

**Visalia Unified School District  
Board of Education  
MINUTES**

**OPENING  
BUSINESS**

The September 22, 2009 Board meeting was called to order at 5:30 p.m. by President Juan Guerrero in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the Board was present.

**ATTENDANCE**

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Rodney Elder			X
William A. Fulmer	5:30	8:20	
Juan R. Guerrero	5:30	8:20	
Larry Jones	5:30	8:20	
Michael Lane	5:30	8:20	
Donna Martin	5:30	8:20	
Jim L. Qualls	5:30	8:20	
 Stan A. Carrizosa, Superintendent	 5:30	 8:20	

**Staff Members**

Robert Gröeber, Assistant Superintendent, Administrative Services  
Cindi Costa, Assistant Superintendent, Human Resources Development  
Pam Ryan, Administrative Assistant, Superintendent's Office  
Carly Yoshida, Student Representative

**CLOSED SESSION**

President Guerrero identified the closed session topics listed below and called for public comment on the closed session items. There was none. The Board adjourned to closed session.

- 2.1 RECOMMENDED EXPULSIONS (Education Code Sections 48900, et. seq.)
- 2.2 RECOMMENDED SUSPENDED EXPULSIONS
- 2.3 RECOMMENDED REVIEWS-CONTINUED EXPULSIONS
- 2.4 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Government Code 54956.9(a)) Case # 34-208-00026556

**EARLY BIRD  
SESSION**

The Early Bird Session opened at 6:30 p.m.

**PARENT  
UNIVERSITY  
UPDATE**

Dr. Craig Wheaton, Area Administrator-Instructional Services, and Araceli Ozuna, Coordinator-State and Federal Projects, presented the Parent University Update. (Encl. No. 1) Visalia Unified School District will continue Parent Education Sessions for parents through the existing structure of Parent University over the course of the 2009-2010 school year. The goal of Parent University is to engage and connect parents through active recruitment and outreach and includes Parent Institute for Quality Education (PIQE) as a returning program as well as the addition of two new programs: Parents and Children Together (P.A.C.T.) and the Adult School. A new partnership has been forged between VUSD and the Visalia Adult School to enrich the Parent University program offerings.

Parent University is now restructured to three rotations in which every school within the district will participate in a parent education offering within a yearly cycle. During the 2008-2009 school year, a total of 918 parents graduated from the following programs: 808 from PIQE; 65 from P.A.C.T.; and 45 from Parenting Partners.

VUSD started the district-wide Parent University Program three years ago and over 3,000 parents have graduated thus far. The district is currently working to track the students whose parents completed the program to assess correlations with increased academic achievement, meeting college eligibility requirements, and admission to college or post-secondary programs.

**REGULAR SESSION** The Board convened the regular Board meeting at 7:00 p.m. President Guerrero announced that no action was taken in closed session. Rodney Elder is out of town and was excused from tonight's meeting. Larry Jones led the Pledge of Allegiance.

**PUBLIC  
RECOGNITION/  
PROCLAMATIONS/  
ACTION**

RESOLUTION – Clerk Jim Qualls read the Resolution – Character Education Month-October 2009 and  
CHARACTER *Character Counts!* Week-October 18-24, 2009. (Encl. No. 2)  
EDUCATION

MONTH-OCTOBER Bill Fulmer moved to approve the Resolution. Michael Lane seconded the motion.  
2009 AND Ayes: All. Motion carried unanimously.  
*CHARACTER*  
*COUNTS!* WEEK-  
OCTOBER 18-24,  
2009

**PUBLIC COMMENT/  
PUBLIC INTEREST  
ANNOUNCEMENTS/  
STATUS REPORTS/  
ACTION (as  
applicable)**

**GENERAL PUBLIC  
COMMENT**

**Public Comment**

**Jeff Hohn**, Principal of Mt. Whitney High School, introduced and recognized Brooke Crain for her outstanding accomplishments as a World Class Champion BMX rider. Brooke is also an outstanding student and is maintaining her academics while preparing to qualify for the 2012 Summer Olympics.

**VISALIA UNIFIED  
SCHOOL DISTRICT  
2009 STAR/CST/  
CAHSEE REPORT**

Phil Black, Coordinator of Curriculum/Assessment, presented the Visalia Unified School District 2009 STAR/CST/CAHSEE Report. (Encl. No. 3) VUSD grew another 10 points to a new district-wide API score of 747, increasing 123 points since 2002. This is the highest API for a unified school district in Tulare County. The district's increased

performance has outpaced both Tulare County and the state in the past six years. We have 5,064 more students proficient (on grade level) in English and/or math since 2002.

**ENERGY  
CONSERVATION  
PLAN – SAVINGS  
UPDATE**

Christine Statton, CPA, Chief Financial Officer, and Dr. Fernie Marroquin, Director of Human Resources Development, presented the Energy Conservation Plan Savings Update. (Encl. No. 4) The district implemented an Energy Management Plan in June 2009 which included Energy Conservation Guidelines to be implemented at all sites and departments and included a four-day, ten-hour work week for six weeks during the summer. The presentation provided analysis of the estimated savings of \$129,000 to date gleaned from implementing the conservation guidelines, projected future savings, and a summary of the results of the staff survey regarding the four-day, ten-hour work week.

**VUSD TRUSTEE  
AREA ELECTION  
BOUNDARY STUDY  
UPDATE**

Superintendent Stan Carrizosa presented the VUSD Trustee Area Election Boundary Study Update which included information on the first Trustee Area Community Advisory Committee meeting held on September 15. (Encl. No. 5) Fifteen of the twenty appointed committee members were in attendance. Randy Groom, Director of Administrative Services, facilitated the meeting. The first agenda was set up to do an organizational, orientation meeting with the following topics presented:

- History of how the initial VUSD trustee boundaries were formed
- How the unified school district was formed
- Shared residential and construction trends that have developed in Visalia and the VUSD outlying areas of Ivanhoe, Goshen, and Linnell Camp
- Board Policy on the reviewing of trustee area boundaries every ten years and the mid-decade review from 2005
- County Counsel presented an overview of the Education Code related to school board elections, trustee area election systems, and the relationship the school district system of trustee elections has with the city charter
- Reviewed the overall timeline and the study timeline
- Next meeting on Tuesday, November 3, the committee will study the Board resolution that was adopted and review the state and federal law pertaining to the Voters Rights Act

**BOARD MEMBER  
REPORTS/  
SUPERINTEN-  
DENT'S REPORT**

Carly Yoshida, Student Representative to the Board from El Diamante High School, gave a brief summary of the events that are taking place at each of the high schools.

The Board members' reports included the following:

- Lindsay Unified School District has gone to all K-8 schools. Requested that VUSD look into this
- Attended the Green Acres Foundation fundraiser event
- Thanked Valley Oak Middle School Jazz Band and Choir for performing at the Lincoln Oval Concert Series
- Invited everyone to attend Public Budget Study Session on Tuesday, September 29<sup>th</sup>
- Commented on the Times-Delta reporting on football
- Reported on how to view the complete Board agenda packet on the new VUSD website. The cost of printing the packets is approximately \$1,000 a year.

Superintendent Carrizosa reported that the District has been notified by the State Department of Education that the State Board has adopted the petition to open the Visalia Technical Education Center (VTEC) Charter School. The first group of students will start in the fall of 2010.

He received a phone call from Dr. Pansy Ceballos, Assistant Superintendent, Instructional Services, Tulare County Office of Education, to congratulate Mineral King Elementary and Mt. Whitney High School for receiving the new "Torch Achievement Award" given to only eight schools in the county recognizing them for working hard to close the achievement gap.

**ROUTINE ACTION** Before the meeting started, Administrative Services added the Bid Tabulation Sheet to Routine Action Item 8.1.5 – Approval of Bid 4702-Foodservice Delivery Trucks (Encl. No. 10) to be considered.

Jim Qualls moved to approve the Routine Action Items, Encl. No. 6-19. Bill Fulmer seconded the motion. Ayes: All. Motion carried unanimously.

8.1 ADMINISTRATIVE SERVICES

1. Warrant List – August 28, 2009 through September 3, 2009 (Encl. No. 6)
2. 2009-2010 Budget Revision No. 04 (Encl. No. 7)
3. Approval of Lease Agreement with College of the Sequoias for the COS Farm Property (Encl. No. 8)
4. Approval of Lease Agreement with Blain Farming Company for the Vacant Future School Site Known as the Polly Property (Encl. No. 9)
5. Approval of Bid 4702 – Foodservice Delivery Trucks (Encl. No. 10)

8.2 HUMAN RESOURCES DEVELOPMENT

1. Classified Personnel Report (Encl. No. 11)
2. Certificated Personnel Report (Encl. No. 12)
3. Consultant Contracts (Encl. No. 13)
4. Certification of Temporary Athletic Team Coach List for 2009-10 (Encl. No. 14)

8.3 INSTRUCTIONAL SERVICES

1. Student Field Trip Requests (Encl. No. 15)
2. Quarterly Uniform Complaint Report (Encl. No. 16)
3. Amendment to Agreement with Tulare County Health and Human Services for MAA Medical Program (Encl. No. 17)
4. Memorandum of Understanding Between Madera County Superintendent of Schools – Regional System of District and School Support (MCSOS-RSDSS) – Art Davis and Visalia Unified School District (Encl. No. 18)

8.4 SUPERINTENDENT'S OFFICE

1. Minutes of the Board Meeting of September 8, 2009 (Encl. No. 19)

**ADMINISTRATIVE  
PANEL RECOM-  
MENDATIONS/**

**ACTION  
EXPULSIONS**

Bill Fulmer moved to accept the Administrative Panel Recommendations for Expulsions Case No. 10-18 E and Case No. 10-19 E. (Encl. No. 20) Michael Lane seconded the motion. Ayes: All. Motion carried unanimously.

**SUSPENDED  
EXPULSIONS**

Jim Qualls moved to accept the Administrative Panel Recommendation for Suspended Expulsion Case No. 10-04 SE. (Encl. No. 21) Donna Martin seconded the motion. Ayes: All. Motion carried unanimously.

**REVIEWS-  
CONTINUED  
EXPULSIONS**

Michael Lane moved to accept the Administrative Panel Recommendation for Reviews-Continued Expulsion Case No. 10-24 RCE. (Encl. No. 22) Bill Fulmer seconded the motion. Ayes: All. Motion carried unanimously.

**GENERAL AGENDA**

Review/Public Hearing/  
Public Input/  
Board Discussion/

**ACTION** (as applicable)

**ACCEPTANCE OF  
QUITCLAIM DEED  
ON SOCIAL  
SECURITY  
ADMINISTRATION  
BUILDING**

At the meeting of the Board of Trustees on May 9, 2006, the Board adopted a resolution to acquire the Social Security Administration building located at 505 North Court Street in Visalia as it was scheduled to be vacated by the Social Security Administration upon completion of their new building. Due to delays in selection and acquisition of their new building site, the process was delayed. The Board again took action in May of this year to renew the application to acquire the building. That application was successful and the Social Security Administration is planning to vacate the property in October. The United States Department of Education (U.S.D.O.E.) (the “broker” for the transaction) has forwarded a draft Quitclaim Deed. District staff requested that the Board approve and accept the Quitclaim Deed and authorize staff to execute all documents required to complete the transfer of the property from the United States of America to the Visalia Unified School District. (Encl. No. 23) Upon notice that the Board has approved and accepted the deed, the U.S.D.O. E. will sign final copies of the documents and return them to the district. The U.S.D.O.E. discounted 80% of the \$850,000 appraised value costing the district \$170,000 (from facilities funds – no impact on the General Fund).

Superintendent Carrizosa gave a list of possible uses for the building in the future as an annex of the Educational Office Complex:

- Additional conference rooms for staff training
- Night classes for adults through the Visalia Adult School
- Across the street from the HEART Administration Office with the potential to be used for their staff development training on a weekly basis
- Language Assessment Center/Migrant Education
- Convenient downtown location
- No major structural changes will be made at this time

The Maintenance Department staff will be assessing the building for maintenance, up keep, safety, and rekeying. All of the module system furniture walls and desks will be left by the Social Security Administration for the district to utilize.

Donna Martin moved to approve the Quitclaim Deed for the Social Security Administration Building. Jim Qualls seconded the motion. Ayes: All. Motion carried unanimously.

**APPROVAL OF  
LEASE AGREEMENT  
WITH CITY OF  
VISALIA FOR THE  
PACKWOOD  
SCHOOL SITE  
PROPERTY**

The Packwood School site has been vacated by Visalia Unified School District with the move of the Charter Alternatives program to the Union School site. At this point in time, staff was not recommending that the district dispose of this vacant school site. The City of Visalia has expressed an interest in the site adjacent to the City's wastewater treatment plant and walnut orchard for a variety of city uses as well as the potential to sublet some portion for other uses such as small agribusiness office use. (Encl. No. 24) It has been the experience of the district that providing some form of tenancy on vacant school sites has substantially reduced vandalism and generally improved the condition of otherwise unused sites. The district and the city have drafted a lease agreement where the city would occupy the property and take full responsibility for the upkeep of the facility, including all grounds, parking lots, systems, and structures. Staff proposed that the lease rate be minimal. It was further recommended that, should some portion of the site be sublet (subject to tenant approval by VUSD), the city would be allowed to keep that revenue to offset their costs. Based on market conditions, there are very few potential tenants at this time, and lease revenue would likely be very low.

The Board Policy Committee will review the policy and regulation concerning the sale or lease of district-owned real property.

Larry Jones moved to approve the Lease Agreement with City of Visalia for the Packwood School Site Property. Jim Qualls seconded the motion. Ayes: All. Motion carried unanimously.


**ADJOURNMENT**

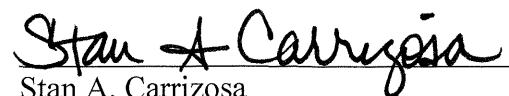
The meeting was adjourned at 8:20 p.m.

**NEXT MEETING**

The next regularly scheduled Board meeting will be held on Tuesday, October 13, 2009, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,

  
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Jim L. Qualls  
Clerk

  
\_\_\_\_\_  
Stan A. Carrizosa  
Superintendent