

**Visalia Unified School District
Board of Education
MINUTES**

**OPENING
BUSINESS**

The December 8, 2009 Board meeting was called to order at 5:30 p.m. by Clerk Jim Qualls in the Charter Oak Ballroom at the Visalia Convention Center, 303 East Acequia Avenue, Visalia. A quorum of the Board was present.

ATTENDANCE

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Tim Chaney	5:30	10:15	
Rodney Elder	5:30	10:15	
William A. Fulmer	5:30	10:15	
Larry Jones	5:30	10:15	
Donna Martin	5:30	10:15	
Jim L. Qualls	5:30	10:15	
Charles Ulmschneider	5:30	10:15	
 Stan A. Carrizosa, Superintendent	 5:30	 10:15	

Staff Members

Robert Gröeber, Assistant Superintendent, Administrative Services
Cindi Costa, Assistant Superintendent, Human Resources Development
Pam Ryan, Administrative Assistant, Superintendent's Office
Taylor Guthrie, Student Representative

CLOSED SESSION

President Guerrero identified the closed session topics listed below and called for public comment on the closed session items. There was none. The Board adjourned to closed session.

- 2.1 RECOMMENDED EXPULSIONS (Education Code Sections 48900, et. seq.)
- 2.2 RECOMMENDED SUSPENDED EXPULSIONS
- 2.3 RECOMMENDED REVIEWS-CONTINUED EXPULSIONS
- 2.4 RECOMMENDED REINSTATEMENTS
- 2.5 CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)
 - 1. Agency Negotiator: Cindi Costa
 - 2. Employee Organizations
 - 1. CSEA
 - 2. VUTA
 - 3. Management

REGULAR SESSION

The Board convened the regular Board meeting at 7:00 p.m. Board Clerk Jim Qualls announced that no action was taken in closed session. Donna Martin led the Pledge of Allegiance.

**CERTIFICATION
OF RESULTS OF
CONSOLIDATED**

Robert Gröeber, Assistant Superintendent, Administrative Services, announced the official results from the Tulare County Department of Elections held on November 3, 2009 and certified on November 17 for the Visalia Unified School District Board of Trustees as follows:

**DISTRICT
ELECTION**

- Trustee Area 1 - Timothy Chaney
- Trustee Area 2 – Rodney Elder (re-elected)
- Trustee Area 3 – Jim L. Qualls (re-elected)
- Trustee Area 4 – Charles E. Ulmschneider

**ADMINISTRATION
OF OATH OF
OFFICE**

Cindi Costa, Assistant Superintendent, Human Resources Development, issued the oath of office to the newly elected and re-elected Board members. Following the oath of office, the four Board members signed their oath of office and took their seats at the Board dais.

**PUBLIC
RECOGNITION/
PROCLAMATIONS/
ACTION**

**RECOGNITION OF
BOARD MEMBER
SERVICE**

Superintendent Carrizosa recognized and presented a plaque to Board Clerk Jim Qualls for his leadership and commitment to serving the needs of students, staff, and his fellow Board members. (Encl. No. 1)

**BOARD BYLAW
9121-ELECTION OF
BOARD PRESIDENT**

According to the Education Code, the meeting in December is described as the Annual Organizational Meeting of the School Board at which time the Board elects their officers for 2010. (Encl. No. 2)

Superintendent Carrizosa reviewed Board Bylaw 9121, the role and responsibility of the Board President and the process for electing the President, Clerk, and Secretary of the Board.

Board members were given the opportunity to express their interest in holding the position of President and were allowed to ask fellow Board members if they would be interested in serving as President before the floor was officially opened for the nomination of the office.

After discussion, Donna Martin moved to elect Jim Qualls as Board President for 2010. Charles Ulmschneider seconded the motion. Ayes: All. Motion carried unanimously.

**BOARD BYLAW
9123-ELECTION OF
BOARD CLERK**

Superintendent Carrizosa reviewed Board Bylaw 9123, the duties of the Clerk of the Board. (Encl. No. 3)

After discussion, Larry Jones moved to elect Bill Fulmer as Clerk of the Board. Rodney Elder seconded the motion. Ayes: All. Motion carried unanimously.

**BOARD BYLAW
9122-
APPOINTMENT
OF SECRETARY
TO THE BOARD**

Education Code requires the Board to take formal action to appoint the Superintendent to serve as Secretary to the Board. Superintendent Carrizosa reviewed Board Bylaw 9122, the duties of the Secretary. (Encl. No. 4)

Bill Fulmer moved to appoint Superintendent Carrizosa as Secretary to the Board. Larry Jones seconded the motion. Ayes: All. Motion carried unanimously.

At this time, Superintendent Carrizosa requested to change the order of the agenda so that the Student Board Representative, Taylor Guthrie, could make her report. Ms. Guthrie gave a brief summary of the events that are taking place at each of the high schools.

**PUBLIC COMMENT/
PUBLIC INTEREST
ANNOUNCEMENTS/
STATUS REPORTS/
ACTION** (as applicable)
The Board returned to the original order of the agenda.

GENERAL PUBLIC COMMENT
There was no general public comment at this time.

**VUSD 2010-11
BUDGET
REDUCTION
PROPOSAL:
SECOND READING**
Superintendent Carrizosa presented the second reading of the VUSD 2010-11 Budget Reduction Proposal. (Encl. No. 5) The PowerPoint presentation was distributed. A summary of the presentation follows:

- From an historical perspective, reviewed budget cuts made in the district General Fund from 2001-2004 amounting to approximately \$11M and \$8.4M for 2009-10
- Reviewed VUSD Board-approved guiding directives for budget development
- July 20, 2009 the California legislature enacted a new state budget
- Total reduction of \$407 per ADA for 2009-10 equaling \$10M cut for VUSD
- Reviewed General Fund and Categorical Restricted Funds
- Reviewed one-time district and stimulus funds that are available

**MOVED TO
GENERAL AGENDA
ENGLISH
LANGUAGE ARTS
TEXTBOOK
ADOPTION FOR
GRADES K-6**
At this point in the presentation, Superintendent Carrizosa requested to move to Agenda Item 13.2 (Encl. No. 30) – English Language Arts Textbook Adoption for Grades K-6 because this was a specific and relevant example to this topic. The textbook adoption funding from the State is restricted funding and can only be used for this purpose.

Myron Sheklian, Area Administrator, reported that normally textbook adoptions are built on a seven-year cycle. Because of the fiscal crisis in California, the California Department of Education made an exception to this requirement to extend the adoption. He reviewed an offer that Houghton Mifflin Harcourt, the publisher of VUSD’s current textbooks, has established saving the district \$773,919. The funding for the textbooks would be paid from the Instructional Materials Funding Realignment Program and not the General Fund.

Pursuant to Education Code and in accordance with Board Policy 6161.1, VUSD has provided teacher involvement in the selection of the new English Language Arts (ELA) adoption and promoted the involvement of parents and community members to comment on the materials. District administration recommended purchasing the State Board of Education approved Houghton Mifflin Medallion program as the core ELA adoption for grades K-6. This program is aligned with the State content standards. A special thank

you went to Giant Chevrolet for agreeing to store the materials when they are shipped from the publisher until the district will distribute in May.

There was no public comment at this time.

Bill Fulmer moved to approve the Houghton Mifflin Medallion program. Tim Chaney seconded the motion. Ayes: All. Motion carried unanimously.

Superintendent Carrizosa returned to the presentation on the budget reductions proposal for 2010-11.

- Two-year plan to spread \$10M in reductions over 2010 and 2011
 - \$5.5M by July 1, 2010 (3% across the board)
 - \$4.5M by July 1, 2011 (may increase with more State cuts)
- Budget input process – 3% reduction from departments, divisions, and school levels
- Proposed budget cuts do not assume any increased fixed costs in negotiable expenses for 2010
- Reviewed proposed reductions at the district and school levels
- Proposed balanced budget plan:
 - \$1.2M in classified savings/staffing – 3.1% reduction
 - \$1.6 M in management savings/staffing – 7.3% reduction
 - \$1.8M in certificated savings/staffing – 1.6% reduction

Public Comment

Lee Coehlo, California School Employees Association, expressed concern about the proposed \$1.2M reduction in classified savings/staffing with no specific job description as to what the cuts will be.

Karl Kildow, President, Visalia Unified Teachers Association, (VUTA), expressed concern regarding the proposed savings of \$125,000 to special education when the audit has not been received yet.

Charles Wilson, Visalia resident for 18 years, stated that this is the first Board meeting he has attended and thanked the district staff for the time spent on this budget report.

Betsy Cross, Sequoia High School teacher, expressed concern about the proposal to reduce one full-time teacher and an assistant principal from Sequoia.

After Board discussion and comment, Bill Fulmer moved to approve the second reading of the VUSD 2010-11 Budget Reduction Proposal. Rodney Elder seconded the motion. Ayes: Chaney, Elder, Fulmer, Jones, Martin, and Qualls. Abstain: Ulmschneider.

BOARD MEMBER REPORTS/

The Board members' reports included the following:

- Attended the California School Boards Association (CSBA) Annual Conference workshops and seminars

SUPERINTEN- DENT'S REPORT

- Attended the Tulare County Office of Education (TCOE) Annual Fall Institute for Board members
- Attended Visalia Unified Teacher Association (VUTA) Special Education Recognition
- Visited Oak Grove Elementary School
- Attended Parent Institute for Quality Education (PIQE) graduation at Ivanhoe
- Visited schools with the Visalia District Assistance Intervention Team (VDAIT)

Superintendent Carrizosa reported on the recent upgrade to the district's website funded by the one-time stimulus money to improve communication to the community and staff. One of the components that is being used for the first time at this meeting is the ability to broadcast the Board meetings live on the district webpage. The district has an anonymous emergency hotline in place.

ROUTINE ACTION

President Qualls pulled Routine Action Item 11.1.4 (Encl. No. 9) – Request to Piggyback Off Midwestern Higher Education Commission for Copy Equipment for public comment.

Public Comment

Wesley Frakes, representing the Ray Morgan Company distributing Cannon products in Visalia, requested that the Board postpone the approval of the piggyback process to purchase and/or lease copy equipment until his company could make a bid or piggy back for copy equipment for the district.

David Loverin, VUSD auditor, stated that this is not time sensitive. Superintendent Carrizosa requested that this agenda item be pulled in order to do further research.

Donna Martin pulled agenda item 11.3.5 (Encl. No. 20) and 11.3.6 (Encl. No. 21).

Rodney moved to approve the Routine Action Items, Encl. No. 6-24 absent item 11.1.4 (Encl. No. 9); 11.3.5 (Encl. No. 20); and 11.3.6 (Encl. No. 21). Larry Jones seconded the motion. Ayes: All. Motion carried unanimously.

Larry Jones moved to table agenda 11.1.4 (Encl. No. 9). Tim Chaney seconded the motion. Ayes: All. Motion carried unanimously.

Donna Martin commented that Kagan Cooperative Learning is important training that the district staff benefits from.

Donna Martin moved to approve agenda item 11.3.5 (Encl. 20) and 11.3.6 (Encl. No. 21). Bill Fulmer seconded the motion. Ayes: All. Motion carried unanimously.

11.1 ADMINISTRATIVE SERVICES

1. Warrant List – October 30, 2009 through November 13, 2009 (Encl. No. 6)
2. VUSD General Fund Cash Flows as of October 31, 2009 (Encl. No. 7)
3. Change Order #1 – Ivanhoe Elementary Relocatable Classroom Project

- (Encl. No. 8)
- 4. Request to Piggyback Off Midwestern Higher Education Commission for Copy Equipment (Encl. No. 9)
- 5. Approval of Authorized Signatures for Calendar Year 2010 (Encl. No. 10)
- 11.2 HUMAN RESOURCES DEVELOPMENT
 - 1. Classified Personnel Report (Encl. No. 11)
 - 2. Certificated Personnel Report (Encl. No. 12)
 - 3. Consultant Contracts (Encl. No. 13)
 - 4. Certification of Temporary Athletic Team Coach List for 2009-10 (Encl. No. 14)
 - 5. Rejection of Liability Claim No. 100011 (Encl. No. 15)
- 11.3 INSTRUCTIONAL SERVICES
 - 1. Student Field Trip Requests (Encl. No. 16)
 - 2. Agency Agreement Between Tulare County Office of Education and Visalia Unified School District Regarding Teacher Credentialing Block Grant Funds (Encl. No. 17)
 - 3. Agreement Between Tulare County Organization for Vocational Education in Conjunction with Visalia Unified School District and Westgate Gardens Convalescent Center and Linwood Gardens Convalescent Center (Encl. No. 18)
 - 4. 2009-2010 Agricultural Vocational Education Incentive Grant Application for Specialized Grant Funding for El Diamante (Encl. No. 19)
 - 5. Kagan Cooperative Learning Conference (January 23, February 20, and February 27, 2010) (Encl. No. 20)
 - 6. Kagan Cooperative Learning Conference (January 25, 2010) (Encl. No. 21)
 - 7. Quarterly Uniform Complaint Report (Encl. No. 22)
 - 8. Annual Presentation of District and School Site Safe School Plans (Encl. No. 23)
 - ***9. Community Challenge Grant (CCG) – Proteus, Inc. Letter of Intent (Encl. No. 23.1)
- 11.4 SUPERINTENDENT
 - 1. Board Meeting Dates for 2010-2011 School Year (Encl. No. 24)

**ADMINISTRATIVE
PANEL RECOM-
MENDATIONS/
ACTION
EXPULSIONS**

Larry Jones moved to accept the Administrative Panel Recommendations for Expulsions Case No. 10-45 E, Case No. 10-46 E, Case No. 10-47 E, Case No. 10-48 E, Case No. 10-49 E, Case No. 10-50 E, Case No. 10-51 E, Case No. 10-52 E, Case No. 10-53 E, Case No. 10-54 E, Case No. 10-55 E, Case No. 10-56 E, Case No. 10-57 E, Case No. 10-58 E, Case No. 10-59 E, Case No. 10-60 E, and Case No. 10-61 E. (Encl. No. 25) Rodney Elder seconded the motion. Ayes: Elder, Fulmer, Jones, Martin, Qualls, and Ulmschneider. Abstain: Chaney. Motion carried.

SUSPENDED
EXPULSIONS

Bill Fulmer moved to accept the Administrative Panel Recommendations for Suspended Expulsions Case No. 10-09 SE, Case No. 10-10 SE, Case No. 10-11 SE, Case No. 10-12 SE, and Case No. 10-13 SE. (Encl. No. 26) Donna Martin seconded the motion. Ayes: Elder, Fulmer, Jones, Martin, Qualls, and Ulmschneider. Abstain: Chaney. Motion carried.

REINSTATEMENTS

Larry Jones moved to accept the Administrative Panel Recommendation for Reinstatements Case No. 10-43 R. (Encl. No. 27) Donna Martin seconded the motion. Ayes: Elder, Fulmer, Jones, Martin, Qualls, and Ulmschneider. Abstain: Chaney. Motion carried.

REVIEWS-
CONTINUED
EXPULSIONS

Donna Martin moved to accept the Administrative Panel Recommendation for Reviews-Continued Expulsions Case No. 10-26 RCE. (Encl. No. 28) Rodney Elder seconded the motion. Ayes: Elder, Fulmer, Jones, Martin, and Qualls. Abstain: Chaney and Ulmschneider. Motion carried.

GENERAL AGENDA

Review/Public Hearing/
Public Input/
Board Discussion/

ACTION (as
applicable)

2009-2010 FIRST
INTERIM
FINANCIAL REPORT

Christine Statton, Chief Financial Officer, presented the 2009-2010 First Interim Financial Report. (Encl. No. 29) In accordance with Education Code 33127, the Board is required to certify whether the district will be able to meet its financial obligations through the current fiscal year and two subsequent years. Based on this report, the district will receive a positive certification meeting the required 3% reserve and a positive projection for the next two years.

The multi-year projection showed the district with a small deficit in 2010-11, but this included \$1.5M in American Recovery and Reinvestment Act (ARRA) funds transferred in, and Tier III revenues over expenditures of \$1.2M. True deficit spending would have been close to \$3M. It also assumes no step, column, or longevity increases, and no health and welfare increases. VUSD assumed zero growth in 2010-11, and 25 ADA growth in 2011-12.

Public Comment

Greg Price, Mineral King teacher, asked if the \$98.7M First Interim Report expenditures for certificated salaries included step and column. Christine Statton replied that the step and column is not included.

Bill Fulmer moved to approve the 2009-2010 First Interim Financial Report as presented. Rodney seconded the motion. Ayes: Chaney, Elder, Fulmer, Jones, Martin, and Qualls. Abstain: Ulmschneider. Motion carried.

ENGLISH
LANGUAGE ARTS
TEXTBOOK
ADOPTION FOR
GRADES K-6

The Board acted on Encl. No. 30 earlier in the meeting

BOARD
REPRESENTATIVE
COMMITTEE
APPOINTMENTS
FOR 2010

Superintendent Carrizosa reviewed the Board committee assignments for 2010. (Encl. No. 31) After discussion, the following revisions were made to the list:

- Tim Chaney will attend the Tulare County Office of Vocational Education (TCOVE) Board meetings, but Bill Fulmer will be the voting member on the committee.
- Larry Jones will not be on the VUSD Finance Advisory Committee
- Larry Jones will attend the VUSD Resource Development Committee meetings
- Bill Fulmer will attend the Gang Task Force meetings

Larry Jones moved to approve the Board committee assignments for 2010 with the indicated changes. Charles Ulmschneider seconded the motion. Ayes: All. Motion carried unanimously.

SELECTION OF
BOARD
REPRESENTATIVE
TO PARTICIPATE
IN 2010 ELECTION
OF MEMBERS TO
THE COUNTY
COMMITTEE ON
SCHOOL DISTRICT
ORGANIZATION

As required by Education Code, the Board yearly selects a Board member to vote on behalf of Visalia Unified School District in electing members to the County Committee on School District Organization. This committee considers and must approve reorganization proposals before they are forwarded to the State Board of Education for final approval. (Encl. No. 32)

Bill Fulmer moved to select Donna Martin as the VUSD Board representative to participate in the 2010 election of members to the County Committee on School District Organization. Rodney Elder seconded the motion. Ayes: All. Motion carried unanimously.

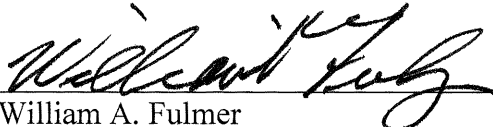
ADJOURNMENT

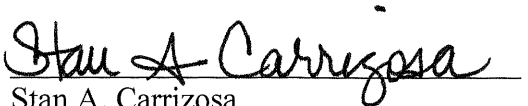
The meeting was adjourned at 10:15 p.m.

NEXT MEETING

The next regularly scheduled Board meeting will be held on Tuesday, January 12, 2010, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,


William A. Fulmer
Clerk


Stan A. Carrizosa
Superintendent

*** Agenda item 11.3.9 (Encl. No. 23.1) was added after the board agenda packet was distributed