

**Visalia Unified School District
Board of Education
MINUTES**

**OPENING
BUSINESS**

The July 10, 2007 Board meeting was called to order at 5:30 p.m. by President Donna Martin in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the Board was present.

ATTENDANCE

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	5:30	7:50	
Juan R. Guerrero	5:30	7:50	
Larry Jones	5:30	7:50	
Michael Lane	5:30	7:50	
Donna Martin	5:30	7:50	
Jim L. Qualls	5:30	7:50	
Robert Stephenson	5:30	7:50	
 Stan A. Carrizosa, Superintendent	 5:30	 7:50	

Staff Members

Robert Gröeber, Assistant Superintendent, Administrative Services
 Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services
 Cindi Costa, Assistant Superintendent, Human Resources Development
 Pam Ryan, Executive Assistant, Superintendent's Office

CLOSED SESSION

President Martin identified the closed session topics listed below and called for public comment on the closed session items. There was none. The Board adjourned to closed session.

- 2.1 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- 2.2 PUBLIC EMPLOYEE ASSIGNMENT/REASSIGNMENT/APPOINTMENT
- 2.3 CONFERENCE WITH LABOR NEGOTIATOR
 - 1. Agency Negotiator: Cindi Costa
 - 2. Employee Organizations
 - 1. CSEA
 - 2. VUTA
 - 3. Management

REGULAR SESSION

The Board convened the regular Board meeting at 7:00 p.m. President Martin announced that no action was taken in closed session. There are two changes to the agenda—a revised Certificated Personnel Report and a revision to the Student Field Trips. Larry Jones led the Pledge of Allegiance.

**PUBLIC
RECOGNITION/
PROCLAMATIONS/
ACTION**

**ALTERNATIVE
GOVERNANCE**

BOARD

Carlyn Lambert, Assistant Superintendent of Curriculum/Education Services and Board member Rob Stephenson recognized Dean Crechriou for his service to Visalia Unified School District. (Encl. No. 1) Mr. Crechriou has served on the Alternative Governance Board for the past three years as a representative from the Regional System of District and

RECOGNITION School Support.

**PUBLIC COMMENT/
PUBLIC INTEREST
ANNOUNCEMENTS/
STATUS REPORTS/
ACTION**

GENERAL PUBLIC
COMMENT

Betty Oswald – marketing director for Visalia Emergency Aid, gave information about the organization and invited schools to participate in the Race Against Hunger fundraising event in November. There will be more information in the *Visalia Times-Delta* about the fundraiser.

Charles Ulmschneider – a Redwood High School parent, had heard that German would not be offered in the fall. He requested that Redwood continue to include this class for students. Staff will research this and contact Mr. Ulmschneider.

**BOARD MEMBER
REPORTS/
SUPERINTEN-
DENT'S REPORT**

The Board members' reports included the following:

- Attended Houston Elementary School parent education graduation and a First Five event
- Invited Board members and the public to attend the July 20th California Latino School Boards Association workshop on education issues to be held in Visalia
- Attended Tulare County Organization for Vocational Education (TCOVE) meeting

Superintendent Carrizosa reminded the Board that they had been presented a copy of the Grand Jury Report, recommendations, and findings. Mr. Carrizosa reported that a copy of the VUSD written response to the Tulare County Grand Jury Report findings and recommendations was being distributed to each Board member tonight. The Grand Jury reviewed Tulare County Office of Education, forty-seven school districts throughout the county, and the Tulare County Department of Probation in three key areas: 1) school safety, school safety plans, and crisis response planning; 2) response to gangs, anti-gang education, and gang awareness; and 3) Gang Risk Education and Training (GREAT) Program with recommendations and findings.

**FOCUS ON
STUDENT
LEARNING**

ALTERNATIVE
GOVERNANCE
BOARD
APPOINTEE

Motion No. 1

The responsibilities of the Alternative Governance (AG) Board includes advising, planning, and monitoring the Program Improvement (PI) activities of schools in PI Phase 3-5 as prescribed by NCLB regulations. The VUSD Board of Trustees appoints AG Board members based on federal and state accountability regulations, local needs, and individual expertise in program improvement. Mrs. Lambert stated that due to the retirement of Dean Crechriou, the AG Board is recommending the appointment of Arthur Davis, the Co-Director of Region 7 of the Regional System of District and School Support (RSDSS) as an Alternative Governance Board member. (Encl. No. 2)

Rob Stephenson moved to approve Arthur Davis as the Alternative Governance Board

Appointee. Juan Guerrero seconded the motion. Ayes: All. Motion carried.

**K-2 CLASS SIZE
REDUCTION
PROGRAM
IMPLEMENTATION
FOR 2007-08**

Motion No. 2

Doug Bartsch, Area Administrator (K-6 Schools), reviewed the plans for the K-2 Class Size Reduction (CSR) Program Implementation for 2007-08. (Encl. No. 3) This will be the eleventh year of CSR implementation. There are virtually no changes to the practices that the Board has directed the administration to follow in the past several years. Continued growth in enrollment is likely to impact the ability of the district to provide for classes of 20 students (CSR Option 1) in grades K-2 at some of our elementary schools. The presentation summarized the key concepts that will be used in decision-making in order to accommodate enrollment growth and provide for class size reduction to the greatest extent possible. Additional busing or the hiring of CSR Option 2 teachers may be required to minimize the loss of existing CSR Option 1 funding as a temporary measure.

Jim Qualls moved to approve the K-2 Class Size Reduction Program Implementation for 2007-08. Larry Jones seconded the motion. Ayes: All. Motion carried.

ROUTINE ACTION

Motion No. 3

Larry Jones pulled Routine Action Item 8.5.1 (Encl. No. 21) – Minutes of the Board Meeting of June 26, 2007 because he was out of town and unable to attend that meeting.

Cindi Costa, Assistant Superintendent of Human Resources Development, stated that a revised/updated Certificated Personnel Report – Routine Action Item 8.4.2 (Encl. No. 16) was being distributed with copies for the public to review. The revised list includes all newly hired staff as of today. The amendment for this list was necessary because the next Board meeting is scheduled for August 14 and staff are contracted to return to work on August 13.

Rodney Elder moved to approve the remaining Routine Action Items, Encl. No. 4-20. Juan Guerrero seconded the motion. Ayes: All. Motion carried.

8.1 ADMINISTRATIVE SERVICES

1. Warrant List - June 15, 2007 through June 22, 2007 (Encl. No. 4)
2. 2006-07 Budget Revision No. 19 (Encl. No. 5)
3. Resolution Declaring Intention to Grant Easement to the Southern California Edison Company at the South East Corner of Pinkham Road and K Avenue (Encl. No. 6)
4. Notice of Completion - Pinkham Elementary School HVAC/Chiller Project (Encl. No. 7)
5. Approval of Bid 4639 - Video Security System -La Joya Middle School (Encl. No. 8)
6. Vendor Contracts for Various Maintenance and Service Needs (Encl. No. 9)
7. Deem Salvage Items Obsolete (Encl. No. 10)
8. Visalia Civic Facility Authority User Contracts (Encl. No. 11)

8.2 AREA ADMINISTRATORS, K-6; 7-12/Adult

1. Student Field Trip Request(s) (Encl. No. 12)

8.3 CURRICULUM/EDUCATIONAL SERVICES

1. Edusoft: Data and Benchmark Assessment Software License and

- Training (Encl. No. 13)
- 2. Renewal of First Five School Readiness Contracts, Cycle 2 (Encl. No. 14)
- 8.4 HUMAN RESOURCES DEVELOPMENT
 - 1. Classified Personnel Report (Encl. No. 15)
 - 2. Certificated Personnel Report (Encl. No. 16)
 - 3. Consultant Contracts (Encl. No. 17)
 - 4. Contract for Employer-Employee Relations Council Between VUSD and TCOE for 2007-08 and 2008-09 (Encl. No. 18)
 - 5. Notice to Employ Certificated Personnel for Extended Year - Middle and High Schools (Encl. No. 19)
 - 6. Certification of Temporary Athletic Team Coach List for 2007-08 (Encl. No. 20)
- 8.5 SUPERINTENDENT'S OFFICE
 - 1. Minutes of the Board Meeting of June 26, 2007 (Encl. No. 21)

Motion No. 4 Jim Qualls moved to approve Item No. 8.5.1 (Encl. No. 21) – Minutes of the Board Meeting of June 26, 2007. Rob Stephenson seconded the motion. Ayes: Elder, Guerrero, Lane, Martin, Qualls and Stephenson. Abstain: Jones. Motion carried.

GENERAL AGENDA

ADOPTION OF RESOLUTION FOR EXPENDITURE OF ARTS AND MUSIC BLOCK GRANT FUNDING

Clerk Lane read the Resolution for Expenditure of Arts and Music Block Grant Funding which authorizes the expenditure of the State Arts and Music Block Grant funding in accordance with the district plan based on the work of district and site staff to meet the needs of all students. (Encl. No. 22)

Motion No. 5

Larry Jones moved to adopt the Resolution. Juan Guerrero seconded the motion. Ayes: All. Motion carried.

AWARD OF CONSTRUCTION BID – MT. WHITNEY HIGH SCHOOL CLASSROOM BUILDINGS PROJECT

Motion No. 6

Randy Groom, Director of Administrative Services, reviewed the bid process for the construction of the Mt. Whitney High School classroom buildings project. (Encl. No. 23)

Mr. Groom stated that shortly after the bid opening, the district received protests from Sequoia Construction and Davis Moreno Construction. The protest from Sequoia Construction involved a mislabeled subcontractor list that was handed out at the time of the bid opening as a courtesy to the bidders. The architect had written in the wrong subcontractor name on the sheets. The error was caught immediately and the corrected sub list was distributed to all of the bidders. Essentially that protest has been resolved. The error had no effect on the bid.

Davis Moreno Construction objected to a practice that is allegedly in place at the Tulare and Kings Counties Builders Exchange. The Builders Exchange is one of several entities that help the district by getting plans and specifications out on projects to encourage bidders to participate in the process. Through the district's legal counsel, the substance of the protest was reviewed, the Builders Exchange was contacted to obtain more information, and details were obtained directly from the protesting bidder. The grounds of the protest are that there were alleged violations of Public Contract Code 7106 which requires submission of an executed Noncollusion Affidavit and state and federal antitrust

laws. Based on the advice of the district’s counsel and after exploring the matter, district staff has concluded that the dispute is between the contractor and the Builders Exchange and the bid process at Visalia Unified remains sound. The process in place at the Builders Exchange is a voluntary process that they have instituted and is nothing VUSD requires nor controlled by the district.

The district is requesting that Dale Atkins Contractor, the low bidder, be awarded the bid in the following amounts:

- Base Bid #1 \$ 870,000.00
- Base Bide #2 620,000.00
- Total Bid: \$1,490,000.00

CM Construction Services has completed a review of Dale Atkins Contractor’s bid bond and workers compensation insurance and has verified that the contractor has the appropriate licensing.

Based on these elements and the recommendation of staff, Mr. Groom requested that the Board find that Davis Moreno Construction has not proven any violation of Public Contract Code 7106 or antitrust laws and award the bid for the construction of this project to the low bidder, Dale Atkins Contractor, in the amount shown on the tabulation that is part of the agenda packet. So moved by Jim Qualls and seconded by Rob Stephenson. Ayes: All. Motion carried.

NEW CSBA BP
0520.1 – HIGH
PRIORITY SCHOOLS
GRANT PROGRAM-
SECOND AND
FINAL READING
Motion No. 7

Superintendent Carrizosa reviewed the following new and revised policies recommended by the Board Policy Committee for a second and final reading.

BP 0520.1 – High Priority Schools Grant Program. (Encl. No. 24) The policy reflects new law (AB 2254) authorizing a second cohort of schools to receive High Priority Schools Grant Program funding from the State of California.

NEW STAFF BP 4041-
DISTRICT MOBILE
DEVICE USE –
SECOND AND FINAL
READING
Motion No. 7

BP 4041 – District Mobile Device Use. (Encl. No. 25) A new policy developed by the Board Policy Committee to be implemented to bring the district into alignment to meet new Internal Revenue Service law specific to regulating the issuance and the use of district cell phones.

CSBA REVISION TO
BP 4112.21 –
INTERNS – SECOND
AND FINAL
READING
Motion No. 7

BP 4112.21 – Interns. (Encl. No. 26) Relates to new law qualifying staff as Interns. The policy notes the types of internship programs that are allowable under No Child Left Behind (NCLB) Act and meeting the “Highly Qualified” status.

CSBA REVISION TO
BP 4112.42 – DRUG
AND ALCOHOL
TESTING FOR

BP 4112.42 – Drug and Alcohol Testing for School Bus Drivers. (Encl. No. 27) AB 1052 includes the federal testing program changing some requirements that were in place for state testing programs. The law is now more strict for bus drivers to be in violation in relationship to the percentage of alcohol that can be present in their system when

<p>SCHOOL BUS DRIVERS – SECOND AND FINAL READING Motion No. 7</p>	<p>randomly tested.</p>
<p>CSBA REVISION TO BP 4115 – EVALUATION/ SUPERVISION – SECOND AND FINAL READING Motion No. 7</p>	<p>BP 4115 – Evaluation/Supervision. (Encl. No. 28) This policy adds language addressing observation of classroom performance as an evaluation methodology. It aligns the policy with the district’s current practice.</p>
<p>CSBA REVISION TO BP 5116 – SCHOOL ATTENDANCE BOUNDARIES – SECOND AND FINAL READING Motion No. 7</p>	<p>BP 5116 – School Attendance Boundaries. (Encl. No. 29) The revisions authorize school districts to establish criteria when developing school attendance boundaries, including community and neighborhood identity, school feeder patterns, facility capacity and design, and consistency between municipal boundaries and high school boundaries. This criteria is consistent with what VUSD has used for establishing boundaries in the opening of our last three schools in the absence of any State guidelines.</p>
<p>STAFF REVISION TO BP 5131.4 – STUDENT DISTURBANCES – SECOND AND FINAL READING Motion No. 7</p>	<p>BP 5131.4 – Student Disturbances. (Encl. No. 30) Deals with campus safety. Under new law, the revision outlines requirements for staff who believe that there may be a disturbance or that a disturbance is imminent to immediately contact the Principal or designee. At that point, the appropriate level of school crisis response planning will occur.</p>
<p>NEW CSBA BP 5141.27 – FOOD ALLERGIES/ SPECIAL DIETARY NEEDS – SECOND AND FINAL READING Motion No. 7</p>	<p>BP 5141.27 – Food Allergies/Special Dietary Needs. (Encl. No. 31) The new policy addresses strategies to prevent exposure by students to foods to which they are allergic and includes proper notification, food substitutions in school meals, avoidance of food allergens, sanitation and cleaning processes, professional development, appropriate supervision of allergic students, and health education. The policy is in alignment with the district’s current practice.</p>
<p>STAFF REVISION TO MANDATED AR 5144.1 – SUSPENSION AND EXPULSIONS/DUE PROCESS – SECOND AND FINAL READING</p>	<p>Mandated AR 5144.1 – Suspension and Expulsions/Due Process. (Encl. No. 32) This revision brings the regulation into alignment with law regarding the opportunity for a student who is out on suspension to be able to make up missed work while they are out and how that school work is to be counted and factored into their grade. This revision will lend greater consistency to its implementation across our district.</p>

Motion No. 7

CSBA REVISION TO
MANDATED BP/AR
6020 – PARENT
INVOLVEMENT –
SECOND AND FINAL
READING

Motion No.7

Mandated BP/AR 6020 – Parent Involvement. (Encl. No. 33) The revision updates language on the types of opportunities for parent involvement, parent rights and program evaluation concerning Title I Schools. It reflects law regarding identifying program objectives and meeting the requirements of Title I funding.

CSBA REVISION TO
BP 6161.1 –
SELECTION AND
EVALUATION OF
INSTRUCTIONAL
MATERIALS –
SECOND AND FINAL
READING

Motion No. 7

BP 6161.2 – Selection and Evaluation of Instructional Materials. (Encl. No. 34) The revision reflects AB 607 which requires the Board to make a determination during the sufficiency hearing as to the availability of science laboratory equipment in science laboratory courses.

CSBA REVISION TO
BP 6190 –
EVALUATION
OF THE
INSTRUCTIONAL
PROGRAM –
SECOND AND FINAL
READING

Motion No. 7

BP 6190 – Evaluation of the Instructional Program. (Encl. No. 35) The section on Western Association of Schools and Colleges (WASC) accreditation reflects SB 1577 which requires that the result of any school inspection by an accrediting agency be provided in writing to parents and/or posted on the district's or school's website and requires that notice of a school's loss of accreditation status, and the potential consequences of that loss, also be posted on the websites.

Juan Guerrero moved to approve the new and revised Board policies being recommended by the Board Policy Committee in one vote. (Encl. No. 24-35) Jim Qualls seconded the motion. Ayes: All. Motion carried.

ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

NEXT MEETING

The next regularly scheduled Board meeting will be held on Tuesday, August 14, 2007 at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,

Michael Lane
Clerk

Stan A. Carrizosa
Superintendent