jim Qualls moved to approve the remaining two items pulled from the Routine Action list: 7.1.4 (Encl. No. 8) and 7.2.6 (Encl. No. 20). Ayes: Elder, Jones, Lane, Qualls and Stephenson. Abstain: Guerrero and Martin. Motion carried.

Superintendent Carrizosa recognized that this was the last Board meeting for retiring Principal from Veva Blunt, Sharon Suits.

**ADMINISTRATIVE
PANEL RECOM-
MENDATIONS/
ACTION**

EXPULSIONS

Motion No. 215

Michael Lane moved to accept the Administrative Panel Recommendations for Expulsions Case No. 07-118 E, Case No. 07-119 E, Case No. 07-120 E, Case No. 07-121 E, Case No. 07-122 E, Case No. 07-123 E, Case No. 07-124 E, Case No. 07-125 E, Case No. 07-126 E, Case No. 07-127 E, Case No. 07-128 E, Case No. 07-129 E, Case No. 07-130 E, Case No. 07-131 E, Case No. 07-132 E, and Case No. 07-133 E. (Encl. No. 31) Rob Stephenson seconded the motion. Ayes: All. Motion carried.

**SUSPENDED
EXPULSIONS**

Motion No. 216

Larry Jones moved to accept the Administrative Panel Recommendations for Suspended Expulsions Case No. 07-42 SE, Case No. 07-43 SE, and Case No. 07-44 SE. (Encl. No. 32) Jim Qualls seconded the motion. Ayes: All. Motion carried.

REINSTATEMENTS

Motion No. 217

Rodney Elder moved to accept the Administrative Panel Recommendations for Reinstatements Case No. 07-82 R and Case No. 07-83 R. (Encl. No. 33) Juan Guerrero seconded the motion. Ayes: All. Motion carried.

GENERAL AGENDA

**DECLARATION OF
NEED FOR FULLY
QUALIFIED
EDUCATORS**

Motion No. 218

Cindi Costa, Assistant Superintendent of Human Resources Development, presented the Declaration of Need for Fully Qualified Educators. (Encl. No. 34) Even though the district makes every effort to employ only fully qualified and credentialed certificated staff, each year some teachers must be hired under Internships, Short Term Staff Permits (STSP), Provisional Interns (PIP), and emergency CLAD permits. The California Commission on Teacher Credentialing requires that a Declaration of Need for Fully Qualified Educators be adopted at a public meeting of the Board and be on file in their office prior to the issuance of these permits.

Rob Stephenson moved to approve this Declaration. Rodney Elder seconded the motion. Ayes: All. Motion carried.

NOTICE OF INTENT
TO EMPLOY
CERTIFICATED
PERSONNEL AND
APPROVAL OF
VARIABLE TERM
WAIVER
REQUEST
Motion No. 219

Mrs. Costa explained that this Notice of Intent to Employ Certificated Personnel and Approval of Variable Term Waiver Request is for a candidate who is qualified out-of-state in English. (Encl. No. 35) This teacher is fully credentialed and only needs to take the CBEST in California. This waiver is so that she can teach summer school and begin the fall semester until the outcome of her test results become available.

Jim Qualls moved to approve the Notice of Intent to Employ Certificated Personnel and Approval of Variable Term Waiver. Larry Jones seconded the motion. Ayes: All. Motion carried.

NOTICE OF INTENT
TO EMPLOY
CERTIFICATED
PERSONNEL AND
APPROVAL OF
PROVISIONAL
INTERNSHIP
PERMIT REQUESTS
Motion No. 220

The Provisional Internship Permit (PIP) was created as a response to the phasing out of emergency permits to meet the needs of the District if, after a diligent search has been made, a fully-credentialed teacher cannot be found for difficult to fill (mathematics, science or English) positions. (Encl. No. 36) This request is for two Provisional Internship Permits for 2007-08. The candidates have met the requirements established by the California Commission on Teacher Credentialing to receive these permits. The candidates will be completing the requirements to demonstrate subject-matter competency.

Rodney Elder moved to approve this item. Jim Qualls seconded the motion. Ayes: All. Motion carried.

EMPLOYMENT
AGREEMENT –
SUPERINTENDENT
Motion No. 221

Mrs. Costa presented the Employment Agreement for Superintendent Carrizosa. (Encl. No. 37) The Board has conducted their annual evaluation of the Superintendent. In accordance with Board policy, the Board held both a mid-year review of the Superintendent's progress on the District goals and objectives and a year-end review and evaluation prior to entering into a renewal agreement. The length of the contract remains at three years beginning July 1, 2007 and ending June 30, 2010. Although this is a three-year contract, it is renewable annually. All terms and conditions of the Superintendent's agreement remain the same as in the previous agreement. Effective July 1, 2007, the Superintendent will move to Step 6 on the Board approved Superintendent's base salary schedule. This schedule is adjusted annually with the same cost of living adjustment (COLA) approved by the Board for all other management staff in the District. The Superintendent will also be afforded health and welfare benefits consistent with all other District management staff.

Rodney Elder moved to approve the Superintendent's Employment Agreement. Rob Stephenson seconded the motion. Ayes: All. Motion carried.

PUBLIC HEARING –
FOR THE 2007-2008
PROPOSED BUDGET

Christine Statton, Chief Financial Officer, and Clarise Dilbeck, Budget Director, presented the 2007-2008 Proposed Budget for Visalia Unified School District. (Encl.

No. 38) In accordance with Education Code Section 42103, the Governing Board of each school district shall hold a Public Hearing on the proposed budget. The Public Hearing shall be held for the purpose of permitting any District resident to appear and speak to the Board on any item in the budget.

The budget, as presented, does not reflect the State Budget in its final form and may require future updating and modification. The District budget will be adopted and filed with the County Superintendent of Schools by the Governing Board five days after that adoption on or by July 1, 2007. A revised budget will be adopted no later than 45 days after the signing of the State's annual budget act.

PUBLIC HEARING President Donna Martin opened the Public Hearing on the proposed budget for 2007-2008.

Karl Kildow, President of Visalia Unified Teachers Association (VUTA), addressed the area of health insurance and benefits. He stated that over the past three years, employee usage is down significantly and the increase in insurance is due mainly to administrative costs. He requested that the Board look into this area of increase.

The Public Hearing was closed.

ADJOURNMENT The meeting was adjourned at 8:20 p.m.

NEXT MEETING The next regularly scheduled Board meeting will be held on Tuesday, June 26, 2007, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,

Michael Lane
Clerk

Stan A. Carrizosa
Superintendent