

**Visalia Unified School District  
Board of Education  
MINUTES**

**OPENING  
BUSINESS**

The February 12, 2008 Board meeting was called to order at 5:30 p.m. by President Juan Guerrero in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the Board was present.

**ATTENDANCE**

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder	5:30	8:55	
William A. Fulmer	5:30	8:55	
Juan R. Guerrero	5:30	8:55	
Larry Jones	5:30	8:55	
Michael Lane			X
Donna Martin	5:30	8:55	
Jim L. Qualls	5:30	8:55	
Stan A. Carrizosa, Superintendent	5:30	8:55	

**Staff Members**

Robert Gröeber, Assistant Superintendent, Administrative Services  
 Carlyn Lambert, Assistant Superintendent, Curriculum/Educational Services  
 Cindi Costa, Assistant Superintendent, Human Resources Development  
 Pam Ryan, Executive Assistant, Superintendent's Office  
 July Hong, Student Representative

**CLOSED SESSION**

President Guerrero identified the closed session topics listed below and called for public comment on the closed session items. There was none. The Board adjourned to closed session.

- 2.1 RECOMMENDED EXPULSIONS
- 2.2 RECOMMENDED SUSPENDED EXPULSIONS
- 2.3 RECOMMENDED REVIEWS-CONTINUED EXPULSIONS
- 2.4 RECOMMENDED REINSTATEMENTS
- 2.5 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- 2.6 PUBLIC EMPLOYEE ASSIGNMENT/REASSIGNMENT/APPOINTMENT
  - 1. Area Administrator 7-12/Adult
- 2.7 PENDING LITIGATION – The Board will meet in closed session to consider a student matter involving confidential pupil record information (Ed Code Section 35146)
- 2.8 CONFERENCE WITH LABOR NEGOTIATOR
  - 1. Agency Negotiator: Cindi Costa
  - 2. Employee Organizations
    - 1. CSEA
    - 2. VUTA
    - 3. Management

**REGULAR SESSION** The Board convened the regular Board meeting at 7:10 p.m. President Guerrero reported that Board member Michael Lane would be excused from tonight's meeting because he is out of town on work related business.

Motion No. 102

He announced that the Board took the following action in closed session. On a motion by Larry Jones and a second by Donna Martin, the Board voted unanimously in favor to appoint Drew Sorensen as the new Area Administrator, 7-Adult School for the 2008-2009 school year. Mr. Sorensen currently serves as Principal of El Diamante High School.

Juan Guerrero led the Pledge of Allegiance.

**PUBLIC COMMENT/  
PUBLIC INTEREST  
ANNOUNCEMENTS/  
STATUS REPORTS/  
ACTION**

**GENERAL PUBLIC COMMENT** There was no public comment.

**STATE BUDGET  
UPDATE**

With the current State budget crisis, administration will bring regular updates on the 2008-09 budget development process. Christine Statton, CPA, Chief Financial Officer, presented the State budget update. (Encl. No. 1) The presentation provided additional review of the Governor's proposed State budget for 2008-09 and a current analysis at the State level. Highlights of Visalia Unified's 2008-09 budget development was discussed in relation to the State budget, in addition to possible affects on the current 2007-08 District budget. The proposed 2008-09 Visalia Unified budget will be presented in June.

Superintendent Carrizosa reported that Board members and administrative staff will meet with the four local legislators in Sacramento on March 3 to discuss the significant impact the proposed budget cuts to education funding will mean to students and staff in a district such as Visalia Unified.

**AREA ATTENDANCE  
COMMITTEE  
RECOMMENDATIONS**

Carlyn Lambert, Assistant Superintendent of Curriculum/Educational Services, presented the Area Attendance Committee recommendations for a future Middle School at Akers and Riggin along with the next steps in the on-going process. These recommendations are for information only. In addition, the committee reviewed the Royal Oaks boundary and other possible options for elementary schools feeding into the five middle schools. (Encl. No. 2)

**BOARD MEMBER  
REPORTS/  
SUPERINTEN-  
DENT'S REPORT**

July Hong, Student Representative to the Board from El Diamante High School, gave a brief summary of the events that are taking place at each of the four comprehensive high schools.

The Board members' reports included the following:

- Visited El Diamante Freshman English and Math class
- Enjoyed Green Acres musical – “Annie Get Your Gun”
- Attended Coordinated School Health Advisory Committee meeting
- Acknowledged Joe Garcia at Redwood for developing “Ranger Challenge” – held after school and addresses fitness and nutrition
- Chief Carden requested that all teachers be inserviced on gang awareness by reviewing the book that Mel Barbola has written available through Tulare County Office of Education
- Prayers go out for Doris Lowe, Redwood FBLA teacher, and her family
- Joint City Council/VUSD Board meeting held four times a year to share information and discuss community issues
- March 10 will be the first joint COS Board/VUSD Board meeting
- Juan Guerrero interviewed on Channel 21 by Lupeta Lomeli regarding the joint work that VUSD and the City Police Department are doing

Superintendent Carrizosa reported that the Winter Academy has just concluded for the CAHSEE students that participated during their winter break and on Saturdays in January and February in preparation for the CAHSEE testing.

Nancy Shelton, Director of the Carole White PE Grant for VUSD, recognized Golden Oak Elementary School for accepting the challenge of the California Governor's Council on Physical Fitness and Sports is to be active for 30-60 minutes a day at least three days a week for four weeks in addition to what the students normally do during physical education classes at school. The competition concludes April 30. The grand prize is a new fitness center valued at \$100,000 for the school. There are also other incentives and awards for the students and staff. Golden Oak is a recipient of one of the first awards of \$1,000 to be used for physical education or activity types of equipment for having the most active number of students and teachers by January 31 for an elementary school. There were thirty-three awards given in each of the eleven regions—one to an elementary, middle school and high school. A second award of \$5,000 will be awarded through April 30.

**FOCUS ON  
STUDENT  
LEARNING**

**GOLDEN WEST  
HIGH SCHOOL AND  
MT. WHITNEY HIGH  
SCHOOL – WESTERN  
ASSOCIATION OF**

Golden West High School and Mt. Whitney High School are scheduled to go through a WASC accreditation February 24-27, 2008. (Encl. No. 3)

Each respective school site will have an accreditation team visiting that will study and audit their academic programs. At the end of the accreditation visit, the accreditation

**SCHOOLS AND  
COLLEGES (WASC)**

team will prepare a comprehensive report with their findings and will include both commendations and recommendations.

## REPORT

At a later date, once the entire process has been completed, school staff will present to the Board the WASC committee's findings and recommendations. The report will also include the comprehensive school's plan in improving the academic program and overall student services.

## 2008-09 SCHOOL CALENDAR – FIRST READING

Myron Sheklian, Area Administrator (K-6 Schools), presented the first reading of the 2008-09 School Calendar. As in the past, a comprehensive survey was conducted to gather input from parents, teachers, support staff, and administrators. Those respondents having a preference for a three week winter break outnumbered those choosing a two week winter break by a margin of 2 to 1. (Encl. No. 4) The proposed calendar was developed based on this input. The Visalia Unified Teachers Association Calendar Committee has reviewed and approved this proposed calendar.

Board action will be taken at the February 26<sup>th</sup> Board meeting.

## ROUTINE ACTION

Motion No. 103

Rodney Elder moved to approve the Routine Action Items, Encl. No. 5-20. Jim Qualls seconded the motion. Ayes: All. Motion carried.

### 7.1 ADMINISTRATIVE SERVICES

1. Warrant List - January 11, 2008 through January 24, 2008 (Encl. No. 5)
2. 2007-2008 Budget Revision No. 9 (Encl. No. 6)
3. 2008-2009 Budget Calendar (Encl. No. 7)
4. Change Order #1 - El Diamante High School Chiller System Upgrade (Encl. No. 8)
5. Change Order #1 - El Diamante High School Boiler System Enhancements (Encl. No. 9)
6. Change Order #1 - Highland Elementary Multi-Purpose Building Project (Encl. No. 10)

### 7.2 AREA ADMINISTRATORS, K-6; 7-12/Adult

1. Student Field Trip Request(s) (Encl. No. 11)
2. Career Technical Education (CTE) Facilities Grant (Encl. No. 12)

### 7.3 CURRICULUM/EDUCATIONAL SERVICES

1. Request to Attend Conference/Workshop (Encl. No. 13)
2. Resolution - Local Agreement for Child Development Services Contract (Encl. No. 14)

### 7.4 HUMAN RESOURCES DEVELOPMENT

1. Classified Personnel Report (Encl. No. 15)
2. Certificated Personnel Report (Encl. No. 16)
3. Consultant Contracts (Encl. No. 17)
4. Certification of Temporary Athletic Team Coach List for 2007-08 (Encl. No. 18)

### 7.5 SUPERINTENDENT'S OFFICE

1. Minutes of the Board Meeting of January 8, 2008 (Encl. No. 19)
2. Minutes of the Board Meeting of January 22, 2008 (Encl. No. 20)

**ADMINISTRATIVE  
PANEL RECOM-  
MENDATIONS/  
ACTION**

**EXPULSIONS**  
Motion No. 104

Bill Fulmer moved to accept the Administrative Panel Recommendations for Expulsions Case No. 08-84 E, Case No. 08-85 E, Case No. 08-86 E, Case No. 08-87 E, Case No. 08-88 E, Case No. 08-89 E, Case No. 08-90 E, Case No. 08-91 E, Case No. 08-92 E, Case No. 08-93 E, Case No. 08-94 E, Case No. 08-95 E, Case No. 08-96 E, Case No. 08-97 E, Case No. 08-98 E, Case No. 08-99 E, and Case No. 08-100 E. (Encl. No. 21) Rodney Elder seconded the motion. Ayes: All. Motion carried.

**SUSPENDED  
EXPULSIONS**  
Motion No. 105

Bill Fulmer moved to accept the Administrative Panel Recommendations for Suspended Expulsions Case No. 08-19 SE, Case No. 08-20 SE, Case No. 08-21 SE, Case No. 08-22 SE, Case No. 08-23 SE, and Case No. 08-24 SE. (Encl. No. 22) Jim Qualls seconded the motion. Ayes: All. Motion carried.

**REVIEWS-  
CONTINUED  
EXPULSIONS**  
Motion No. 106

Donna Martin moved to accept the Administrative Panel Recommendations for Reviews-Continued Expulsions Case No. 08-14 RCE, Case No. 08-15 RCE, Case No. 08-16 RCE, Case No. 08-17 RCE, Case No. 08-18 RCE, Case No. 08-19 RCE and Case No. 08-20 RCE. (Encl. No. 23) Bill Fulmer seconded the motion. Ayes: All. Motion carried.

**REINSTATEMENTS**  
Motion No. 107

Jim Qualls moved to accept the Administrative Panel Recommendations for Reinstatements Case No. 08-62 R, Case No. 08-63 R, Case No. 08-64 R, Case No. 08-65 R, Case No. 08-66 R and Case No. 08-67 R. (Encl. No. 24) Donna Martin seconded the motion. Ayes: All. Motion carried.

**GENERAL AGENDA**

President Guerrero made a change in the General Agenda order taking 9.5 – 2006-07 Annual District Financial Audit (Encl. No. 29) first.

**2006-2007 ANNUAL  
DISTRICT  
FINANCIAL AUDIT**  
Motion No. 108

Bill Williams, the external auditor from Vavrinek, Trine, Day & Co., Certified Public Accountants, reviewed the executive summary of the 2006-2007 Annual District Financial Audit Report. (Encl. No. 29) The District must, on an annual basis, have its financial statements audited by an independent audit firm in order to meet federal and state requirements. The auditor's report included the auditor's findings, recommendations, and opinions. In the auditor's opinion, the District's financial statements present fairly, in all material respects, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Visalia Unified School District, as of June 30, 2007. The respective changes in financial positions and cash flows, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Bill Fulmer moved to approve the 2006-2007 Annual District Financial Audit Report. Donna Martin seconded the motion. Ayes: All. Motion carried.

CSBA DELEGATE  
ASSEMBLY  
MEMBER ELECTION  
– 2008  
Motion No. 109

Annually the Board has an opportunity to cast a vote as a District representing VUSD in the interest of supporting one of the area representatives as a delegate to the California School Boards Association Delegate Assembly. (Encl. No. 25) The Board member candidates are Melissa Janes (Tulare City School District); Donna S. Martin (Visalia Unified School District); and Richard Morris (Porterville Unified School District) to fill two positions.

Bill Fulmer moved to vote for only one candidate, Donna S. Martin. Jim Qualls seconded the motion. Ayes: All. Motion carried.

NOTICE OF INTENT  
TO EMPLOY  
CERTIFICATED  
PERSONNEL AND  
APPROVAL OF  
VARIABLE TERM  
WAIVER REQUEST  
Motion No. 110

Cindi Costa, Assistant Superintendent, Human Resources Development, stated that prior to submitting a Variable Term Waiver Request to the Commission on Teacher Credentialing, a notice of intent to employ an individual on the basis of a credential waiver must be published in the Board agenda and approval granted by the Governing Board. (Encl. No. 26) The waiver is to provide EL authorization for a designated subject credential holder and will provide this candidate time to complete those course requirements.

Rodney Elder moved to approve the Notice of Intent to Employ Certificated Personnel and Approval of Variable Term Waiver. Donna Martin seconded the motion. Ayes: All. Motion carried.

ARCHITECTURAL  
SERVICES  
SELECTION  
Motion No. 111

Randy Groom, Director-Administrative Services, presented the Architectural Services Selection. (Encl. No. 27) Architectural services are required for the design and coordination of four upcoming modular building projects, as well as projects not yet identified that may arise over the next several years. To gauge interest, availability, and qualification of architects for these projects, a request for qualifications (RFQ) was issued by the Facilities Department. Twelve firms responded to the RFQ. Four firms were selected by the Review Committee as meeting the needs of the District. The firms being recommended for approval are as follows: Harold & Davis Architecture, Inc. (Fresno); SC Architect, Inc. (Bakersfield); Douglas K. Janzen (Visalia); and Mangini Associates Inc. (Visalia). The Review Committee is recommending that the Board approve four architecture firms for use on these upcoming projects with specific project assignments to the individual firms to be made based upon timing, funding, and other circumstances specific to each project. It is anticipated that some firms will be assigned more than one project based on the timing and similarity of the projects.

Donna Martin moved to approve the four recommended architecture firms. Rodney Elder seconded the motion. Ayes: All. Motion carried.

AWARD OF  
CONSTRUCTION  
BID – SITE

Randy Groom presented the Award of Construction Bid – Site Improvements for the New Golden West High School Modular Physical Education Classroom. (Encl. No. 28) On February 5, 2008 the District accepted bids from six contractors. The District is

IMPROVEMENTS  
FOR NEW GOLDEN  
WEST HIGH SCHOOL

requesting approval to award the construction bid for the project to the low-bidder, Lockwood General Engineering, Inc., in the amount of \$154,604.

**MODULAR  
PHYSICAL EDUCA-  
TION CLASSROOMS**  
Motion No. 112

This is a modular building that will serve as the Golden West Fitness Center. By moving the weight room to the Fitness Center, the weight room will be converted by VUSD staff into dance instruction space. This will provide equity at all four high schools each with a Fitness Center and dance facility.

Larry Jones moved to approve Lockwood General Engineering, Inc. for site improvements for the new Golden West High School modular physical education classrooms. Bill Fulmer seconded the motion. Ayes: All. Motion carried.

**ADJOURNMENT**

The meeting was adjourned at 8:55 p.m.

**NEXT MEETING**

The next regularly scheduled Board meeting will be held on Tuesday, February 26, 2008, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,

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Rodney Elder  
Clerk

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Stan A. Carrizosa  
Superintendent