

**Visalia Unified School District
Board of Education
MINUTES**

**OPENING
BUSINESS**

The January 15, 2013 Board meeting was called to order at 5:30 p.m. by President Rodney Elder in the Board Room at the VUSD Educational Office Complex, 5000 West Cypress Avenue, Visalia. A quorum of the Board was present.

ATTENDANCE

	<u>Arrive</u>	<u>Leave</u>	<u>Absent</u>
Tim Chaney	5:30	9:33	
Rodney Elder			x
William A. Fulmer	5:30	9:33	
Donna Martin	5:30	9:33	
Jim L. Qualls	5:30	9:33	
Charles Ulmschneider	5:30	9:33	
Lucia Vazquez	5:30	9:33	
 Dr. Craig Wheaton, Superintendent	 5:30	 9:33	

Staff Members

Robert Gröeber, Assistant Superintendent, Administrative Services
Cindi Costa, Assistant Superintendent, Human Resources Development
Pam Ryan, Administrative Assistant, Superintendent's Office
Courtney Owens, Student Representative to the Board

CLOSED SESSION

President Elder identified the closed session topics listed below and called for public comment on the closed session items. There was no public comment. The Board adjourned to closed session.

- 2.1 RECOMMENDED EXPULSIONS (Education Code Sections 48900, et. seq.)
- 2.2 RECOMMENDED REINSTATEMENTS
- 2.3 CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)
 - 1. Agency Negotiator: Cindi Costa
 - 2. Employee Organizations
 - 1. CSEA
 - 2. VUTA
 - 3. Management
- 2.4 PUBLIC EMPLOYEE EVALUATION – SUPERINTENDENT MID-YEAR REVIEW

**EARLY BIRD
SESSION**

The Early Bird Session opened at 6:30 p.m.

**STUDENT
ACHIEVEMENT
AWARDS AND
RECOGNITION**

During the school year, high school students are recognized by the Board for outstanding achievement in a specific area of curriculum. (Encl. No. 1) This month the Board honored the following outstanding students:

- Sequoia High School
 - Desiree Rivas
- Charter Alternatives Academy
 - Vanessa Ortiz
- Visalia Charter Independent Study
 - Daniel Ledbetter
- Visalia Technical Education Center
 - Tuscany Auerbach
- Visalia Adult School
 - Donaciano Cristobal Vasques
- El Diamante High School
 - Jeremiah Maturo
 - Ziyang Liu
- Golden West High School
 - Julian Lopez
 - Paula Gutierrez Gonzalez
- Mt. Whitney High School
 - Victor Rivera
 - Yui Lau
- Redwood High School
 - Manuel Rubalcaba
 - Rayane Silva

REGULAR SESSION The Board convened the regular Board meeting at 7:10 p.m. President Chaney announced that no action was taken in closed session. Rodney Elder was out of town and was unable to attend the meeting. A quorum of the Board was present. Jim Qualls led the Pledge of Allegiance.

GENERAL PUBLIC COMMENT There was no general public comment at this time.

CONSENT AGENDA Donna Martin pulled Consent Agenda Item 5.2.3-Consultant Contracts (Encl. No. 7) and Item 5.2.5-Memorandum of Understanding (MOU) for the School Counseling/School of Psychology Field Experience Agreement Between Visalia Unified School District (VUSD) and Fresno Pacific University (Encl. No. 9).

Lucia Vazquez pulled Consent Agenda Item 5.3.1-Student Field Trip Requests (Encl. No. 10)

Bill Fulmer moved to approve the remaining Consent Agenda Items, Encl. No. 2-15. Jim Qualls seconded the motion. Ayes: All. Motion carried unanimously.

Item 5.2.3-Consultant Contracts (Encl. No. 7). Donna Martin requested clarification on the amount of money to be paid to consultants for Challenge Day training at Redwood High School. Dr. Todd Oto, Area Superintendent, replied that Challenge Day is a three-day event much like Breaking Down the Walls in previous years where students, staff, and other adults make connections with other students to explore diversity,

communication, and to make connections that otherwise would not be made. There will be 100 different students and 25 different adults participating each of the three days. This event was written included as part of the S3 Grant.

Donna Martin moved to approve Item 5.2.3-Consultant Contracts (Encl. No. 7). Lucia Vazquez seconded the motion. Ayes: All. Motion carried unanimously.

Item 5.2.5-Memorandum of Understanding (MOU) for the School Counseling/School of Psychology Field Experience Agreement Between Visalia Unified School District (VUSD) and Fresno Pacific University Encl. No. 9). Donna Martin will abstain from this item because she will be employed as Assistant Professor in the School of Education for Fresno Pacific University. She requested that the President sign the agreement in her place.

Jim Qualls moved to approve Item 5.2.5 Encl. No. 9. Lucia Vazquez seconded the motion. Ayes: Chaney, Fulmer, Qualls, Ulmschneider, and Vazquez. Abstain: Martin. Absent. Elder. Motion carried.

Item 5.3.1-Student Field Trip Requests (Encl. No. 10). Lucia Vazquez stated that the two-day San Luis Obispo trip was not marked as an overnight trip and also questioned why Golden West High School was not listed to attend the All State Honor Choir event in March along with the other three high schools. Dr. Oto replied that it is an overnight trip to San Luis Obispo based on the dates and that the Honor Choir is based on qualification and no students from Golden West qualified for the event.

Lucia Vazquez moved to approve Item 5.5.1 Encl. No. 10. Jim Qualls seconded the motion. Ayes: Motion carried unanimously.

5.1 ADMINISTRATIVE SERVICES

1. Warrant List – November 30, 2012 Through December 20, 2012 (Encl. No. 2)
2. 2012-13 Budget Revision No. 9 (Encl. No. 3)
3. Resolution Authorizing Submittal of an Application for a Low Interest Loan to the California Energy Commission to Install Photovoltaic Systems (Encl. No. 4)

5.2 HUMAN RESOURCES DEVELOPMENT

1. Classified Personnel Report (Encl. No. 5)
2. Certificated Personnel Report (Encl. No. 6)
3. Consultant Contracts (Encl. No. 7)
4. Certification of Temporary Athletic Team Coach List for Winter 2012-13 (Encl. No. 8)
5. Memorandum of Understanding (MOU) for the School Counseling/School of Psychology Field Experience Agreement Between Visalia Unified School District (VUSD) and Fresno Pacific University (Encl. No. 9)

- 5.3 INSTRUCTIONAL SERVICES
 - 1. Student Field Trip Requests (Encl. No. 10)
 - 2. Clinical Training Agreements Between Visalia Adult School and Palm Village Retirement Community (Encl. No. 11)
 - 3. Clinical Training Agreements Between Visalia Adult School and Redwood Springs Healthcare Center (Encl. No. 12)
 - 4. Interagency Agreement Between Visalia Unified and College of the Sequoias (Encl. No. 13)
 - 5. Quarterly Uniform Complaint Report (Encl. No. 14)
- 5.4 SUPERINTENDENT’S OFFICE
 - 1. Minutes of the Board Meeting of December 11, 2012 (Encl. No. 15)

**PUBLIC
RECOGNITION/
PROCLAMATIONS/
ACTION**

COMMUNITY
PARTNERS
RECOGNITION:
LINWOOD SCHOOL
ROBOTICS TEAM

Linwood Elementary School Principal, Jacque Gaebe, and the Board of Education recognized Niel and Amy Climer for their partnership, leadership, and support of one of the newest clubs at Linwood, the Lego Robotics Team, for the past three years. Students build and program their robots to complete various tasks according to the theme for the year. This year’s theme was “Senior Solutions” for assisting senior communities. The program enhances the educational program, connects students to school, builds skills for the future, teaching values about working together, and gracious professionalism. In November, Linwood was honored to host one of the Regional Qualifying Tournaments for eleven teams from throughout Tulare County. (Encl. No. 16)

**PUBLIC COMMENT/
PUBLIC INTEREST
ANNOUNCEMENTS/
STATUS REPORTS/
ACTION (as
applicable)**

2013-14
GOVERNOR’S
JANUARY BUDGET
PROPOSAL

Governor Jerry Brown issued his initial proposal for the 2013-14 State budget on January 10, 2013. This is a proposal and has not been adopted. The status report reviewed the proposal and the potential impacts to the Visalia Unified School District. (Encl. No. 17) In February, district staff will start budget development with site principals on enrollment, revenue, and expenditure projections. In May, the Governor will issue a May Revision. The County Office of Education will give recommendations on what they expect the district budget should reflect. The Legislature must adopt a budget by June 15, and the VUSD budget adoption will be part of the June 25, 2013 Board agenda.

Public Comment

Karl Kildow, President of the Visalia Unified Teachers Association (VUTA), had a question about the proposal for Adult Education funding. Nathan Hernandez,

Administrator, Business Services, stated that from what he has researched, it appears that K-12 districts will be allowed to keep the funding for Adult Education that is currently received. Mr. Kildow also asked how sequestration would impact the VUSD budget—dollar wise, what would a 10% cut from the federal government be to special education. Mr. Hernandez stated that the district receives approximately \$4M for special education, and if 10% is cut, it would equal \$400,000.

SCHOOL SAFETY
ASSESSMENT
UPDATE

The district is currently conducting safety plan reviews after the incident at Sandy Hook Elementary. Area Superintendents presented a report on school safety procedures and the progress of a district-wide school safety assessment. (Encl. No. 18)

- ▶ Crisis Preparedness and Response
- ▶ Facility Security Modifications
- ▶ Site Safety Plan Reviews
- ▶ Measure E Opportunities

Tomorrow at the weekly Principals' Meeting, district staff will present a survey to all Principals for their input on questions and suggestions that they have been receiving from their staff and the community on the safety of each campus and will then start moving forward on the physical changes that may need to happen on some of the campuses.

Public Comment

David Alavezos, a concerned parent, asked what percentage of the school modifications is complete. Doug Bartsch, Area Superintendent, clarified that the modifications are still being identified and under review because the Principal surveys will be discussed at their weekly meeting tomorrow. He also asked if a single point of access has been established at the high schools. Dr. Todd Oto, Area Superintendent, replied that three of the four comprehensive high schools have a single-point access. Sequoia High School is the only one of the alternative schools that has a single point of entry. Valley Oak Middle School is the only middle school that has single point of entry. The district will be working on all schools for a single-point of access. Mr. Alavezos asked how parents can obtain copies of the school site safety plans. Dr. Oto replied that all safety plans are online at www.vusd.org under "About VUSD" then "Single School Plans" <http://vusd.org/about.cfm?subpage=27986>. All school site safety plans were included in the agenda packet for December 11, 2012.

Karl Kildow, VUTA President, asked if there are working phones in every classroom. Mr. Bartsch answered that for elementary, every classroom has a working phone. There may be instructional spaces that are smaller than a regular classroom that may or may not have a phone. Dr. Oto responded that the same is true for secondary sites.

Mr. Kildow also addressed teachers having to go outside and exposing themselves to danger to lock their door. Robert Gröeber, Assistant Superintendent-Administrative Services, replied that this will be part of the survey that is being done and will be addressed. Another suggestion was for all schools to have uniform bell signals for guest teachers and others going from one campus to another.

VUSD 2012
WINTER FACILITY
PROJECTS REPORT

The Administrative Services Division has performed numerous facilities construction, repair, refurbishing, and upgrade projects during the winter break. The report reviewed the projects most recently completed. All projects were completed using appropriate facilities dollars. (Encl. No. 19)

ENROLLMENT
BALANCING
RECOMMENDATION

The district's Attendance Area Boundary Committee has been working for the past year with staff, parents, and the community to develop recommendations for the Redwood High School feeder schools. (Encl. No. 20) This feeder track through Green Acres Middle School and on into Redwood High School is the district's most impacted. With the passing of Measure E and a new 5th middle school soon to be constructed, it was decided to minimize the impact of students and families and refocus efforts on the longer term solution that will include the new 5th middle school and how that will impact enrollment balancing at the four existing high schools. The recommendation that was approved is as follows:

- Offer Crowley and Fairview families to attend Green Acres or Valley Oak Middle School
- Offer Royal Oaks families to attend either Green Acres, La Joya, or Divisadero Middle School

Lucia Vazquez moved to adopt the recommendation to revise the current feeder elementary schools and streamline the intra-district transfer process for effected students and schools. Charles Ulmschneider seconded the motion. Ayes: All. Motion carried unanimously.

SOLICITATION OF
SOLAR FINANCING
AND INSTALLATION
PROPOSALS THAT
ACHIEVE THE
DISTRICT'S
MINIMUM SAVINGS
OBJECTIVES

Last July, the Board directed district staff to work with TerraVerde Renewable Partners, the district's independent energy and solar advisor, to develop a plan for generating savings through the installation of solar photovoltaic facilities at up to nineteen district sites. With the successful passage of Measure E in November (including funding for improving energy efficiency), district office staff and site administrators have worked closely with TerraVerde's engineering team to develop recommended locations for the solar facilities based on the Measure E Needs List. In addition, staff directed TerraVerde to work with the district's financial advisor, Government Financial Strategies (GFS) to develop financing scenarios for the project. In December, TerraVerde successfully completed the application process for reservation of solar rebates for Southern California Edison totaling \$1,915,394.

District staff recommended that the Board authorize Terra Verde to launch a Request for Proposal ("RFP") on behalf of the district, to solicit design-build solar installation proposals that meet the following minimum projected cost savings:
Year 1: \$100,000; Years 1-5: \$350,000; Years 1-25 \$8,000,000. (Encl. No. 21)

Should the "RFP" successfully result in a project with projected savings equal to or greater than the minimum objectives established by the Board action, upon final Board approval, the district will enter into an installation contract with a total project cost of no greater than \$10,000,000 (\$4M from Measure E proceeds and \$6M from State match).

Charles Ulmschneider moved to approve staff's recommendation. Lucia Vazquez seconded the motion. Ayes: All. Motion carried unanimously.

**FOCUS ON
STUDENT
LEARNING**
Presentation/Public
Comment/Board
Discussion/ACTION
(as applicable)

**COMMON CORE
STANDARDS
UPDATE**

California has begun the multi-year process of transitioning to the nation-wide Common Core Standards to guide curriculum development and instruction. The presentation reviewed the next in a series of information regarding the purpose, nature, and intended impact of the Common Core Standards and work currently underway in VUSD to support teachers throughout this transition. (Encl. No. 22)

**SPECIAL
EDUCATION
SUMMER SCHOOL
WAIVER REQUEST**

The Special Education Department proposed to change the extended school year services (ESY–summer school) for elementary students with disabilities who are eligible for ESY services. (Encl. No. 23) In previous years, the ESY program has been a five-week program running four days per week for four hours per day. This meets the California Code of Regulation requirements of offering a 20-day ESY program. For the 2013 ESY program, and for subsequent ESY programs, the district would provide a four-week program running four days per week for five hours and 20 minutes per day. The instructional minutes of the new calendar would be equal to the instructional minutes of the prior years' program. The proposal allows special education staff the opportunity to participate in staff development opportunities that occur in the summer and to provide a more economical program with regards to transportation and facilities costs. A General Waiver would be submitted to the California Department of Education in order to receive approval for this change.

Donna Martin moved to approve the recommendation. Charles Ulmschneider seconded the motion. Ayes: All. Motion carried unanimously.

**BOARD MEMBER
REPORTS/
SUPERINTEN-
DENT'S REPORT**

Courtney Owens, Student Representative to the Board from Redwood High School, gave a brief summary of the events that are taking place at each of the high schools.

The Board members' reports included the following:

- Bill Fulmer
 - No report
- Donna Martin
 - No report
- Lucia Vazquez
 - Judged the Highland Elementary spelling bee
- Charles Ulmschneider
 - No report

- Jim Qualls
 - No report
- Tim Chaney
 - Distributed sample meeting protocol guidelines to Board members that he received at the CSBA Annual Conference
- Rodney Elder
 - Absent
- Superintendent Wheaton
 - Recognized Dr. Fernie Marroquin, Principal-Redwood High School, for receiving the Association of California Administrators (ACSA) as the Secondary Principal of the Year. He will be honored both in Tulare County in June at the Five County Region, then will be forwarded for consideration at the State level
 - Recognized Board Member Donna Martin for receiving the Soroptimist International Ruby Award for making extraordinary contributions to our community. She will be honored at a dinner Monday, January 28.

**ADMINISTRATIVE
PANEL RECOM-
MENDATIONS/
ACTION**

EXPULSIONS

Jim Qualls moved to accept the Administrative Panel Recommendations for Expulsions Case No. 13-40 E, Case No. 13-41 E, Case No. 13-42 E, Case No. 13-43 E, and Case No. 13-44 E. (Encl. No. 24) Bill Fulmer seconded the motion. Ayes: All. Motion carried unanimously.

REINSTATEMENTS

Charles Ulmschneider moved to accept the Administrative Panel Recommendations for Reinstatements Case No. 13-53 R, Case No. 13-54 R, Case No. 13-55 R, Case No. 13-56 R, Case No. 13-57 R, Case No. 13-58 R, Case No. 13-59 R, Case No. 13-60 R, Case No. 13-61 R, Case No. 13-62 R, Case No. 13-63 R, Case No. 13-64 R, Case No. 13-65 R, Case No. 13-66 R, Case No. 13-67 R, Case No. 13-68 R, Case No. 13-69 R, Case No. 13-70 R, Case No. 13-71 R, Case No. 13-72 R, Case No. 13-73 R, Case No. 13-74 R, Case No. 13-75 R, Case No. 13-76 R, Case No. 13-77 R, Case No. 13-78 R, Case No. 13-79 R, Case No. 13-80 R, Case No. 13-81 R, Case No. 13-82 R, Case No. 13-83 R, Case No. 13-84 R, Case No. 13-85 R, Case No. 13-86 R, Case No. 13-87 R, Case No. 13-88 R, Case No. 13-89 R, Case No. 13-90 R, Case No. 13-91 R, Case No. 13-92 R, Case No. 13-93 R, and Case No. 13-94 R. (Encl. No. 25) Donna Martin seconded the motion. Ayes: All. Motion carried unanimously.

GENERAL AGENDA

Review/Public Hearing/
Public Input/
Board Discussion/
ACTION (as
applicable)

**ANNUAL REPORT
AND RESOLUTION**

Pursuant to Government Code Section 66006, districts must maintain a separate capital facilities account for reportable fees and must make available to the public within 180

OF CAPITAL
FACILITIES FUND
(DEVELOPER FEES)

days after the last day of each fiscal year, a Reportable Fees Report. (Encl. No. 26) Districts must make findings every five years with respect to unexpended funds. The report was made available to the public on December 10, 2012, and is now presented for public comment, review, and adoption of a resolution affirming said report.

There was no public comment.

Bill Fulmer moved to approve the Annual Report and Resolution of Capital Facilities Fund (Developer Fees). Jim Qualls seconded the motion. Ayes: All. Motion carried unanimously.

NOTICE OF INTENT
TO EMPLOY
CERTIFICATED
PERSONNEL AND
APPROVAL OF
VARIABLE TERM
WAIVER REQUEST
FOR TCOVE
NURSING
INSTRUCTOR

Prior to submitting a Variable Term Waiver Request to the Commission on Teacher Credentialing, a notice of intent to employ an individual on the basis of a credential waiver must be published in the board agenda and approval granted by the Governing Board. The position is for a part-time nursing instructor at one of the high schools which will give her time to complete her CLAD credential. (Encl. No. 27)

Lucia Vazquez moved to approve the Notice of Intent to Employ Certificated Personnel and Approval of Variable Term Waiver Request for TCOVE Nursing Instructor. Donna Martin seconded the motion. Ayes: All. Motion carried unanimously.

RECESS -
CONVENE TO
VISALIA FINANCING
CORPORATION
MEETING/**ACTION**

At 9:29 p.m., President Chaney recessed the General Session and opened the Annual Meeting and Selection of Officers for the Visalia Financing Corporation. (Encl. No. 28)

ANNUAL MEETING
AND SELECTION OF
OFFICERS FOR THE
VISALIA FINANCING
CORPORATION

The Visalia Financing Corporation (VFC) is a nonprofit public benefit corporation formed in May 1989 under the California Nonprofit Public Benefit Corporation Law to provide financial assistance to the district by acquiring, constructing and financing facilities, land and equipment and leasing the same for the benefit of the public served by the district.

The VFC was a financing agency for the 1990 Certificates of Participation (COP) which were subsequently refinanced in September 2005 at a lower interest rate. Annually, the Board of Education members, who also preside as the Board of Directors for the VFC, must hold a meeting for the purpose of organization, selection of officers, and other business. The status report and selection of officers fulfills the VFC's requirement to hold the annual meeting. Nathan Hernandez, Finance Director, reviewed the details of the COP and answered Board questions. As in the past, staff recommended that the same people holding the office of President and Clerk for the VUSD Board of Education be appointed to serve as the President and Secretary/Treasurer for the Visalia Financing Corporation.

There was no public comment.

Jim Qualls moved to appoint Tim Chaney as the President of the Visalia Financing Corporation and Donna Martin as the Secretary/Treasurer. Lucia Vazquez seconded the motion. Ayes: All. Motion carried unanimously.

**CLOSED VISALIA
FINANCING
CORPORATION
MEETING**

At 9:32 p.m., Board President Chaney closed the VFC meeting and reconvened to the General Session of the regular board agenda then adjourned the meeting.

**OPEN SESSION
RECONVENE TO
REGULAR BOARD
AGENDA**

ADJOURNMENT

The meeting was adjourned at 9:33 p.m.

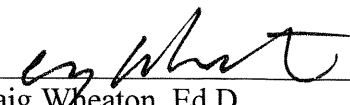
NEXT MEETING

The next regularly scheduled Board meeting will be held on Tuesday, January 29, 2013, at 5:30 p.m. in the Board Room at the VUSD Educational Complex located at 5000 West Cypress Avenue, Visalia (unless otherwise posted).

Respectfully submitted,



Tim Chaney
President



Craig Wheaton, Ed.D.
Superintendent